



# OFFICIAL COPY

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES  
August 20, 2013

### PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., 3<sup>rd</sup> Floor, Dublin, California.

### CALL TO ORDER

The regular meeting was called to order at 5:30 p.m. by Board President Dr. Cedillo. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

### PUBLIC COMMENTS

There were no Public Comments offered at this time.

### ADJOURN TO CLOSED SESSION

The Board immediately adjourned to a Closed Session, which ended at 6:25 p.m.

### OPEN SESSION

The Board readjourned in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. All Board Members were present at the time of roll.

### ATTENDANCE

Members Present:

- Trustee Dr. Arnulfo Cedillo
- Trustee Mrs. Isobel F. Dvorsky
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Hal G. Gin
- Trustee Dr. Barbara F. Mertes
- Trustee Dr. Marshall Mitzman
- Trustee Mr. Carlo Vecchiarelli
- Student Trustee Ms. Cherry-Ronaele Bogue
- Student Trustee Mr. Ricardo Pinto Filho

Members Absent: None

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor  
Dr. Susan Sperling, President, Chabot College  
Dr. Guy Lease, Interim President, Las Positas College  
Mr. Ken Agustin  
Mr. David Betts  
Dr. Marcia Corcoran  
Ms. Vanessa Cormier  
Ms. Julia Dozier  
Mr. Wyman Fong  
Mr. Justin Garoupa  
Mr. Doug Horner  
Dr. Ted Kaye  
Mr. Lorenzo Legaspi  
Mr. John Messing  
Ms. Jeannine Methe  
Dr. Janice Noble  
Dr. Diana Rodriguez  
Dr. Eric Schultz  
Mr. Gerald Shimada  
Ms. Tram Vo-Kumamoto  
Mr. Dale Wagoner  
Ms. Connie Willis

Others Present: Ms. Maggie Alvarez, Las Positas College  
Ms. Erika Cortez, President, Chabot College Associated Students  
Ms. Kathy Kelley, President, Chabot College Faculty Senate  
Ms. Karen Kit, District Services  
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association  
Mr. Rick Moniz, Chabot College Faculty  
Ms. Diana McGregor, Chabot College  
Ms. Linda Olivenbaum, Chabot College  
Dr. Tom Orf, President, Las Positas College Faculty Senate  
Ms. Theresa Rowland  
Mr. Christopher Southorn, President, Las Positas College Associated Students  
Mr. Todd Steffan, Las Positas College Classified Senate

Ms. Rachel Ugale, District Services  
Ms. Yvonne Wu-Craig, President, Chabot College Classified  
Senate

### **PLEDGE TO FLAG**

Mr. Lorenzo Legaspi led the pledge to the flag.

### **PUBLIC COMMENTS**

Ms. Maggie Alvarez, representing the Las Positas College Veterans First Program, highlighted a Job and Resource Fair for Veterans, National Guard, and Reservists returning from active duty, "Honor a Hero – Hire a Vet", scheduled for Friday, September 27, 2013 from 9:00 am to 12:30 p.m. at Las Positas College.

### **CONSENT CALENDAR**

#### Motion No. 1

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

#### General Functions

1.8 Approval of Minutes of July 16, 2013 Regular Meeting

#### Personnel

3.1 Classified Personnel

3.2 Management Personnel

#### Educational Services

4.1 Approval to Renew Agreement – Alameda County Sheriff's Office for the Accredited Basic Law Enforcement Academy and Courses, Las Positas College

4.2 Approval of Transitions Grant 13-112-481 from the California Community Colleges Chancellor's Office (CCCCO), Chabot College

4.3 Approval for Travel Study Program – "Faces of Cuba" and Agreement with Global Exchange Reality Tours, Chabot College

4.4 Approval of Agreement – Cabrillo College (Youth Employment Program, YEP-2013-Project Code 390), Chabot-Las Positas Community College District, Chabot College

**Business Services**

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.4 Approval of Contract Renewal – Chancellor’s Office, California Community Colleges, Chancellor’s Office Tax Offset Program (COTOP)
- 5.5 Approval of Agreement – St. Rose Hospital, Hayward, California for the Health Sciences Programs, Chabot College

