Senator Attendance: Applied Technology & Business (Michael Absher); Counseling (Sally Stickney & Jane Church); Health, Physical Education, & Athletics (Nancy Cowan & Ross Shoemaker); Arts & Humanities (John Komisar); Language Arts (Stephanie Zappa & Francisco Zermeño); Library (Norman Buchwald); Science & Mathematics (Dave Fouquet & Ming Ho); and Social Sciences (Barbara Ogman & Michael Thompson); Adjunct Faculty (Anne Brichacek).

Guests: Dr. Ron Taylor (Vice President, Academic Services), Dr. Carolyn Arnold (Institutional Research and Grants Coordinator), and Jessie Amato (Grants Writer).

Presiding Officers: President Chad Mark Glen, Vice President Michael Absher.

ITEM

1.0 GENERAL FUNCTIONS

1.1 Call to Order: President Glen called the meeting to order at 2:20.

1.2 Approval of the Minutes: Tabled.

2.0 REPORTS

2.1 College President: President Carlson gave a review of the construction process in light of the shrinking budget. Construction costs were typically rising at an increase of about 2% - 3% per year, but have jumped to approximately 30%, making original plans prohibitive. There is the possibility of going out for another bond and the facilities committee is reviewing our options. Ultimately, we may lose as much as 40% of the original bond. Shari Jacobsen asked about the possibility of having our own internal committee as overseers, instead of DMJM, which is so costly. She suggested that positions could be terminal in connection to the process, as has been discussed at recent board meetings. President Carlson’s view is that this is probably about a 10 - 15 year project and that the cost of staffing through DMJM is relatively light and affordable, though the Board’s opinion of this is split; some say we’re spending too much on outside monitoring of the project and others say, too little. A
discussion ensued. President Glen raised his concern that the Board, at its last meeting, approved a position for a new Vice-Chancellor position to oversee the project. He questions whether creating this particular position is the best use of funds. President Carlson shares those concerns to a degree. Mike Absher said the facilities committee has formulated an ad hoc committee to review the spending deficit and will report more later. Affected areas are Health Science, the Performing Arts Center, and possibly building 1000 office space. President Carlson said that the facilities committee will report by May 11th, the next Board meeting, and that we must present options and a final plan by the June 2nd Board meeting.

Discussion segued to the allocation model and Ross Shoemaker asked for clarification and update. President Carlson reported that three areas have already been addressed and in his view show improvement, suggesting that we are moving in the right direction, though the situation is not yet resolved. First we are now calculating FTES in the same way as LPC, by current, “actual” year; formerly LPC projected to future fiscal year. Second, now, for the first time, faculty is funded by load, taking into consideration the specific program needs, which helps with low-enrolled programs. Third, we can deduct for “mandated” positions, again in specific programs, of which we have many.

President Glen then asked for an update on administrative evaluations, saying the last model was from 1997. President Carlson said we have an entirely new process and recommended a presentation to inform everyone as to the process.

2.2 ASCC: No report.

2.3 CLPFA: Shari Jacobsen said that Dave Fouquet would give the FA update; she announced “Hands Across Chabot” the gathering of special student-support programs to be held on Thursday April 27th. Dave Fouquet responded to the article (editorial) in the Daily Review by Susan Cota, which was essentially in defense of the budget cuts. The FA continues to believe that the cuts were made based on flawed and inaccurate data, but does not intend a formal response to the Chancellor’s article. Dave reported that Keenan Associates met with the FA this morning (4/20/06) to discuss health care options. Dave said that Heath net is a good possibility for some, but we would need faculty support, and the Association would not go forward with any changes without full support from the faculty. The association also will not make any radical changes all at once; rather they favor small changes, for instance, a small co-pay initially, rather than a change in health-care providers. Mike Absher asked for Dave’s assessment as to how far along in negotiations the process is; Fouquet said they are making progress, but we still “have a long way to go.” Dave further reported on the issues of web space and computer use; Article 38 in the previous contract offers some clear protection, but the district is uncomfortable including all staff and faculty under the same policy, due to considerable differences in working conditions and academic freedom.
2.4 Senate President’s Report: Chad Mark Glen reported, again, on his concerns over the position for a new Vice Chancellor position. Mike Absher shared the concerns, and said no one on the facilities committee knew about the position before it was announced at the Board meeting. Mike also said that the Board cancelled the current contract with DMJM in favor of a modified one, and decided that the new position would be more affordable. Discussion ensued, raising the question that the position ought to be terminal, ending with the completion of the construction project. President Glen explained that the Academic and Student Services Council want to change their meeting times in the shared governance document. The change would be to that they would meet “as needed.” Chad also reminded Senators to submit nominees for the May 1st Senate Recognition Ceremony.

