



Submit this form to:
 Chabot College
 Office of Admissions and Records
 25555 Hesperian Boulevard
 Hayward, California 94545
www.chabotcollege.edu/admissions
 Fax: (510) 723-7510

REQUEST FOR DEGREE OR CERTIFICATE

STUDENT INFORMATION

Last Name, First Name, Middle Initial:	Student ID:
Mailing Address:	Phone Number:
City, State, Zip Code:	E-mail Address:

DEGREE OR CERTIFICATE INFORMATION

1. Courses required for degree or certificate will be completed: Fall Spring Summer Year: _____
2. I am submitting this request for the following degree or certificate:
 List of majors, certificates, and major codes on page 2.

Major Code Select Code from page 2	Degree or Certificate Type (i.e. AA, AA-T, AS, AS-T, CA, CP, C)	Major Title	Catalog Year*
1.			
2.			
3.			

***Catalog Year:**

- Graduation requirements are listed in the Chabot College Catalog.
- You may choose to meet the requirements contained within any Chabot College Catalog to which you have "catalog rights."
- Having catalog rights means that you are held to the graduation requirements listed in the catalog at the time your continuous enrollment began or in any subsequent academic year during which you maintained continuous enrollment.
- To maintain continuous enrollment, you must have enrolled in at least one term (fall or spring) each academic year. Any academic record symbol (A-F, P, NP, I, IP, RD, W) shall constitute enrollment. **NOTE:** If you don't select a catalog year or you select one that you don't have catalog rights to, a catalog year will be determined for you.

3. I attended other colleges/universities: Yes No
 If yes, list all colleges previously attended and select whether official transcripts are on file at Chabot or have been requested.
Approved course waiver and/or substitution on file with Admissions & Records Office : Yes No Not Applicable
AP exam score report on file with Admissions & Records Office : Yes No Not Applicable

Previous College(s) Attended	Name used While Enrolled	Official Transcript
		<input type="checkbox"/> On file at Chabot <input type="checkbox"/> Requested
		<input type="checkbox"/> On file at Chabot <input type="checkbox"/> Requested
		<input type="checkbox"/> On file at Chabot <input type="checkbox"/> Requested
		<input type="checkbox"/> On file at Chabot <input type="checkbox"/> Requested

4. My name should appear as follows on my diploma/certificate:
 (Clearly print. Unclear printing will reproduce a misspelled name. Reprint charge is \$20 for degree, \$10 for certificate.)

_____ First Name Middle Name Last Name

PLEASE READ AND INITIAL BEFORE SIGNING

- _____ I understand that my request will only be completed if (a) all my degree/certificate requirements will be completed by the end of the current term or (b) all my degree/certificate requirements have already been completed.
- _____ I understand that if I wish to transfer academic credit for courses taken at other accredited colleges/universities, I must submit official transcripts of that coursework to the Admissions and Records Office. Failure to submit all official transcripts will result in my degree request being returned to me. I understand that if I wish to use credits earned from an out of country college/university, transcripts must be evaluated by a foreign transcript evaluation service. Coursework from an out of country college/university cannot be applied to CSU GE Breadth and IGETC requirements.
- _____ I understand that all financial holds must be cleared before my request will be completed.
- _____ I understand that I will receive a response to my request in approximately **16 weeks** via postal mail. If there are any issues with my request, I will be contacted through the email provided on this form.
- _____ I understand that in order to be issued a degree or certificate, students earning a certificate, Associate in Science, or Associate in Arts degree in an Occupational/Technical area must complete a minimum of **12 units in residency** at Chabot College within the degree major or certificate program.
- _____ I understand that I will be awarded a Certificate of Achievement in CSU GE Breadth and IGETC CSU if I have completed all requirements for an associate degree for transfer.
- _____ I understand that if I am requesting an AA-T or AS-T and my requested GE pattern does not match the GE pattern that I previously declared, my declared major/GE pattern will be updated in my official college record to match this request. Similarly, I understand that if I am requesting a major and my requested degree type (AA or AS) does not match the degree type that I previously declared for that major, my declared major/degree type will be updated in my official college record to match this request. (E.g., AA in Fire Technology vs. AS Fire Technology.)
- _____ I understand that failure to complete this form in its entirety will result in my request being returned to me.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Date degree awarded: _____	<input type="checkbox"/> Highest Honors GPA 3.5 to 4.0 (AA/AS/ADT only)	<input type="checkbox"/> Honors GPA 3.25 to 3.49 (AA/AS/ADT only)	Request recorded: _____	Evaluated By: _____
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MAJOR / CERTIFICATE TITLES (GRADUATION REQUEST)

