

**Institutional Research Agenda 2015-16  
Spring 2016 Accomplishments**

Carolyn Arnold, *Coordinator, Institutional Research*

Jeremy Wilson, *Research Analyst*

Ghafour Vala, *Research Analyst*

Hena Khairzadah and Shahira Mawlavizada, *Student Research Assistants*

Rayna Opoku and Sean McKearin, *Student Assistants*

**Spring 2016**

**STRATEGIC and other PLANNING**

**DONE!** Support PRBC chair with background IR and planning information

**DONE!** Update progress and equity on Strategic Plan Goal by First Fall in May

**DONE!** Institutional Effectiveness Indicators: provide data and set goals by May

**DONE!** Peer colleges identified and used for Benchmarking and setting Institutional goals

**FALL 2015 STUDENT SURVEY – equity focus**

**DONE! \*Produce final detailed results and highlights and comments**

**SURVEYS**

**DONE!** Early Childhood Education (ECD) Survey from scratch!

**DONE!** Facilities survey to gather ideas about new Bond projects

**DONE!** Change it Now! (CIN!) Survey

**DONE!** Transfer Survey!

**STUDENT EQUITY PLAN**

**DONE!** Develop evaluation plans and schedules for student equity projects (New chart, measures)

**In Progress** Update Student Equity Plan data as of Fall 15

**DONE!** Update Student Equity measures by Race-ethnicity and gender on web.

**ASSESSMENT PLACEMENT and TEST VALIDATION**

Research, validate, or MATH, ENGLISH, ESL and CHEMISTRY TESTS

**DONE!** Submit new application for state approval of more recent Chemistry test

**DONE!** Work with ESL to determine Accuplacer ESL test(s) and cut scores

**DONE!** Work with Ming, Math, high schools, ITS to process HS transcript data for Math

**DONE!** Work with English faculty to incorporate Multiple Measures (MM) into assessments

**DONE!** Provide results of English cut score/MM changes in Fall 15 and predictions for Fall 16.

**BASIC SKILLS PROJECTS**

**DONE!** Co-chair BSC with Trish – develop semester schedule

**DONE!** Recommend use of Basic Skills funds for 2016-17

**DONE!** Present Basic Skills Research –Overview/highlights Assessment, Success, persistence

**GRANT DEVELOPMENT AND EVALUATION RESEARCH**

**Provide research for new grants:**

**DONE!** Conduct Basic Skills Math Research for Basic Skills State Grant proposal.

**Provide Grant Assessment and Evaluation research:**

**DONE!** Hayward Promise Neighborhood: Provide data tracking as needed (Surveys, EAP, etc.)

**DONE!** TAACCCT data and tracking each semester

**In Progress** MESA/TRIO STEM – Developed definition of STEM students

**In Progress** ID and Monitor FYE cohorts and other CPT pathways with Amy and staff

**MANDATED REPORTING REQUIREMENTS**

**DONE! Update Integrated Postsecondary Education System (IPEDS) (Feb/April)**

**DONE! Analyze and (present) Student Success Scorecard) on March 1**

**DONE! Update Federal Gainful Employment Act data for disclosures by January 29**

**OTHER MAJOR RESEARCH PROJECTS**

**\*\*Conducted 45 big ad-hoc research and programming requests (and 46 in Fall 2015)**

**DONE! Art and Music Accreditation data**

**DONE! ECD Accreditation data**

**DISSEMINATION OF RESEARCH**

***Provide latest research results in useable formats to college/decision-makers***

**\*\*DONE SOME! Semi-Weekly Research Bytes: Update staff frequently on new research available.**

**DONE! Upload all new research information onto IR website**

**INSTITUTIONAL RESEARCH INFRASTRUCTURE**

***Maintain and Enhance Institutional Research Database***

**In progress!** Work with ITS to ensure correct data in IR database and Banner (SSSP, Vets)

**In progress!** Learning Tableau

**In progress!** Document, Update syntax and programs to use new data (ongoing)

**In progress!** Share programs, syntax, presentations with LPC

***Maintain and Develop IR/Grants Staff/Professional Development***

**DONE! Hire new Student Assistant for Sp16/Fall 16**

**DONE! Hire PT Research Analyst in Spr 16**

**DONE!** Identify seminar and conferences and funding for Coordinator (**RP**)

**DONE!** Check budget (HPN/SSSP/Bridges) and Hire and train new Student Assistant

**In Progress** Hire Research Analyst to replace Jeremy ;-(

**COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of COORDINATOR**

Planning, Review, and Budget Council (PRBC)

Chabot Enrollment Management Committee (CEMC)

Basic Skills Committee (Co-chair)

Student Equity Coordinating Council

Title V Hispanic Serving Institution (HSI) Leadership Teams

***STATEWIDE RESPONSIBILITIES of COORDINATOR***

Board Member of Research and Planning Group (RP Group), No. California representative

Co-chair, Research and Planning Group (RP Group) Awards Committee

**COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of RESEARCH ANALYST**

Planning, Review, and Budget Council (PRBC)

Basic Skills Committee

Student Equity Coordinating Council

SSSP