



ACADEMIC RENEWAL PETITION

STUDENT INFORMATION	
Last Name, First Name, Middle Initial:	Student ID:
Mailing Address:	Phone Number:
City, State, Zip Code:	E-mail Address:

ACADEMIC RENEWAL REGULATIONS

Academic Renewal, in accordance with Title 5, Section 55046, is a process that permits the alleviation of substandard (grades of “D” or “F”) academic coursework not reflective of the student’s current scholastic ability. The grades alleviated by this process will be disregarded in the computation of the student’s grade point average. A maximum of 24 units may be renewed. **Academic Renewal can only occur once and cannot be reversed.** Academic Renewal at Chabot College and Las Positas College does not guarantee that other colleges will accept this action. Acceptance of academic renewal is at the discretion of the receiving institution.

Conditions of Eligibility for Academic Renewal

- For students to be eligible for academic renewal, a period of at least two (2) years must have elapsed since completion of the coursework to be disregarded and completion at a regionally accredited institution of the following:
 - A minimum of 12 units taken consecutively with a grade point average of 2.5 or better; or
 - A minimum of 20 units with at least a 2.0 grade point average.
- The work to be disregarded does not include courses previously used to established eligibility for transfer, graduation or certificates of achievement.
- Petitions for Academic Renewal should be submitted to the Office of Admissions and Records.

If approved, coursework will be annotated on the student’s permanent academic record in such a manner that all work remains legible, ensuring a complete academic history.

As you complete this petition, we strongly encourage you to meet with a counselor for a review of the process, and for consideration of the impact on your progress toward your educational goal.

Student Signature _____ Date ____/____/____

OFFICE USE ONLY		
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	_____ Signature, Director of Admissions & Records	Date ____/____/____
Reason		
Posted by _____ Date ____/____/____	Student Notified ____/____/____	