CHABOT COLLEGE
25555 Hesperian Blvd
Hayward, CA 94545



AA-T DEGREE

2238	Anthropology (CSU GE)	0608	Journalism (CSU GE)	2229	Sociology (CSU GE)
2239	Anthropology (IGETC CSU)	0609	Journalism (IGETC CSU)	2234	Sociology (IGETC CSU)
1512	Communication Studies (CSU GE)	0828	Kinesiology (CSU GE)	1108	Spanish (CSU GE)
1513	Communication Studies (IGETC CSU)	0829	Kinesiology (IGETC CSU)	1109	Spanish (IGETC CSU)
2244	Economics (CSU GE)	1038	Music (CSU GE)	1037	Studio Arts (CSU GE)
2245	Economics (IGETC CSU)	1039	Music (IGETC CSU)	1041	Studio Arts (IGETC CSU)
0027	Elementary Teacher Education (CSU GE)	2228	Political Science (CSU GE)	1036	Theatre Arts (CSU GE)
0028	Elementary Teacher Education (IGETC CSU)	2233	Political Science (IGETC CSU)	1040	Theatre Arts (IGETC CSU)
1518	English (CSU GE)	2003	Psychology (CSU GE)		
1519	English (IGETC CSU)	2004	Psychology (IGETC CSU)		
2231	Geography (CSU GE)	2252	Social Justice Studies: Ethnic Studies (CSU GE)		
2232	Geography (IGETC CSU)	2253	Social Justice Studies: Ethnic Studies (IGETC CSU)		

AS-T DEGREE

0014	Administration of Justice (CSU GE)	0572	Business Administration (CSU GE)	1704	Mathematics (CSU GE)
0015	Administration of Justice (IGETC CSU)	0575	Business Administration (IGETC CSU)	1705	Mathematics (IGETC CSU)
0411	Biology (CSU GE)	2199	Early Childhood Education (CSU GE)		
0412	Biology (IGETC CSU)	2133	Early Childhood Education (IGETC CSU)		

AA DEGREE

2101	Administration of Justice	1508	English (Emph. in Literature)	4924	Liberal Arts-Opt I Math/Science
2230	Anthropology	0304	Environmental Studies	4932	Liberal Arts-Opt I Kinesiology/Wellness
0201	Architecture	2203	Ethnic Studies	0603	Mass Communications
1002	Art (Emph. in Ceramics)	2121	Fire Prevention Inspector	1701	Mathematics
1004	Art (Emph. in Painting)	2120	Fire Technology	1204	Medical Assisting
1005	Art (Emph. in Sculpture)	1102	French	1206	Nursing
1006	Art (General)	2205	Geography	1013	Photography
1043	Art History	1027	Graphic Design	0804	Physical Education
2209	Behavioral Science (General)	2215	Human Services	0605	Radio and Television Broadcasting
0402	Biology	4902	Humanities (General)	0519	Real Estate
0403	Biology (Emph. in Allied Health)	4903	International Studies	2204	Social Science (General)
0769	Computer Science	0601	Journalism	1105	Spanish
1202	Dental Hygiene	4919	Liberal Arts-Opt I Arts/Humanities	1505	Speech Communication
2105	Early Childhood Development	4920	Liberal Arts-Opt I Comm. English Lang.	1008	Theater Arts
2130	Early Childhood Intervention	4923	Liberal Arts-Opt I Social/Behavioral Sci.		