**Facilities Planning and Development**

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder’s Office for Student Services and Administration Building, Las Positas College (Measure B Bond Funds)
- 6.2 Approval of Contract Modification to the Existing Design Contract with Kwan Henmi Architecture Planning, Inc. for the Science & Technology Upgrade & Expansion, Las Positas College (Measure B Bond Funds)
- 6.3 Approval of Contract Modification to the Existing Design Contract with Steinberg Architects for Design Services Building 100, Library Project, Chabot College (Measure B Bond Funds)
- 6.4 Approval of Award of Contract with Noll & Tam Architects for Building 2000, Library Renovation Project, Las Positas College (Measure B Bond Funds)
- 6.5 Approval of Award of Re-Bid No. 13-03, Security & Electronic Reader Board in Parking Lots F/G/H/J Improvements, Chabot College (State Funds and Measure B Bond Funds)

**PRESENTATION: CONTRACT EDUCATION/ECONOMIC DEVELOPMENT UPDATE**

Ms. Julia Dozier, District Executive Director of Economic Development/Contract Education, provided a PowerPoint Presentation of the Economic Development and Contract Education Program. Ms. Dozier reported that the Program started functioning as a revenue generation organization, a Business within the District, in 2003. She reported that the Program revenue trends have consistently grown from \$4,472,018 in 2008-09 to \$5,249,210 in 2012-13. She reported that the District has been number one in contract instruction revenue for all California Community College Districts every year since 2007.

Ms. Dozier reported that the current program includes:

- small to mid-sized contracts - Training and Development Solutions (TDS);
  - Revenue FY 2013: \$465,310

- Title IV-E County Contracts;
  - Total contracts for FY 2013: \$4,183,195
- Apprenticeship Programs: (Local Educational Agency for Automotive, Electrical, Fire/Life Safety Alarms, Painting and Drywall, Roofing, Telecommunication) and partner with Chabot College to provide for credit classes;
  - Two funding sources:
    - Montoya/RSI Monies: \$155,853/year since 2008
    - Apportionment for OJT/work experience: FY 2013 = 371 FTES = \$1,693,838 (0 FTEF)
- OSHA Training Center.
  - Ranked 25<sup>th</sup> in 2010; 3<sup>rd</sup> in United States in 2013
  - Revenue for FY 2013: \$600,704 (FY 2012: \$339,681)

Ms. Dozier highlighted that Apprenticeship Programs also generate apportionment for on-the-job work experience training. In addition, there is no FTEF and no campus facilities are used as the program is taught on site.

Ms. Dozier reported that she continues to serve as a Commissioner for the California Apprenticeship Council. She reported that in moving forward, the program plans are:

- Continue with what has been working:
  - Training and Development Solutions (TDS) addresses local workforce training – steady income, serving communities;
  - Apprenticeship Programs – possible growth with new alignment at state level; and
  - Title IV-E contracts with counties, explore statewide program.
- Diversification and Growth Opportunity:
  - Expand OSHA Training Center;
    - Success with partnership model;
    - Demonstrated growth potential in other Centers;
    - Additional staffing (lost positions with layoffs) required to keep up with demand and to grow programs.

In conclusion, Ms. Dozier expressed appreciation to the Board for its support and willingness to “think outside the box”; recognizing that success comes by investing in different opportunities. She also recognized her Staff for all their hard work.

Trustee Mr. Vecchiarelli questioned the status of the Police Academy Program, to which Ms. Dozier reported that this program is for credit and is offered at the campuses. Trustee Vecchiarelli also questioned the possibility of a training program for staff, to which Ms. Dozier reported that in the past the Contract Education/Economic Development Department has offered classes and is currently offering an Excel Training for Staff in Business Services.

Trustee Vecchiarelli also questioned the possibility of obtaining the Carpentry Apprenticeship Program, noting that it is a huge “cash cow.” In response, Ms. Dozier reported that this program is being offered by the Pleasanton Unified Schools. She reported that Apprenticeship Programs are being switched from K-12 to the Community College System. She noted that with the changes that may occur with the funding, there may be opportunities for the District that were not available in the past.

