CHABOT COLLEGE CAMPUS SAFETY MEETING

Tuesday, April 12, 2005
12:10pm-2pm

SAFETY IS EVERYONE’S JOB

These minutes represent bulleted highlights of the meeting and will not always reflect specific details. Questions, comments or concerns regarding these minutes

PRESENT: Rajinder Samia, Cynthia Roberts, Isabel Polvorosa, Dr. Robert Carlson, Rich Duchscherer, Roger Noyes, Kathleen Kaser, Jane Church, Shari Jacobsen, Lupe Ortiz, Lorraine Dutra, Darrell Dolin, Bob Curry, Glenn Comp, Jack Bishop, Mary Pastore, Theresa Soto-Patchin, Kim Cao, Bobbie Pratt, Lin Zuidema, Jimmy Rummelhart, Audrey Schwann and Tim Downey Catalyst Consultant.

MacGreagor Wright Safety & Security welcomed everyone.

Q: Jane Church asked about item #5 from March 8th, 2005 meeting minutes regarding the reference to a person with a snake in the Admission & Records area.
A: It was explained this was based on a real occurrence. The most appropriate action would be to require the person to secure their snake off campus or in an appropriate carrier.

AGENDA
Before MacGreagor introduced Tim Downey the Catalyst Consultant, he mentioned that Chevron-Texaco is one of Catalyst’s customers, which has allowed Catalyst to explore a broad spectrum of security and safety concerns that might otherwise be cost prohibitive.

#1 Master Security Plan-Catalyst Consultant Tim Downey answered a number of questions from committee members. Tim stated a survey of the campus would include: lighting hidden spots, how people move from buildings to the parking lots, and movement of people through the buildings. He will look at what the college concerns are now and needs for the future.

Jane Church had a question regarding hallway security in the counseling area. MacGreagor said there are some ways to address this issue.

Tim is very aware of ADA needs. ADA needs will be standard protocol in the security of the new facility.

Tim’s time line reports to the District are due in May for Chabot College, and June for Las Positas College. A website will be available soon to send suggestions.

Roger Noyes invited Tim to tour Bldg.1300 area because there are many areas that need to be addressed.
Jack Bishop mentioned the need for a panic switch in departments where employees are alone at night. Until a determination is made regarding “panic alarms,” MacGreagor said ‘911’ is available from anywhere on campus.

A number of questions regarding safety for females in the ‘women’s restrooms’ were raised. Theresa Soto-Patchin mentioned she locks the restroom door if she is the only female in there. Acknowledging that personal safety is the #1 priority, MacGreagor, said everyone should be “aware of your surroundings.” When you see something out of place you should report it immediately. If you have a “bad feeling” about something then you should report it as well. It is better to be safe than sorry.

Kathleen Kaser asked questions regarding the bookstore. Will the bookstore get standard locks, alarm system and surveillance cameras. Tim said it might be feasible for the alarm system to be monitored at the college. About the cameras Tim asked if someone would monitor them? MacGreagor said standardized safety and security measures, as well as procedures & policies, will be in place.

MacGreagor said surveys by the DMJM landscaping consultant, as well as Catalyst, will determine levels of lighting standards for now and long term. Tim mentioned something to think about in the (W2) Athletic Field Area is the ongoing energy cost. Concern should there be 50 foot candle power? Will there be a variety of lights? MacGreagor said the College would maintain the “Good Neighbor Policy”.

The College is looking forward to the good things coming out of the Catalyst Consultants surveys.

#2 FERPA / Mental Health / HIPA

a. FERPA-Family Education Rights & Privacy Act
   Federal rule - must have a subpoena and wait until student is out of class to speak with them. Even for emergency we will make every effort to get information to student. FERPA violation fine is $20,000

b. Mental Health & Privacy
   Mental health counselors must tell authorities if a student tells them they are going to do harm to someone else. The academic counselor will only have qualified protection if they are a licensed psychologist and are acting in that capacity at the time of the disclosure. There is no special privilege or immunity between a student and a teacher.

c. HIPA
   An analyst from Vacaville spoke at the conference regarding suicide prevention. He said most publicized suicides are in the spring (March-May). During the holidays there’s a network in place family & friends.

If someone talks to you about suicide call the Police or campus safety. A police officer or specially qualified mental health professional are the only persons that can have the individual committed pursuant to section 5150 of the Welfare & Institutions code. Some indicators of suicidal individuals are crying, putting their affairs in order, giving away prize possessions etc.
Jane Church said Counseling has a small group of counselors with clinical qualifications. At College Council the counselors can give some guidelines. Jane also, said call counseling if you have a student needing some mental health assistance.

**Question Persuade Refer**

MacGreagor said privacy issues were high on the California College & University Police Chief’s agenda.

#3. MacGreagor said a meeting with Department Heads would be set up to go over the inventory control document for chemicals to be stored in the storage area.

#4. Rick Guagliardo is revising the Disaster & Emergency Preparedness Plan due July 1, 05 in WORD doc & PDF format.

Jane Church mentioned the disaster video, *Admin Aftershocks*, and said Counselors should be a part of the training to provide clinical assistance for students.

MacGreagor reminded the committee that every public high school, as well as most college campuses, are designated by State & County emergency services agencies as emergency staging sites by the nature of the facility.

The meeting ended at 2:00pm.

The next meeting will be Tuesday, May 10, 2005 at 12noon in Room 2340.