

**Tracking Form**  
**Proposal for American Cultures Course**  
*(to be completed by proposer's discipline or Division colleagues)*

Course Rubric and Number: \_\_\_\_\_

Course Title: \_\_\_\_\_

Proposer: \_\_\_\_\_

Answers to the following questions help you and reviewers determine if requirements have been met.

1. Proposal indicates the course will provide students an understanding of cultural and ethnic issues in the history and society of the United States of America and may include any one or more of the following components: race, gender, culture, religion, class, age, physical and mental disabilities.
  - Yes. *Briefly describe the cultural and ethnic issues the course will address:*
  
2. Proposal indicates the course will integrate and compare the contributions of and the differences between the significant demographic groups in the United States of America. Students should be provided with those theoretical framework and analytical skills which allow for an understanding of gender and cultural diversity as they relate to the subject matter at hand.
  - Yes. *Briefly describe how the instructor plans to structure the presentation. Chronologically? By groups? Thematically? Topically? Other? Include additional information re: the instructor's plan for integrating American Cultures into the course.*
  
3. Proposal indicates the subject matter of the course will draw from at least three of the following groups or any major subgroup within these categories: African Americans, Asian/Pacific Islander Americans, European Americans, Hispanic Americans, Native Americans, Middle Eastern Americans.
  - Yes. *Which groups or major subgroups will be addressed?*

4. Proposal includes a sample annotated bibliography. The annotations should explain the relevance of the particular materials or texts. The works cited are representative; there must be materials that demonstrate how the content of items 1, 2, and 3 (above) are addressed. This is a sample bibliography intended to guide present and future instructors in terms of the background and preparation necessary to teach this class with a U.S. cultures focus.
  - Yes. *All three context areas have been addressed. A notation for each item shows the content it could provide if used in a class.*
  
5. Proposal indicates the course will, whenever possible, include self-expressed perspectives of the represented groups.
  - Yes. *Note resources presenting self-expressed perspectives.*
  
6. The official course outline of record indicates the above criteria are being met in all relevant sections of the course outline, and a minimum of three major subgroups are noted.
  - Yes

**Attached Forms**

- Cover letter
- Course Outline
- Sample Annotated Bibliography

Discipline reviewers: \_\_\_\_\_

\_\_\_\_\_ Review dates: \_\_\_\_\_

Date of Division Approval: \_\_\_\_\_

Division Dean signature:

\_\_\_\_\_ Date: \_\_\_\_\_

*By signing below, the Curriculum Committee chair certifies that the proposal has been reviewed and approved by a majority vote of the Curriculum Committee and may be scheduled as a course meeting the American Cultures requirement at Chabot College.*

\_\_\_\_\_ Date: \_\_\_\_\_

Date Tracking Form forwarded to Academic Services: \_\_\_\_\_