In response to a question raised by Trustee Dr. Mitzman, Ms. Dozier reported that her department is currently working with the IBEW (Electrical). She reported that currently, most Apprenticeship Programs are divided between the Community College System and K-12 Systems. Apprenticeship Programs are now coming over to the Community College System. She believes that there is a much better chance that programs previously with K-12 will join with community colleges simply because college credit can be offered.

Trustee Mr. Gelles recognized the outstanding work done by Ms. Dozier. He expressed the importance of looking at staffing numbers in all areas. He congratulated Ms. Dozier for her service as a State Commissioner.

Trustee Dr. Mertes expressed congratulations and appreciation to Ms. Dozier for taking an unknown program to stellar heights.

Trustee Mrs. Dvorsky also expressed appreciation to Ms. Dozier for a job well done.

Trustee Dr. Gin expressed that next year he anticipates that the District will be Number One in the United States; up from Number Three currently.

Trustee Dr. Cedillo expressed appreciation to Ms. Dozier for the positive report.

Chancellor Jackson expressed appreciation to Ms. Dozier and her Staff. She drew the Board’s attention to the tri-fold publicity brochure that summarizes the services offered by the Economic Development/Contract Education Department.

**PRESENTATION: CHABOT COLLEGE CHILD DEVELOPMENT CENTER UPDATE**

Dr. Susan Sperling reported that the presentation on the Child Development Center will be a retrospective of the Business Plan put into place the past three years. She introduced Ms. Vanessa Cormier, Manager, Children’s Center.

Ms. Cormier provided a PowerPoint Presentation of the Chabot College Children’s Center Laboratory School; focusing on the importance of the Center as a lab facility, part of an academic program that generates FTES for the College, as well as experiencing significant

budget reductions over the last several years. She reported that the primary purpose of the program is to:

- Provide observation/practicum environment for Early Childhood Development (ECD) Students;
- Ensure ECD staff model exemplary practices while simultaneously working with students and teaching/caring for children.

Ms. Cormier reported that the Center serves a majority of students working and attending Chabot College full-time. She reported that 65% of the children in the Center meet the Federal Poverty Guidelines; and 34% meet the State Poverty Guidelines. She reported that in FY 2009 when the new Director was assigned, the District's investment to the Center was \$745,806.40; and in FY 2013, with the result of the Business Plan, the District investment to the Center was \$144,525.82.

Ms. Cormier also reviewed the number of Degrees and Certificates as well as FTE generated by the Early Childhood Development Laboratory School as shown below:

Year	Degrees*	Certificates**	FTE
FY 2008-09	34 - #4 overall	96 - #1 overall	
FY 2011-12	26 - #7 overall	17 - #5 overall	75/194
FY 2012-13	Not available	Not available	93/217
*61 Disciplines/81 different degree programs			
**32 Disciplines/63 different degree programs			

Ms. Cormier reviewed the total program costs, including State/Federal/County sources for 2012-13 at \$904,246.20 and the District Investment at \$144,525.82; reducing the program costs from 2008-09 by \$55,474.21 (a 7.43% savings). She reported that in the past four years, cost reductions have been \$601,280.58 (an 80.60% savings).

Ms. Cormier also reviewed the reductions in classroom availability for students, as well as reductions to Classified Staffing. She reported the classroom availability for FY 2008-09 was 8 day classes and 4 evening classes, with 20 Classified Staff. In 2012-13, 3 day classes and 2 evening classes, with 10 Classified Staff.

Ms. Cormier provided a three year Financial Plan for 2013-2016 with College/District estimated program investment of \$200,000 each year and Outside Funding of \$800,000 each year. She reviewed the Plan's Goals as follows:

- Ensure Viability of the Center Laboratory School;
- Comply with Grant/Licensing Requirement;

- Work within a \$200,000 College/District Budget;
- Restore Center Clerical/Assistant Teaching Support.

Ms. Cormier reviewed her recommendations:

- Request Career Technical Education (CTE) Investment/Funding;
- Equitable Funding/Investment for Chabot Children's Center Laboratory Program

Trustee Dr. Gin expressed appreciation to Ms. Cormier and Chabot Staff for the great job in saving District funds. He also expressed the importance that the Center not become extinct and looks forward to a presentation of their Business Plan.

Trustee Mr. Gelles also expressed appreciation for the fine job and hard work.

