Unit Plan: Equipment Requests [Acct. Category 6000]

Unit: Disabled Students Programs and Services (DSPS)
Division or Area to Which You Report: Special Programs
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Date: March 14, 2008

Audience: Budget, Deans
Purpose: To be read and responded to by Budget Committee.
Instructions: Please fill in the following as needed. Text boxes below will expand as you type.
Please note: this form is for equipment whose unit cost is over $200

Brief Title of Request (Project Name): Learning Skills English 117, 118A, 118B and 120 course computer and assistive technology request.

Building/ Location: 2100, Rm. 2112

Request Amount (include unit cost, total cost, tax, and shipping): $29,000

Description of the specific equipment or materials requested:
- 10 Laptops $1700.00 each $17,000.00 total
- 10 user site license Kurzweil Read Only $800.00 each $8,000.00 total
- 10 user site license Dragon Professional $400.00 each $4,000.00 total

What educational programs or institutional purposes does this equipment support?

This equipment will be used to enhance English 117, 118A, 118B and 120 curriculums. Since DSPS Learning Skills courses moved from room 826 to room 2112 assistive technology could not be used to support the curriculum because of space considerations (there is no room for computer stations). With the purchase of 10 laptops installed with read and speech recognition software will support the reading comprehension and writing disabilities of students’ with learning disabilities. With the integration of assistive technology in the curriculum as it is being presented provides the students with a strong foundation in reading and writing.
Briefly describe how your request relates specifically to the Educational Master Plan and the Goals and objectives Section of your Unit Plan (Part II, Section 2)?

Increase the success and persistence rates from Basic Skills English (English 117, 118A&B and 120) to college level Language Arts courses for students with documented disabilities.

As a result more students will achieve their educational goals of earning AA/AS degrees and transferring to four year colleges.

Why is this equipment necessary?

_____ Immediate health, safety, or security issues

_____ Replaces deteriorated equipment or facilities

__X___ Increases enrollment

_____ Shows cost advantage due to rising prices

_____ Prevents further deterioration of facilities

_____ Provides visibility for the Bond Program

Briefly describe how the above criteria are satisfied:

The purchase of this equipment will greatly impact enrollment. With integration of the assistive technology into the curriculum, students acquire the needed skills to advance to higher level English courses more quickly. Without the use of this equipment in Learning Skills reading and writing courses, it will be necessary for more students to repeat these courses. It will take them longer to acquire the needed skills to move on. As these students take college level English course they will understand the necessity of using the assistive technology to support them.

What is the consequence of not funding the equipment?

Without funding this equipment, more students will have to repeat Learning Skills courses. This would limit enrollment, since other students recommended from English 116 to take these courses would not be able to. Students would struggle more in college level English courses.

Students will be at a disadvantage by not having access to the assistive technology to enhance their reading and writing curriculum in their English courses.

What alternative approaches have been considered to meet programmatic demands for this equipment?

The alternate approach for our Learning Skills instructors this academic year without this equipment has been to move at a slower pace in presenting their curriculum. We discussed the idea of Learning Skills classes visiting the Hi-Tech Center
At DSRC but this would not work because during these course times CAS 102 and 103 instruction is taking place and every computer station is in use.

How many students will be impacted by the purchase of this equipment? _All students enrolled in English 117, 118A, 118B and 120_____

Do students use this equipment? _X__ yes _____ no

Is this equipment a replacement? _X__ yes _____ no

Staffing requirements for new equipment (number of staff, are they available, training, etc.):

Will training be required? _____ yes _X__ no

At whose cost?

What are the estimated ongoing costs (for maintenance, etc.)? $0

Are there potential utility costs/savings? No

Is this request CTE (Career Technical Education) Eligible? _X__ yes _____ no