Dental Hygiene Program Application Instructions for Fall 2015

**Step 1 : Obtain student W ID.**

- After submitting your general admission application, you should receive a confirmation email with your student W ID number. If you do not receive this email, you can use your social security number (so long as you provided it on your admission application) to look up your student W ID number in CLASS-Web. Follow instructions in Step 2 to log into CLASS-Web. Once you’ve logged in, click on the What is my W ID link.

**STEP 2: Navigate to the Dental Hygiene Program online application.**

- Go to www.chabotcollege.edu.
- Click Search/Register for Classes (CLASS-Web) link.
- Select Sign On to CLASS-Web.
• Enter your User ID (student W ID number or your social security number).
• Enter your PIN. The default PIN is set to your date of birth in the following format: MMDDYY.
• Click the Login button.

Click on the Student Services and Financial Aid tab.
• Click the *Dental Hygiene Application Menu* link.

**STEP 3: Complete the Dental Hygiene Program online application.**

• You must be able to PRINT to complete the application.
• If you mistakenly select any of the other menu options, use the BACK arrow to return to this page.
• BEFORE you begin, have your current transcripts available for reference. You will be required to enter EXACT information in regards to your academic history (i.e., dates of attendance and specific course names, numbers, grades and the terms in which these courses were completed). **Inaccurate information will disqualify your application.**
• Click the *Dental Hygiene Application* link.
Select Fall 2015 term.
Select Chabot College.
Select the Dental application.
Click the Submit button.

Read the Notice to Applicant.
Once finished, click the Begin button.

Proceed through application until you get to the final submission page.
To submit the application, type your name in the acknowledgment box. Then, click the Submit Application button.
You may SUBMIT this application only once. Changes or edits will not be accepted after submission.
PRINT two copies of the confirmation page. Sign and date both copies and submit one with your application packet. An application submitted without this page will be disqualified.

Submit your application packet with all required documentation by January 31, 2015.