The Program requests one adjunct faculty position to teach English 4, a new course to be offered in PACE beginning in the Spring 2009. We offer two sections of English 102 and English 1A but only one section of English 7. These English courses have a far lower maximum enrollment allowed than most of our other courses (27). Both English 4 and 7 fulfill A3 of the Communications in the English Language and Critical Thinking requirement of the CSU General Education Breadth Requirements. Essentially the PACE Program needs a second course in this area to meet the enrollment needs of our students.

The PACE Program requests one adjunct faculty position beginning spring semester 2009 to teach a 95 Work Experience and 96 Work Experience Seminar specifically for our new paraeducator cohort. This course would be taught online to be convenient for this population. In the summer of 2007, early in our discussions with Alameda County Office of Education a work experience course was identified as a target course for the Paraeducator PACE Track. This Spring semester 2008 we have approximately 65 paraeducators enrolled in PACE. This number is anticipated to increase by Spring semester 2009 and the number of PACE Paraeducator students should support a Work Experience course. Offering 95 and 96 Work Experience beginning Spring 2009 is to meet the special curriculum needs of this cohort.
Unit Plan: Classified Staffing Request(s) [Acct. Category 2000]

Unit: PACE

Division or Area to Which You Report:

Author(s) of this Unit Plan: Susan Tong

Date:

Audience: Administrative Staff

Purpose: Providing explanation and justification for new and replacement positions for full-time and part-time regular (permanent) classified positions

Instructions: Please justify the need for your request. Be sure to include reference to Goals/Objectives from Part II, and Strategic Planning Priorities. Please cite any evidence or data to support your request. *If this position is categorically funded, include and designate the funding source of new categorically-funded position where continuation is contingent upon available funding.*

Criteria For Classified Staffing Priorities (not necessarily in Priority Order as developed by the Admin Staff)

1) Impact on enrollment and revenue;
2) Safety;
3) Mandates;
4) Workload distribution (impact on other's work);
5) Relationship to institutional priorities.