Thank you for your interest in the Dental Hygiene Program at Chabot College.

Before submitting the Fall 2015 Dental Hygiene Program checklist and application, make sure you have applied for general admission to Chabot College for Spring 2015 semester and obtained your student W ID and Zonemail email account. Please read the entire application carefully.

**How to obtain your Chabot Student W ID number:**
All students applying to Chabot College are assigned a student W ID number. You are required to use this number when applying to the Fall 2015 Dental Hygiene Program.

1. Log on to https://bw5.clpccd.cc.ca.us/
2. Click on “Sign On to CLASS-Web”
3. For USER ID, enter your SSN if you have provided this information on your admissions application. Otherwise, you need to come in person to the Admissions and Records Office with a photo id to obtain your student W ID number.
4. For PIN, enter your 6-digit birthdate (MMDDYY)
5. Click on “What is my W ID?”

**How to obtain Chabot Zonemail email account:**
Be aware that all correspondence regarding your application and admission status (selected, alternate, non-acceptance, not eligible) to the Fall 2015 Dental Hygiene Program will be sent to your Chabot student Zonemail email account.

1. Log into CLASS-Web http://banner-web.clpccd.cc.ca.us:700/ with your W ID and six digit PIN. Once you are logged in, on the Main Menu click the link “What is my email address?”
2. Your zonemail account is under "College Email Address (Student only – not updatable)” and would contain your username @zonemail.clpccd.edu.
3. Once you know your Zonemail username, use one of these direct links to log into Zonemail: http://stumail.clpccd.edu or http://www.google.com/a/zonemail.clpccd.edu
4. Enter your Zonemail username and the password will be the same six digit PIN you use to log into CLASS-Web. Remember, the PIN can be no more than six digits long.
5. Be sure to click to select the log-in button instead of hitting the enter key.
6. If this is your first time logging into Zonemail, you may also be required to enter a captcha code.
7. If you have logged into Zonemail before but forgot your password, you can reset it by going to CLASS-Web and changing your PIN. When you change your PIN in CLASS-Web, it also changes it for The Zone and Zonemail.

**Note:** You can forward your incoming Zonemail messages to another preferred email address. Step-by-step instructions, are found on this link: https://bw6.clpccd.cc.ca.us/webhelp/ZoneHelp2011.pdf

For assistance with the Zone, you can email the Help Zone at helpzone@clpccd.org or call (925) 424-1710 between 7 am to 5 pm from Monday to Friday.

For in-person assistance, stop by Student Online Services at bldg. 700 lobby. For office hours, please call (510) 723-6770.

Deadline to submit all required documents postmarked by January 31, 2015

rb: 10/29/2014
Fall 2015 Dental Hygiene Program Checklist

Student Name: ____________________________
Student W ID: ____________________________

I have completed, checked and enclosed the following required documents:

Part 1: General Admissions Application
☑ Verified I have submitted the Spring 2015 general admissions application to Chabot College online and obtained my Chabot student W id number.

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Part 2: Fall 2015 Dental Hygiene Program Application
☑ Enclosed I have completed and enclosed my Fall 2015 Dental Hygiene Program Confirmation Page.
☑ Enclosed I have completed and signed the Application Process Procedure documentation.

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Part 3: Official Transcripts
List ALL colleges/universities attended even if no dental hygiene related courses were taken, and enclose one official transcript from each institution with this application packet. All transcripts, excluding Chabot and Las Positas College transcripts, must be enclosed in this packet even if it is already on file with the Admissions and Records Office.

☑ Yes I attended Chabot College and/or Las Positas College. Do NOT submit transcripts for Chabot and/or Las Positas College.

List name of each college/university attended

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Part 4: Verification of Residence
☑ Enclosed All applicants must submit documentation verifying residence such as a copy of utility bill, lease agreement, property tax bill, auto registration, current paystub, etc. Driver’s license and California ID will not be accepted.

Part 5: Verify Zonemail account
All correspondence, such as application confirmation and admission status to the Program, will be sent via Chabot student Zonemail email account.
☑ Verified My Chabot student Zonemail account is ____________________________@zonemail.clpccd.edu

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Send this checklist and enclose all required documents in one packet to:
Chabot College
Box 13 - Dental Hygiene Application
25555 Hesperian Blvd.
Hayward, CA 94545

Note: All applications must be postmarked on or before January 31, 2015. Hand-carried documents will not be accepted.