



# CHABOT COLLEGE DUAL ENROLLMENT

*Dropping a class on CLASS-Web*

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# **DROPPING A CLASS ON CLASS-WEB**

# WHAT IS CLASS-WEB?

- In college, you enroll in classes yourself instead of a counselor doing that for you. You will do that through CLASS-Web.
- CLASS-Web is Chabot's student portal
  - Every college will have their own version of a student portal.
  - Student portals are where you enroll in classes, withdraw from a class, check your financial aid status, look at your unofficial transcript, etc.



[bit.ly/ChabotClass-Web](https://bit.ly/ChabotClass-Web)

Please enter your User ID (College-issued "W" Number) and your numeric Personal Identification Number (PIN). When finished, click Login.

1. Not sure what to enter? Please read [What is my User ID/PIN?](#)
2. If you have forgotten your PIN, enter your User ID first, then click Forgot PIN?
3. ***You have five attempts to correctly enter your User ID and PIN before your online account becomes disabled.***

When you have finished using CLASS-Web, please Exit and close your browser to protect your privacy.

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User ID:  e.g. W87654321

PIN:  e.g. 123456

Login

Forgot PIN?

## FOR NEW USERS

### User ID: W#

- You can use your CCID if you forget your W#

### User PIN: mmddyy

- Date of birth as digits
- Ex: If I was born on February 2, 1998, my PIN is 020298

## FOR RETURNING USERS

### User ID: W#

### User PIN: The PIN you created


- If you do not know your PIN, please click "forgot PIN," or else you will be kicked out of your account .




Search

## Main Menu

Welcome, to the CLASS-Web Information System Last web access on Jan 17, 2024 at 06:33 pm

 Please make a selection from the menu options below.  
*When you have completed your session, choose the **EXIT** option at the top of the page.*  
If your priority number has not yet been assigned, you may still be eligible to register if no holds exist on your record.

 [What is my W ID? What is my Canvas ID?](#)

 [What is my email address?](#)

### [Student Services](#)

Register for classes; Add/Drop classes; Withdraw from classes; Pay your fees; View your assessment scores; View your grades or transcript

Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements.

### [Elections / Student and Staff Surveys](#)

Vote in your College Election!! Check here for college surveys!

### [Menu for Faculty, Staff & Advisors](#)

View Class Rosters; Find available rooms; Check Course Deadlines.

### [Employee Information](#)

View your benefits, leave or job data, paystubs, W2 and W4 data.

### [Personal Information](#)

Update your email address; View name change & social security number change information; Change your PIN.

### [Parking Permits](#)

- [Chabot College Parking Permits](#)
- [Las Positas College Parking Permits](#)

Select **“Student Services”**



[Check Your Priority Registration Status](#)

### Registration

Add or drop classes; Withdraw from classes; Change your grading option; Display your class schedule; Pay your fees

[Student Records](#)

### Pay My Fees Online

Pay your fees using Visa, MasterCard, American Express or Discover.

### DegreeWorks

Use DegreeWorks to map and track your progress toward graduation and completion.

- [Chabot DegreeWorks FAQs, how-tos, and login help](#) (opens in new window)
- [Las Positas DegreeWorks FAQs, how-tos, and login help](#) (opens in new window)

[Chabot Nursing Application Menu](#)

[Dental Hygiene Application Menu](#)

[Chabot LVN-RN Program Application Menu](#)

### [Chabot English Course Selection](#)

Would you like to take a transfer-level English class at Chabot College? Complete the English Informed Course Selection [Learn](#)

### [Chabot Math Course Selection](#)

Would you like to take a transfer-level Math class at Chabot College? Complete the Math Course Selection [Learn more \(opens i](#)

### [Chabot Pre-Transfer Math Courses Petition](#)

Petition to Enroll in Pre-Transfer Credit Math Courses (MTH 53, 55, 122)

### [Las Positas English Guided Self-Placement](#)

Would you like to take a transfer-level English class at Las Positas College? Complete the English Guided Self-Placement [Learn](#)

### [Las Positas Math Guided Self-Placement](#)

Would you like to take a transfer-level Math class at Las Positas College? Complete the Math Guided Self-Placement [Learn mor](#)

### [Las Positas French Guided Self-Placement](#)

[Notification of Request for Incomplete](#)

[Online Orientation](#)

[Las Positas Title IX Certification](#)

[Student Resources](#)

# Select

# “Registration”

# Registration

[Student Waitlist Step By Step](#) (opens in new window)

[Pass/No Pass Request \(Before or After Census\)](#)

You can now make the request to change your grading option online.

[Check Your Priority Registration Status](#)

Are you ready for registration? Check here for your current priority date, holds, SSSP services completed (Orientation, Assessment, Student

[Select Term](#)

[Steps to Success](#)

Complete the steps to success at Las Positas or Chabot College.

[Add/Drop or Withdraw from Classes](#)

Have an add number from your instructor? Use this link!

[Change Class Options \(Before Census\)](#)

Change the number of units for a variable unit class; change the grading option for a letter grade or credit-no credit class. This link may be please use the Pass/No Pass Request Option.

[Student Schedule by Day & Time](#)

[Student Detail Schedule](#)

[Registration Fee Assessment](#)

[Pay My Fees Online](#)

Pay Fees Online by Credit Card (Visa, MasterCard, American Express, Discover)

[Check Class Deadlines](#)

[Check for Open Classes](#)

[Signing up for an online or hybrid class? Find out more here!](#)

This will provide you with additional information if you are registered into any Distance Ed (Canvas) classes.

[Guided Self-Placement and Course Selection](#)

Are you planning to register for a transfer-level English or Math class?

Be sure to complete the Course Selection or Guided Self-Placement for your College

- Chabot College
  - [English Course Selection](#)

## Select

# "Add/Drop or Withdraw from classes"



# Select Term

Select a Term:



Submit

**RELEASE: 8.7.2.CLP**

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**Select the term that you are currently enrolled in.**



# Dropping a course

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	College	Cred	Grade Mode	Title
**Web Registered** on Nov 20, 2023	None	3	ARTH	5	001	Undergraduate	3.000	Grade only (Letter)	Renaissance to Modern
**Web Registered** on Nov 20, 2023	None	3	PSY	2	EN1	Undergraduate	3.000	Grade only (Letter)	Psychological Methodology
**Web Registered** on Nov 20, 2023	None	3	PSY	4	EH1	Undergraduate	3.000	Grade only (Letter)	Brain, Mind and Behavior
**Web Registered** on Jan 16, 2024	None	4	ES	43	MVM	Undergraduate	3.000	Grade only (Letter)	Asian Amer Hist:Early 20th Cen

Total Credit Hours: 12.000  
Billing Hours: 12.000  
Minimum Hours: 0.000  
Maximum Hours: 18.000  
Date: Feb 14, 2024 04:55 pm

Previously Waitlisted Classes - Obtain Add Authorization Number from Instructor

Waitlist Position	CRN	Subj	Crse	Sec	College	Title
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Add Classes

CRNs

Submit Changes Class Search Reset

1) Select the drop down under **Action**

2) Select Drop with a "W/"

- NGR Web Drop means **No Grade on Record (NGR)**. This means you web dropped before the NGR drop date and the course will not be on your final transcript.

3) **Last Day to Drop:** Sunday, April 14, 2024





# **Thank you!**

- **Presentation provided by the dual enrollment program at Chabot.**
- **Questions please email: [Mito@chabotcollege.edu](mailto:Mito@chabotcollege.edu)**