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December 3, 2016

Dr. Krista Johns
Accrediting Commission for Community and Junior Colleges (ACCJC)
10 Commercial Boulevard, Suite 204
Novato, CA 94949

Dear Dr. Johns,

During the Accreditation Visit of October 5-8/2015, the Chair of the Visiting Team Dr. Sunita Cooke stated that the College should send the Commission a supplemental letter on the progress on any accreditation standards that would assist the Commission in reviewing the accreditation report from the visiting team.

The College has made progress in meeting the Standards involving student learning outcomes. The faculty union placed accreditation involvement directly into the new 2015-2018 Contract. In the new 2015-2018, the Contract specifies under Articles 14C.5c (Untenured Faculty Evaluation) and Article 15C.5 that:

“Unit members are expected also to fulfill the specific requirements listed below:

- c. Participate in program and subject area improvement tasks, such as **creating and assessing Student Learning Outcomes (SLOs), Service Area Outcomes (SAOs), Course Learning Outcomes (CLOs) and Program Learning Outcomes (PLOs)**, revising and developing curricula, program review, articulation, and mentoring students and Part-time Faculty unit members; “ **(Bolded new language)**
Page 33.

<http://www.clpccd.org/HR/documents/TAFinalWebVersionupdated83115.pdf>

Secondly, the Chabot College Faculty/Academic Senate has pass a recommendation that “*Faculty in all areas are including SLO’s in all faculty syllabi*” in action item 3.3 of the minutes of October 22, 2015.

http://www.chabotcollege.edu/FacultySenate/AgendasMinutes/Minutes/FacultySenateMinutes_10_22_15.pdf. The College has also added program level

outcomes in the 2015-16 College Catalog Addendum and is in the process of adding course level outcomes into the 2016-18 College Catalog.

<http://www.chabotcollege.edu/courses/>

Outside of these two issues with the evaluation of student learning outcomes and the publication of those outcomes to students, the College has continued to work to meet the assessment requirements for student learning outcomes. The College's Student Learning Outcomes and Assessment Committee (SLOAC) completed a review of all of the courses that needed to be assessed. The committee passed a resolution to remove all leveled classes with less than 15 students from the list of courses as recommended by the visiting team.

The Accreditation Self Evaluation Report that was published and sent to the ACCJC stated (p.71) that the percentage of college coursed that had been assessed was 72.46%.

<http://www.chabotcollege.edu/accreditation/documents2015/2015report/Board%20Approved%20Required%20Sections%20Accreditation%20Report%20July%202022%202015.pdf>.

Over half of the 230 courses to be assessed had been in the Physical Education and Counseling disciplines (43% and 51% of their courses had been assessed) while the rest of the college courses were assessed at a rate above 80%.

Specifically these two disciplines reviewed and either have completed assessments or withdrawn the courses due to low enrollments as per the SLOAC resolution. See October 20, 2015 SLOAC meeting minutes:

<http://www.chabotcollege.edu/sloac/meetingdates.asp>

Additionally, the college percentages improved due to the recently completed program review process (October 23 2015 due date) where many of the courses that were not assessed have now been assessed.

The new College-wide percentages are:

100% Math & Science

100% Library Studies

100% DSPS

96% Counseling (Up from 52%)

90% AHSS

90% Language Arts

83% Applied Tech & Bus

81% Health and PE (Up from 43%; PE individually is at 67%)

Chabot: 88.1% (Up from 74%)

Another development since our recent team visit is the placement of the Curriculum and Student Learning Outcome Specialist position on the December 8th Board agenda for approval.

http://www.clpccd.org/board/documents/3.1_Curriculum_SLO_Specialist.pdf.

Once hired, the Specialist will perform a variety of highly technical duties involved in the operations and functions of College curriculum and student learning outcome assessment services. One of the major functions will be to coordinate the management of student learning outcomes assessment information from course and program activities as they relate to student learning outcomes assessment action plan implementation.

Finally, the College is working on its actionable planning items we await the accreditation letter from the ACCJC Commission on its submittal for Reaffirmation of Accreditation.

Sincerely,

Dr. Stacy Thompson
Vice President of Academic Services
Accreditation Liaison Officer

cc: President, Susan Sperling