Trustee Dr. Mitzman expressed that he is proud of the work Ms. Cormier is doing.

Trustee Mrs. Dvorsky expressed the need for the Center, noting that it is vital to the College.

In response to a question raised by Trustee Mr. Vecchiarelli regarding apportionment, Mr. Wagoner reported that in 2012-13, 217 FTES was generated out of the ECD curriculum program, which equates to \$1 million to the College. He noted that other areas such as Nursing and Dental Hygiene are not asked to make the kind of commitment put on the Children's Center. He expressed that if we didn't have the Lab School Center, we would have to find a place for all those ECD students, which would require an infrastructure which would have a similar associated cost.

Trustee Mr. Vecchiarelli expressed that he doesn't see the deficit. In response, Mr. Wagoner reported that the Program is costly due to the Classified Staff ratio (teachers to students) required by the State. Mr. Wagoner also reported that current grant money also funds an M&O Staff Professional, which is charged to the department budget. Mr. Wagoner raised the following questions: What is the cost to the College; and what is the revenue in money as well as service offered?

Trustee Dr. Mertes expressed appreciation to Mr. Wagoner and Staff for maintaining the program, which offers so much for the Chabot College population and children that benefit from the program.

Trustee Dr. Cedillo expressed appreciation for the work and the presentation. He requested the Chancellor and her team to share with the Board what needs to be the next step. He expressed that we have come a long way." He questioned "How do we right size this?"



Dr. Jackson expressed appreciation to Ms. Cormier and her Staff. She reported that this year is a year to look at the budget allocation model and plan and look at critical resources, and somehow live within that budget. She expressed hope in moving forward so that we can alleviate some of the pain felt with “tightening the belt.”

## **TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Student Trustee Pinto reported that he recently attended the Community College League of California Student Trustee Conference in Anaheim. He expressed appreciation to the Board for the opportunity and reported that he learned more about the role of Student Trustee. He reported that the first official Fall Meeting of the Student Senate of Chabot College (SSCC) was held yesterday and planning has begun for Fall 2013 events. He reported that Gladiator Day is scheduled for Thursday, August 22; expressing appreciation to Ms. Erika Cortez, President of SSCC, who has done an amazing job planning this event.

Student Trustee Bogue expressed appreciation for the opportunity to attend the recent Community College League of California Student Trustee Conference, and expressed that she now understands her role better. She expressed that she looks forward to being part of the Community College League Student organization.

Trustee Dr. Gin expressed that Convocation was wonderful and congratulated the Chancellor. He expressed that he enjoys her “open approach.” He also expressed that amazingly “another school year begins.”

Trustee Mr. Gelles complimented Chancellor Jackson, President Sperling, and the Chabot College Staff for a wonderful Convocation. He expressed that it reinforces that we need to look at Staffing. He also expressed that he supports Child Care and the Center and suggested that Staff bring a recommendation to the Board on what is needed. He asked for Ms. Dozier’s assistance in finding money for Child Care.

Trustee Dr. Mitzman reported that he was on the Chabot College Campus on August 10 for “Congreso Familiar”, an Annual Conference to promote education and develop leadership skills for Spanish speaking families that have a child or family member with disabilities. He reported that approximately 1500 attended the event. He expressed the importance of this event to the community, also noting that it showcases Chabot College. He presented an appreciation plaque to Dr. Sperling on behalf of the sponsors.

Trustee Mrs. Dvorsky congratulated Chancellor Jackson on a successful Convocation and expressed that she looks forward to working with Dr. Jackson. She reported that she attended the 50<sup>th</sup> Anniversary Recognition of Staff for years of service, and expressed appreciation to Dr. Sperling for this wonderful event.

Trustee Mr. Vecchiarelli congratulated Ms. Dozier and Ms. Cormier for the wonderful presentations. He also recognized the exemplary Veterans First Program at Las Positas College.

Trustee Dr. Mertes expressed that she is proud of the Colleges and District, and especially this evening hearing the positive and thoughtful comments for “building a wonderful future for our Staff, Faculty and most especially our students.”

