Unit Plan: Enrollment Requests (Discipline Plan)

Unit: ESL
Division or Area to Which You Report: Language Arts
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Audience: Budget, Deans, CEMC
Purpose: To recommend FTEF allocations for subsequent academic year.
Instructions: Please be sure to analyze enrollment trends and provide rationale below for any requested changes. Attach Spreadsheet to this form. Spreadsheet format and instructions available on Enrollment Management website (http://help/EMC/). Please seek your dean’s assistance as needed.

We have been experiencing a slightly declining enrollment in some of our sections over the last year. This is particularly apparent in sections that have been moved to the afternoon hours to accommodate construction. After studying the trends, we have cut out one 128 section in the spring for now. One 110A section has been temporarily moved to evening from the afternoon because the evening sections have been consistently over-enrolled in the past, and the afternoon is not an acceptable time for most 110A-level students. We are also cutting ESL 129 – the Idiom course – and moving to change the name through the curriculum process so that the topic will be clearer to students. Then we may try it again.

We anticipate that enrollment will increase as classroom buildings come back on line and as we can again offer more morning sections, so this is a temporary move. We will continue to watch enrollment patterns and make changes accordingly.