



Susan Kazama
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I am a faculty member and Professor, Head Librarian. I am responsible for the operational, strategic and fiscal responsibility of the Library and Testing Center, and the provision of library services and resources to the campus community. 90 desktops and 50 laptop student computers are also located in the library and under my purview. I have responsibility for the physical building and have been heavily involved in three major renovations for the library and am planning a renovation to add the Student Success Center into the library. I currently coordinate the work of six faculty and twelve classified staff as part of my responsibilities and am responsible for the hiring, mentoring, and training of the faculty and staff.

Library, Testing (Placement and Online) Center & Services, Strategic Planning, participate in long range development institutional planning, human resources including hiring of students, staff, and faculty, service outcome assessment for libraries, small scale academic computing, budget planning, customer service, dealing with difficult people.

I served on comprehensive self evaluation teams for Antelope Valley College, CA (Standard IIC); Cuyamaca College, CA (IIC and IVA); and for El Camino College, CA (IA and IIC) and El Camino College/Compton Center. I served on two follow-up visits to Northern Marianas College, Saipan; and two follow-up visits to the College of Micronesia-FSM. I also did a site visit to Hawaii Tokai International College in 2015 (IIIB). At my institution, I served as Co-chair for Standard I in 2006 and Chair for Standard IIB and IIC in 2012 and helped to write the follow-up reports for our college in 2013, 2014 and the midterm report for 2015.