AS DEGREE

0501	Accounting	0548	Business (Emph. in Marketing)	0935	Industrial Technology
0526	Administrative Assistant	0549	Business (General)	0586	Information Technology
1910	Advanced Manufacturing Technology	1902	Chemistry	0204	Interior Design
0210	Architecture	0770	Computer Science	0939	Machine Tool Technology
0991	Auto Technology (BMW Manufacture Training)	0994	Electronics Systems Technology	1702	Mathematics
0987	Auto Technology (Emph. in Chassis)	0922	Engineering	0941	Numerical Control
0988	Auto Technology (Emph. in Drivetrain)	0576	Entrepreneurship	0545	Retail Management
0990	Auto Technology (Emph. in Engine Performance)	2129	Fire Prevention Inspector	0750	Software Specialist
0986	Auto Technology (Emph. in Maintenance)	2128	Fire Technology	0953	Welding Technology
0547	Business (Emph. in Management)	2221	Human Services		

CERTIFICATE OF ACHIEVEMENT

0525	Accounting Technician	4927	CSU General Education Breadth	0211	Kitchen and Bath Design
0527	Administrative Assistant	1074	Digital Photography	0940	Machinist
1912	Advanced Manufacturing Technology	2118	Early Childhood Devel. (Basic Teacher)	0544	Management
0809	Aquatics	2131	Early Childhood Intervention Assistant	0538	Marketing
0213	Architecture Technology	2127	Fire Prevention Inspector	1205	Medical Assisting
0974	Automotive Chassis Technology	2126	Fire Technology	0942	Numerical Control Programmer (Machinist)
0975	Automotive Drivetrain Technology	0811	Fitness Instructor	0520	Real Estate
0977	Automotive Engine Performance Technology	0563	Health Care Management	0556	Retail Management
0978	Automotive Maintenance Technology	0565	Human Resources Assistant	0552	Small Business Management
0035	Automotive Service Consulting	0036	Hybrid & Alternative Fuel Vehicles	0757	Software Specialist
0037	BMW Manufacture Training	4944	IGETC (CSU GE)	0812	Sports Injury Care
0564	Bookkeeping	4928	IGETC (UC)	0949	Tool Maker
0562	Business-Transfer	0995	Industrial Electronic Technology	2254	Women's Studies
0810	Coaching	0581	Information Technology		
0993	Consumer Technology	0208	Interior Design		

CERTIFICATE OF PROFICIENCY

(NOT TRANSCRIPTED)

0568	Administrative Assistant Entrepreneur	0823	Fitness Instructor	0830	Personal Fit. Training Entrepreneur
0821	Aquatics	1520	Forensics	1014	Photography
1050	Audio Recording	2220	Geographic Information Systems	0574	Project Management
0992	Automotive Technology Entrepreneur	0979	Inspection and Pipe Welding	0573	Real Estate
2218	Case Management for Human Services	1521	Interpersonal Communication	0569	Real Estate Entrepreneur
0822	Coaching	1075	Jazz Studies	0529	Retailing
0016	Consumer Technology Entrepreneur	2212	Multicultural Aware./Relations-Ser. Provider	1522	Rhetoric
0585	CPA Exam Prep: Bus. Env. & Regs	2211	Multicultural Aware./Self-Reflection	0824	Sports Injury Care
0579	CPA Exam Prep: Fin. Acct. & Audit.	1034	Music Industry Entrepreneur	0030	Technical Design
2117	Early Child. Dev. (Associate Teacher)	1051	Music Production	0952	Welding
0570	Entrepreneurship	0833	Personal & Group Fitness Training		

CERTIFICATE

(NOT TRANSCRIPTED)

1506	Creative Writing	1507	Writing	1019	Illustration
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