Chabot – Las Positas Community College District  
Equipment Request  
Measure B Bond Program

Chabot College ☒ Las Positas College ☐ District ☐ Account Code: ☐
Division/Unit: Learning Connection/Language Arts  (District Staff to provide)

Brief Title of Request: (Project Name)  Printer
(Building Location):  2300
Request Amount (unit cost and total cost, including tax and shipping): 217.49

Description of the specific equipment or materials requested:
Lexmark Laser Printer B/W

What educational programs or institutional purposes does this equipment support? How does the request relate specifically to the Educational Master Plan?
The Learning Connection (which includes, Math Lab; Language Center; Tutorials; Wrac Center)
This printer supports communication between instructors and PATH (Tutorials) regarding students and the impact of tutoring sessions held in the Center.

Why is this equipment necessary?
☐ Immediate health, safety or security issues  ☑ Shows cost advantage due to rising prices
☐ Increases enrollment  ☑ Provides visibility for the Bond Program
☐ Prevents further deterioration of facilities  ☑ Is easily executed, in terms of time and money
☒ Replaces deteriorated equipment or facilities

Describe how these criteria are satisfied:

What is the consequence of not funding the equipment?

What alternative approaches have been considered to meet programmatic demands for this equipment?

How many students will be impacted by the purchase of this equipment?

Do students use this equipment? yes ☐ no ☒ Is it a replacement? yes ☐ Upgrade? yes ☒

Staffing requirements for new equipment (number of staff, are they available, training, etc.): none

Will training be required? yes ☐ no ☒ At whose cost?

What are the estimated ongoing costs? (for maintenance, etc.):

Are there potential utility costs/savings?

Signatures (required)
Requested by ____________________ Dean/ Unit Head ____________________ College Vice President or Director of Facilities ____________________
Title ____________________
Extension ____________________ Vice Chancellor ____________________ Date __________
Endorsed by Board of Trustees ________________ Date _________

Agenda Item