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Office of Admissions & Records

Concurrent Enrollment Program

To 3rd to 12th Grade Students...

Get college credit while still in high school! PLAN AHEAD and follow these steps to enroll:

1. **▶ PLAN.** Check out the [schedule of classes](#) and find up to 6 units or 2 classes you want to take. Note: Limited enrollment to advanced scholastic courses. Enrollment in physical education or basic skills courses (i.e. ENGL 101A, 101B, 102; MATH 105/105L, ESL courses) will not be allowed.
2. **▶ APPLY.** Complete Chabot College [Concurrent Enrollment Application for Admission](#) online or hard-copy (click on "Forms" on left navigation bar).
3. **▶ OBTAIN.** Complete the [Recommendation for Concurrent Enrollment Program form](#) and get the required signatures (principal, counselor & parent). You also need to request from your counselor a copy of your school transcript (required for students in the 9th to 12th grade). If you are a student planning to take a Math and/or English class, you need to complete assessment (please see [Assessment Center](#) for dates and times). **NOTE:** Students in the 3rd to 8th grades and their parent(s) will be notified to attend a mandatory orientation with the Vice-President of Student Services at the beginning of the term and should read this [Advisory](#).
4. **▶ SUBMIT.** Bring in-person or mail [all](#) required documents together ([Recommendation for Concurrent Enrollment form](#), high school transcript and [Release of Personal Information form](#)) to *Chabot College, ATTN: Concurrent Enrollment Program, Office of Admissions & Records, 25555 Hesperian Blvd. Hayward, CA 94545.*
5. **▶ REGISTER.** You will be notified by mail of your approved recommendation and be given a date when you can [register online](#) using [CLASS-Web](#). Summer/Fall 2009 semester registration for students with complete and approved admission packets will start **May 20th**.
 - **Admission packets received after May 20th will be able to register after paperwork is approved.** You will be notified via email or postal mail when you can register. Please allow at least 3 working days for processing.
 - Students will automatically be dropped from courses not approved by Chabot College and their school.



APPLY EARLY. Don't wait the last minute. Students should begin process for concurrent enrollment at least one month before the open registration period to allow time for application processing, Director's approval, assessment, and course registration.

If you have any questions, call the Admissions & Records Office, (510) 723-6700 or email ccarcom@clpccd.org.

Concurrent Enrollment Description and Regulations: Chabot College provides opportunities for minor students to enroll in college-level, degree-applicable courses for advanced scholastic or advanced vocational purposes. Students who desire to participate in concurrent enrollment must be recommended by their school counselor and principal and have written parental permission. Concurrently enrolled students will be permitted to enroll in no more than six units per semester or two classes. The students will be treated as regular college students and are expected to comply with all college rules and regulations. At the completion of the course, the student receives college credit. They must arrange for their own transportation to and from the college and provide their own books and equipment.



Bookstore:
Buy/Sell textbooks and more ...



Blackboard:
Access your course website

CLASS WEB Search and register for courses online



Library:
Books, computers, research and more ...

Campus Map | Parking | Faculty & Staff Directory | Jobs
Safety & Security | Emergency Notification: AlertU
Chabot-Las Positas Community College District