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| Goals 4&8, Objectives 4g,8h;         | Improve the quality and scope of distance education offerings; increase response to online enrollment demand | Yes! Accomplished! | • Reviewed and approved almost 50 on-line course proposals.  
  • Developed GNST-4931, Introduction to Online Learning course for students, and two sections were piloted in Spring 08. “Mini-modules” will be derived from this course and made available this summer to any online instructor that wishes to use them. 3 sections of this course are planned for Fall 08.  
  • Expanded Blackboard student support hours in Spring 08, particularly during the initial 3 weeks of the semester and for finals week when the need is highest. Provide Bb support from 8 a.m. to midnight M-F during first 3 weeks of Spring semester and finals week, and weekend online support throughout the semester. This expanded support will continue in Fall, and we’ve begun discussions with LPC about the possibility of jointly offering greatly expanded support.  
  • Made on-campus orientations available for all online students. Twelve orientation sessions were scheduled and included in the Spring schedule, and were attended by almost 150 students. Orientations will continue this summer and fall.  
  • Revamped the printed course schedule and Class-Web information about online courses to make it simpler for students and to help shrink the size of the printed schedule. The printed course schedule and Class-Web have been significantly revised, and a new Chabot webpage has been developed (and linked to the homepage) to provide clearer, more detailed information for online students. Working to | • DE Update  
  • DE committee Newsletter  
  • DE minutes  
  • DE committee reports to college council |
| Lead Responsibility: DECSC           |                                                                            |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |

DE report
add hyperlinks to Class-Web for online courses. The longer-term goal is to provide a “portal” for online students.

- Piloted a library skills module that Norman Buchwald has developed under a Basic Skills grant, designed to provide an online equivalent of a library orientation for online students in classes which require research papers. This pilot was expanded in Spring 08, and the program will continue as an available “mini-module” for all online courses.

- Conducted a survey of our online students to identify their motivation for taking online courses and to identify their needs (courses, support, class design, tutoring, etc.). Findings from the more than 1000 students that completed the survey include: students find that on-line and on-campus courses are equally difficult and require equal effort. Students often participate more in on-line than on-campus courses, students are very clear about what it takes to succeed in on-line courses, students often take on-line courses because it’s difficult to take classes on campus. Full survey results at http://www.chabotcollege.edu/DECSC/newsletters

- Begun a series of “Talking about Online Teaching” college hour sessions, and offering mini-grants to faculty to explore new software tools that can enhance student learning in online classes.

- Upgrading our course management software, with a major upgrade from Blackboard 6.3 to version 7.3 for Summer 2008. This upgrade provides many new teaching tools to faculty, and resolves our current issues with Blackboard compatibility with the Vista and Mac operating systems. As part of this upgrade, we have adopted SafeAssign anti-plagiarism software, and are encouraging much broader use of
• Respondus testing and survey software.
• Developing a brochure for students interested in online learning. Drafting this brochure this summer, and it should be available next Fall.
• Finalized the online course evaluation process. The Spring 07 pilot of online course evaluations was assessed, and recommendations were made to the FA to improve the process. An MOU has been concluded based on these recommendations, and the new process has now been in place for two semesters, with future improvements planned. It’s an important step, as it assures an evaluation of the quality of Chabot’s online offerings, including the very important student feedback.
• Providing modest incentives for faculty that develop and offer an online course. The online course development incentive program has been continued this year, but the incentive was reduced from $750 to $400 in order to fund programs for our online students.
• Providing continued support for faculty training. Continued the $250 training incentive for faculty that take an @One course in online teaching, and also continue to offer the support of an experienced online faculty mentor.
• Conducted a survey of all Chabot faculty to determine attitudes toward online learning, information needs, and training needs. The survey has been completed and analyzed, with full results available on the DE website.
• Purchased a “pass” to a series of workshops about online teaching offered by the Sloan Consortium, which is now available to all Chabot faculty.
• Offered “mini-grants” to current online instructors to enable them to purchase and pilot new online
teaching technology. Awarded seven grants for Spring 08. The recipients purchased the software and/or hardware, piloted them in their Spring 08 online courses, and provided a report back to the DE Committee to share their learning.

- Providing additional tools to ensure the academic integrity of online courses. Blackboard 7.3 comes with a free SafeAssign, an anti-plagiarism tool. Tested in the Spring, and we have agreed with LPC to adopt this new tool.