Adaptive Physical Education Instructor.

Currently DSPS offers 3 Adaptive Physical Education (APE) courses each semester and 1 course in the summer. We have filled these courses each semester. Our current APE courses are taught by a 30% DSPS instructor. With this limited schedule we are unable to increase our APE course offerings. Students have expressed a need for and a wish for Chabot College to offer adaptive swimming, wheelchair basketball, etc. Our students would benefit from a .5 unit course that would allow the instructor to evaluate the student’s physical limitations and set goals for the student to work on to improve their strength and flexibility. This would support the student in determining their progress. It is essential that the APE instructor visit community agencies that offer programs to persons with physical disabilities in order for Chabot College to meet the personal enrichment of persons in the community. The Chancellor’s Office DSPS Program Review in February, 2008 recommended that Chabot College hire a full time APE instructor to meet the needs of students at the college and in the community.
Unit Plan: Classified Staffing Request(s) [Acct. Category 2000]

Unit: Disabled Students Programs and Services (DSPS)
Division or Area to Which You Report: Special Programs
Author(s) of this Unit Plan: Kathleen R. Allen & Gerald Shimada
Date: March 14, 2008

Audience: Administrative Staff
Purpose: Providing explanation and justification for new and replacement positions for full-time and part-time regular (permanent) classified positions
Instructions: Please justify the need for your request. Be sure to include reference to Goals/Objectives from Part II, and Strategic Planning Priorities. Please cite any evidence or data to support your request. If this position is categorically funded, include and designate the funding source of new categorically-funded position where continuation is contingent upon available funding.

Instructional Assistant, full time in the Hi-Tech Lab in the DSRC, bldg. 2400.

The DSRC computer lab is the only lab on campus that does not have an Instructional Assistant to assist students as they use the computers in the DSRC, support the Assistive Technology Instructor, maintain the computers, install software and supervise student assistant working in the lab. Currently the DSRC staff has had to rely heavily on IT limited staff to maintain, trouble shoot, upgrade and install software. The Assistive Technology Instructor teaches only 50% of her load in bldg. 2400 this means that there are hours when the students’ assistants are assisting students alone. While the Assistive Technology Instructor is teaching, she is interrupted by the need to trouble shoot a problem or contact ITS. It is essential that DSPS Learning Skills classes have Assistive Technology available to them in the class rooms they recently moved into, but without an IA this is very difficult to maintain. The Counselor Assistant II staff and the Alternate Media Technology Specialist are constantly being taken away from their job responsibilities when there is a problem in the Hi-Tech Lab. This disrupts the delivery of academic accommodations to students with disabilities.

A 50% Instructional Assistant II.

To meet the needs of our learning disabled evening students it is necessary to hire provide stable support to an evening Learning Skills Instructor. English 116 requires that an Instructional Assistant administers many of the assessment tools to the students as the Instructor is administering the assessment instruments that are required to be administered individually. The IA assists with inputting much of the scores in order for the Instructor to have all materials ready and available to complete the evaluation to determine
eligibility for learning disabilities services. The reading, writing and mathematic curriculum offered in English 118A, 118B and 119 is extremely individualized to meet the needs of students. It is essential for the success of the student and the support of the Instructor that there be a permanent IA in the evening to meet this need.

Criteria for Classified Staffing Priorities (not necessarily in Priority Order as developed by the Admin Staff)

1) Impact on enrollment and revenue;
2) Safety;
3) Mandates;
4) Workload distribution (impact on other's work);
5) Relationship to institutional priorities.