Chabot College Unit Plan, Part II

Unit Plan: Accomplishments and Goals

Unit:

Division or Area to Which You Report:

Author(s) of this Unit Plan:

Date:

Audience: IPBC; Deans/Unit Administrators; Budget Committee

Purpose: To provide evidence of progress on Strategic Planning Priorities from previous year and to provide input into planning for subsequent years.

Instructions: 1) Insert the Goals & Objectives from your last year's unit plan into “Section 1: Accomplishments” below (2007-08 Unit Plans can be found here).

2) Update accordingly, reflecting upon the activities you've undertaken in the past year. Be brief. No more than two pages.

3) In Section 2, please include your new, revised, or continuing goals for the next year (some may be the same as before). No more than one page.

Please make sure to number and list goals in PRIORITY ORDER (1, 2, 3, ETC.). This will determine where any new resources may be allocated.

Be sure to include accomplishments and goals related to Strategic Planning Priorities, including student learning.

Note: Priority Objectives and Strategic Plans are hyperlinked. Use Chabot Enrollment Management Committee Reports to generate Student Success and Equity data reports by course, discipline, and term. Use these data to inform your goals and objectives. (Note: Reports are only available on PC. If you are a Mac user, please have your dean print a copy)

Section 1: Accomplishments from Last Year's Unit Plan (What You Have Done):

<table>
<thead>
<tr>
<th>No.</th>
<th>Goal/ Objective from last year's Unit Plan</th>
<th>Activities Undertaken to Achieve the Goal/ Objective</th>
<th>Results</th>
<th>Priority Objective / Strategic Plan Goal</th>
<th>Accomplished?</th>
<th>Did you receive additional funds to support this goal/objective?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Expand the capacity of the DH Program to serve more students</td>
<td>Addition of 2 students to the Class of 2008 and 2009</td>
<td>Increase enrollment per class by 10%-subsequent increase in FTES</td>
<td>Yes-increased access to program that directly prepares students for employment upon graduation</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

2   | Expand the service learning component of the DH Program | Contacting outside clinical facilities that could be used to provide students with additional clinical experiences | Three facilities have indicated an interest in working with the program. A contract (MOU) needed by the outside facilities was approved by the Board of Trustees 11/14/06. The program director has sent the MOU to the facilities and has had contact with the supervising dentists. To date, one facility has been able to process and institutionalize the policies and procedures needed to send students to the facilities. | Yes-Strategic Plan Goal: Develop service learning | In progress | NO |
## Section 2: Goals/Objectives (What You Hope to Accomplish):

<table>
<thead>
<tr>
<th>No.</th>
<th>Goal/Objective</th>
<th>What you hope to accomplish</th>
<th>Proposed Activities Completed to Achieve Goal/Objective</th>
<th>Priority Objective/Strategic Plan Goal</th>
<th>Time Frame (semester, year, five years, etc.)</th>
<th>Are you including a request for additional resources in this unit plan?</th>
<th>Yes/No If yes, what type?</th>
</tr>
</thead>
</table>
| 1   | Complete accreditation process required by the Commission on Dental Accreditation | Successfully complete the CODA Accreditation process and receive full accreditation | ✓ Write self-study document  
✓ Prepare for accreditation site visit 11/6-7 2008 | Strategic Plan: Support programs that increase the college's positive image | 18 months-August 2007-November 2008 | YES-faculty in service | ** |
| 2   | Expand the dental hygiene clinic to allow for an increased enrollment in the program | Acceptance of an additional 2 students | ✓ Expand and update the clinical facility  
✓ Work with project managers, administration, outside on clinic renovation project  
✓ Develop plans for scheduling, clinical rotations during construction phase  
✓ Update clinical facility technology to prepare students for success in the current marketplace: | Strategic Plan: Same as above | 1 year: clinic renovation on schedule for April 2009 | YES-Bond funds, Measure B funds, CTE funds, grant monies for clinic renovation and expansion; equipment, contract services | ** |
| 3   | Develop continuing education courses that could be offered in the clinical facility for dentists, dental hygienists and dental assistants | Increase revenue by providing a minimum of two clinical continuing education courses to the dental community | ✓ Development of course outlines, brochures, registration materials  
✓ Update the equipment in the clinical facility in order to be able to provide clinical courses  
✓ Expansion of the dental hygiene website to include information about offered courses to licentiates | Strategic Plan: same as above | 1-3 years: dependent on funding to update clinic equipment | Not before Fall 2009 | ** |
| 4   | Develop partnerships with local dental schools and community clinics to rent or | Increase clinical revenue by at least 50% by leasing the clinical facility to outside entities for use when the facility is not being used to meet program needs | ✓ Establish contacts within the dental community with prospective leases  
✓ Develop a business plan for the leasing of the clinical facility | Strategic Plan: same as above | 1-3 years: dependent on funding to update clinic | NO | ** |
<table>
<thead>
<tr>
<th>lease the clinical facility for the provision of dental services to the community</th>
<th></th>
<th>equipment</th>
</tr>
</thead>
</table>

** List types such as “equipment,” “supplies,” “staffing,” “contractual services,” etc...