2.5 Public Comments: Dr. Ron Taylor: Wants faculty’s help in preparation for next year, and will send a newsletter out next week to verify the specifics. First he would like help in planning a gathering to show some of the unused capabilities of Banner in a “Web for Faculty” presentation. Banner has some features we are not utilizing and that could be helpful; this event is tentatively planned for Thursday. May 4th at college hour. Second, Ron presented a document which is a draft of a “Proposal for One-Time Money” and which will last for two years. Dr. Taylor is seeking an interested, full-time faculty member who might want to function as coordinator, and oversee the project. Some issues are “buried,” i.e., campus travails regarding online education. Chabot is growing in this area, and the monitoring of our DE courses is going well, however, some faculty remain skeptical, and we might be able to use some of the one-time funding for DE coordinator. Third, Student Learning Outcomes (SLOs), or “Learning Assessment” still needs to be addressed and resolved. Though we have been talking about it since last convocation, the campus as a whole still lacks a clear understanding of what learning is and how to measure it. Ron will also speak to Title III later in the meeting.

3.0 ACTION ITEMS

3.1 Classified Senate Representative on Faculty Senate: Tabled because Senate did not have a quorum.

3.2 Chabot-Las Positas Faculty Hire Procedures: Tabled because Senate did not have a quorum.

3.3 Board Policy 2260—Political Activity: Tabled because Senate did not have a quorum.

4.0 DISCUSSION ITEMS
4.1 **Title III Grant Proposal:** Jessie Amato explained that the purpose of the grant is to fund a coordinated effort to help students, initially through Program Review and the Building 100 project. She has attended several meetings with Ron Taylor where she has met various coordinators involved. Senators were given a copy of the Proposal Problem Statement and Main Activity. **Title:** Developing a Learner-Centered Institution: From Fragmentation to Integration. **Problem Statement:** Too many Chabot students fail to succeed or persist in the key learning pathways of the college. Despite a variety of small model academic and student support intervention projects to address this problem, these efforts are fragmented across the campus. Most faculty are working in isolation to improve student success in their own classroom, and most students are still unable to successfully navigate learning pathways. Faculty and staff have not had the institutional support to thoughtfully integrate academic and student support programs and intervention projects with each other or with the college as a whole in order to increase overall student learning. **Student success, persistence, and learning will increase as we:** (1) implement Program Review as a process for instructors to identify gaps in student learning and engage students through validated pilot interventions and shared learning outcomes; (2) use assessment data to link learning support to the classroom to clarify and achieve instructional and college-wide learning goals, and (3) coordinate existing and new learning support services to help students and their instructors navigate support options in integrated ways (Building 100 Project). Chabot has a significant running start, with many dedicated and expert faculty, who simply need the time and the focus to integrate existing efforts to improve student success and persistence. **Funds:** $1,925,869* is requested for five years, providing support for a Director of Learning Innovation and Assessment, Coordinator of Integrated Learning, and Administrative Assistant, each at 100% time, a Program Review Coordinator at 50% time, research and training stipends for faculty and staff, and student clerical assistance. The Strengthening Institutions grant is critical to Chabot's commitment to developing sound plans for corrective action and a clear path toward becoming learner-focused. For More Information: Jessie Amato @ x6810 jamato@chabotcollege.edu; Ron Taylor @ x6626 rctaylor@chabotcollege.edu; or the III Website: www.ed.gov/programs/iduestitle3a/index.html

Shari Jacobsen asked how Disabled Student Programs and Services (DSPS) would fit into the grant, and expressed concerns about how thinly counselors are already spread. Several of our feeder schools come to us for support services from all over the county, and we do not have the resources for such rapid growth. Ron Taylor responded by saying that Title III funding is limited to a 5-year span, and that it's difficult to see how this grant can alleviate the strain on counseling (or DSPS), which he sees as an ongoing challenge.

4.2 **Cheating Update:** Senators reviewed and discussed Melinda Matsuda’s April 17th memo and the Informal Student Cheating Policy drafted by legal council.
Melinda Matsuda had our attorney look at the policy to check for legality. In particular, concerns had been raised by senators, faculty, and students as to the purpose of the report; these concerns were addressed by the attorney and attached. This will be an action item at the next meeting.

4.3 **Administrator Evaluations**: The Overview of Management Evaluation Process and Multi-rater Feedback Assessment Survey Instrument documents were distributed. Senators were asked to review the documents and share the information with their divisions.

4.4 **Immediate Past Senate President**: President Glen shared that Jim Mathew's liked the changes. He suggested adding that the term could be added for another one year at the discretion of the president and the acceptance of the past president. Mathew's stated that “I know that no one would force the past president but it could be seen that way.”

4.5 **District Faculty Hire Procedures**: Tabled.

4.6 **Measure B Building Project Revisions**: Mike Absher informed the Senate that the ad hoc committee reviewing reductions has met and will be making recommendations to the Facilities Committee.

5.0 **REPORTS II**

5.1 **Senate Committees**: None.

5.2 **Senators**: None.

6.0 **FUTURE AGENDA ITEMS**

- Counselors Assigned to Divisions— Mike Absher;
- 2006-07 Draft Strategic Plan— Laurie Dockter;
- 50% Law State Task Force— Zappa/Zermeño;
- College Council and IPBC Charges
- Curriculum Committee— Mike Absher;
- General Education Reciprocity Program Certification— Jane Church;
- Online Instruction— Rick Moniz

Meeting adjourned at 4:45

**Adjournment— Next Meeting—May 4*, 2006**

Spring Meetings— 2nd & 4th Thursdays: May 11*
(*Special Meetings— not on 2nd or 4th Thursday).