

## Unit Plan: Enrollment Requests

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**Unit:** Computer Application Systems

**Division or Area to Which You Report:** Applied Technology and Business

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**Date:** March, 2008

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***Audience:*** Budget, Deans, CEMC, IPBC

***Purpose:*** To recommend changes in FTEF allocations for subsequent academic year and guide Deans and CEMC in the allocation of FTEF to units.

***Instructions:*** In the area below, please list your requested changes in course offerings (with reference to corresponding change in FTEF) and provide your rationale for these changes. Be sure to analyze enrollment trends and other relevant data (<http://help/EMC/>). Please seek your dean's assistance as needed.

CAS is requesting a 0.7 FTEF increase for Fall '09 through Spring '11. This increase will permit introduction of new courses and to expand the online offerings which are in high demand by students (unit plan part 2 plan priority #2).