Trustee Dr. Cedillo recognized the importance of “Congreso Familiar”, which was held at Chabot College. He apologized that he was unable to attend Convocation, but expressed that his “heart was there.” He reported that he attended the recent Community College League of California (CCLC) Student Trustee Conference as an Advisor. He reported that Scott Lay was a presenter at the Conference. He noted that students work hard at these conferences but come away with important tools.

#### **LAS POSITAS COLLEGE FOUNDATION**

Dr. Kaye submitted a written report to the Board. He highlighted that the Foundation awarded 180 Student Scholarship Recipients with approximately \$110,000. He reported that the Foundation Board will meet on August 21 and will begin its 11<sup>th</sup> year of financial support of the College and its students.

#### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Ms. Kathy Kelley, President, Chabot College Faculty Senate, shared her experiences this Summer competitively rowing in France.

Dr. Tom Orf, President, Las Positas College Faculty Senate, submitted a written report to the Board. He expressed his personal goals for the Senate for the upcoming year:

1. Continue building strong relationship with the Board as well as District Office and Chabot College.
2. Create a strong relationship with the Las Positas College Senate and Faculty Union.
3. Make new Administrative Hires feel welcome. Would like to not see a revolving door.

#### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Mr. Todd Steffan, Co-President, Las Positas College Classified Senate, recognized and welcomed Dr. Jackson and Dr. Lease. He expressed appreciation to Chabot College for

hosting Convocation this year. Further, he expressed that the Las Positas College Campus has again come alive with students.

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate, also welcomed Dr. Jackson. She reported that the Senate met with Dr. Sperling, Mr. Wagoner and Mr. Shimada regarding an update on positions that will be posted. She reported that the Annual Classified Senate Retreat was held August 8, where they set their priorities and budget for the year. She will provide a written report at the next meeting. Further, she reported that Ms. Kaaren Krueg was awarded the Linda and Robert Carlson Classified Professional Award.

District Classified Senate had no representation at the meeting.

#### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Christopher Southorn, President, Associated Students of Las Positas College, reported a Student Freshman Orientation was held August 14 with over 300 students participating as well as over 100 parents. He reported that in a survey, 93% of students attending rated the event beneficial or very beneficial, 81% as interesting or very interesting, and 92% rated the tours as helpful or very helpful. He recognized Student Senators who volunteered to conduct the tours of the campus. He reported that Welcome Week was held August 19 and 20. In addition, upcoming events include Inter-Club Council Meeting on August 23; Club Rush on August 27 and 28; and a Pool Party, date to be determined. Further, the first Student Senate meeting will be held August 23 and continue every Friday at 1:00 pm.

Ms. Erika Cortez, President, Student Senate of Chabot College, distributed a flyer entitled "Meet the 2013-14 Student Senate." She recognized Dr. Jackson who gave an inspiring presentation at their recent Student meeting. Student Senate meetings are scheduled every Monday at 3:00 p.m. She highlighted the upcoming Gladiator Welcome Day and expressed her goal of encouraging new and continuing Chabot students to become more involved on campus and take advantage of the various services and programs offered.

#### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

Dr. Guy Lease, Interim President of Las Positas College, submitted a written report, Las Positas Connection, to the Board. He recognized the Convocation Awardees: Dr. Karen Pihl, Reed Buffington Award; Ms. Andi Schreiber and Ms. Sylvia Rodriguez, Donald R. Milanese Award. He also recognized Faculty Member and Interim Dean Lisa Everett on completing her Doctorate at UCSF. He reported that the Las Positas Child Development Center Open House was held last week and initial reports indicated that there will be approximately 90% return rate; and Toddler and Preschool enrollments are 100% full. He

expressed that Las Positas College will be pleased to host the upcoming Board Meeting on September 17 and is planning an Open House and Ribbon Cutting of the Student Services and Administration Building, Science Building and Campus Boulevard Project prior to the Board Meeting. He reported that the next Town Hall Meeting is scheduled for August 21 and Congressman Eric Swalwell will be in attendance.

