Unit Plan Grant Funding Proposal Module

Instructions: Completion of this form will give the Grant Development Office an idea of the kind of project funding you may need in the future. **Filling out this form does not guarantee finding a funding source for the project but will facilitate the grant research, development and approval process once a funding source has been identified.** If you have questions regarding how to use this form, please contact Yvonne Wu Craig at x6810. Thank you for your participation and good luck!

Proposal Data: **PLEASE NOTE**—Cindy Hicks, Learning Connection project development coordinator, has already contributed to the Title 3 grant, which is pending a decision, and a professional development grant, also pending a decision.

Date _________________________         Contact Person:  __________________________________________

Department/Division _________________________________________ Telephone _____________________________

Proposed Project Title_______________________________________________________________________________

Possible Funding Source (if known) ___________________________________________________________________

Budget Data

Approximate Amount Requested _______________________

Proposed personnel workload will be covered by:

☐ New Hires:       ☐ Faculty    # of positions ________  ☐ Classified staff   # of positions ________

☐ Reassigning existing employee(s) to the project; employee(s)' current workload will be:

☐ Covered by overload or part-time employee(s)

☐ Covered by hiring temporary replacement(s)

☐ Other, explain ________________________________________________________________________________

At the end of the project period, the proposed project will:

☐ Be completed (onetime only effort)

☐ Require additional funding to continue and/or institutionalize the project (obtained by/from):

_______________________________________________________________________________________________

Will the proposed project require facility modifications, additional space, or program relocation?

☐ No    ☐ Yes, explain: _______________________________________________________________________

Will the proposed project involve subcontractors, collaborative partners, or cooperative agreements?

☐ No    ☐ Yes, explain: _______________________________________________________________________

_______________________________________________________________________________________________
Proposal Abstract

Project Description/Objectives (please expand the box, if necessary):

Strategic Plan Priorities to be Addressed (please expand the box, if necessary):

Do you know of any grant funding sources that would meet the needs of the proposed project?

☐ No  ☐ Yes, list potential funding sources:
