07-09 Unit Plan: Equipment Requests [Acct. Category 6000]

Unit: General Psychology-Counseling
Division or Area to Which You Report: Psychology-Counseling
Author(s) of this Unit Plan: Carey Harbin
Date: 3/5/08

Audience: Budget, Deans
Purpose: To be read and responded to by Budget Committee.
Instructions: Please fill in the following as needed. Text boxes below will expand as you type.
Please note: this form is for equipment whose unit cost is over $200

Brief Title of Request (Project Name): N/A

Building/Location: N/A

Request Amount (include unit cost, total cost, tax, and shipping): N/A

Description of the specific equipment or materials requested:

None which we are aware, as of this date.

What educational programs or institutional purposes does this equipment support?

N/A

Briefly describe how your request relates specifically to the Educational Master Plan and the Goals and objectives Section of your Unit Plan (Part II, Section 2)?

N/A
Why is this equipment necessary?

- Immediate health, safety, or security issues
- Increases enrollment
- Prevents further deterioration of facilities
- Replaces deteriorated equipment or facilities
- Shows cost advantage due to rising prices
- Provides visibility for the Bond Program

Briefly describe how the above criteria are satisfied:

N/A

What is the consequence of not funding the equipment?

N/A

What alternative approaches have been considered to meet programmatic demands for this equipment?

N/A

How many students will be impacted by the purchase of this equipment? _______

Do students use this equipment?   yes    no

Is this equipment a replacement?   yes    no

Staffing requirements for new equipment (number of staff, are they available, training, etc.):

Will training be required?   yes    no

At whose cost?

N/A
What are the estimated ongoing costs (for maintenance, etc.)?  
N/A

Are there potential utility costs/ savings?  
N/A

Is this request CTE (Career Technical Education) Eligible?  _____ yes  _____ no