Dr. Susan Sperling, President of Chabot College, submitted a written report, Hotsheet, to the Board. She reported that Convocation went very well. She also recognized Chancellor Jackson for taking the time to be on the campuses and meet with groups over the last couple weeks, including a meaningful dialogue with SSCC. She reported that three more Transfer Degrees have been approved, effective Fall 2013-14 – Psychology, Studio Arts, and Theatre Arts; bringing the total to 14; for which she recognized the hard work of Faculty and Articulation Officer Jane Church. She recognized Administration of Justice Faculty Member William Hanson on his appointment to the California Bar's Council on Access and Fairness. She reported that the keynote Speaker for the Law and Democracy Day on September 19 is Ms. Tirien Steinbach, Executive Director, East Bay Community Law Center, the community-based clinic for Berkeley Law School (Boalt Hall).

### **CHANCELLOR**

Dr. Jannett Jackson, Chancellor, reported that she is proud and honored to have been selected as the new Chancellor of the Chabot-Las Positas Community College District. She expressed appreciation to everyone for the vote of confidence and accolades. She briefly described her activities the past eleven working days, including the first three days reviewing with Dr. Walters, and visits and meetings at the campuses with staff and students. She met with the Las Positas College Presidential Search Committee. In addition, she met with the three Vice Chancellors and both College Presidents to review their Goals and Objectives. She reported that her Goals and Objectives will be presented to the Board at the October Board Meeting. She reported that she had a tour of Las Positas College and has scheduled a tour of Chabot College prior to the end of the month. She reported that College enrollments are good; and noted the need for tying FTES with the budget. She expressed appreciation to Dr. Sperling, Christine Warda, Keri McAllister and Chabot College for hosting the 2013 Convocation. She expressed that she looks forward to the Ribbon Cutting of the Student Services and Administration Building at Las Positas College on September 17, prior to the Board Meeting.

### **INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)**

The Board accepted the Informational Personnel Report without discussion.

**ACCEPTANCE OF QUARTERLY FINANCIAL STATUS REPORT (311Q) FOR THE PERIOD ENDING JUNE 30, 2013 (Agenda Item 8.2)**

The Board accepted the Quarterly Financial Status Report (311Q) for the Period Ending June 30, 2013 without discussion.

**APPROVAL OF MASTER AGREEMENT BETWEEN THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AND FRIENDS OF CHABOT COLLEGE FOUNDATION, AN AUXILIARY ORGANIZATION (Agenda Item 9.1)**

Motion No. 2

Trustee Dr. Mitzman made a motion, seconded by Trustee Mrs. Dvorsky, to approve the Master Agreement Between the Chabot-Las Positas Community College District and Friends of Chabot College Foundation, An Auxiliary Organization.

Trustee Mr. Gelles questioned for the record if everything regarding the Friends of Chabot College Foundation is legal and within the parameters prescribed by the State. Chancellor Jackson responded affirmatively.

Motion carried unanimously, 7-0.

**GOOD OF THE ORDER**

Board President Dr. Cedillo expressed that the Board and Chancellor are learning to work together and believes they have started on the right foot.

**NEXT MEETING**

Board President Dr. Cedillo reported that the Board Study Meeting scheduled for September 3, 2013 is cancelled.

The next meeting of the Board of Trustees is scheduled for September 17, 2013, at Las Positas College.

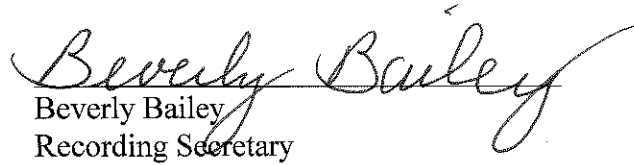
**ADJOURNMENT**

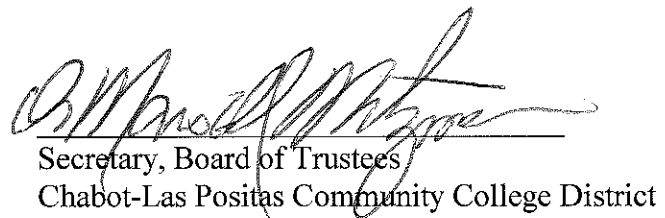
Motion No. 3

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adjourn the Regular Meeting at 8:04 p.m.

Motion carried unanimously, 7-0.

Minutes prepared by:

  
Beverly Bailey  
Recording Secretary

  
Secretary, Board of Trustees  
Chabot-Las Positas Community College District