



Chabot College
 Office of Admissions & Records
 25555 Hesperian Boulevard
 Hayward, California 94545
 (510) 723-6700
 www.chabotcollege.edu/admissions

OFFICE OF ADMISSIONS & RECORDS

ACADEMIC RENEWAL PETITION

STUDENT INFORMATION	
STUDENT NAME (LAST, FIRST, MIDDLE)	STUDENT ID NUMBER
STREET ADDRESS	PHONE NUMBER
CITY, STATE & ZIP CODE	E-MAIL ADDRESS

ACADEMIC RENEWAL REGULATIONS

Academic Renewal, in accordance with the California Education Code Sections 55764 and 55765, is a process that permits the alleviation of substandard (grades of "D" or "F") academic coursework not reflective of the student's current scholastic ability. The grades alleviated by this process will be disregarded in the computation of the student's grade point average. Only courses taken at the Chabot-Las Positas Community College District will apply. Work completed at other institutions may be considered for graduation eligibility only. A maximum of 24 units may be renewed. **Academic Renewal can only occur once and cannot be reversed.** All substandard grades that qualify will be renewed. Academic Renewal at Chabot College and Las Positas College does not guarantee that other colleges will accept this action. Acceptance of academic renewal is at the discretion of the receiving institution.

For students to be eligible for academic renewal, they **must be currently enrolled at Chabot and/or Las Positas College**, and a period of at least two (2) years must have elapsed since completion of the coursework to be disregarded.

1. Substandard work (grades of "D" or "F") may be removed under the following conditions:
 - a. Student must be currently enrolled at Chabot College when submitting petition.
 - b. A period of at least two years has elapsed since the work to be removed was completed.
 - c. The work to be removed does not include courses previously used to establish eligibility for transfer, associate degree or certificates of achievement.
 - d. The student has completed, since the work to be removed was completed:
 - 12 units taken consecutively at Chabot College and/or Las Positas College with a GPA of 2.5 or better.
 - or
 - 20 units taken consecutively at Chabot College and/or Las Positas College with at least a 2.0 GPA.
2. Petitions for Academic Renewal should be submitted to the Office of Admissions & Records in Building 100.
3. If approved, the coursework under (1) above, will be annotated on the student's permanent academic record in such a manner that all work remains legible, ensuring a complete academic history.

As you complete this petition, we strongly encourage you to meet with a counselor for a review of the process, and for consideration of the impact on your progress toward your educational goal.

Student Signature _____ Date ___ / ___ / ___

OFFICE USE ONLY	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	<div style="display: flex; justify-content: space-between;"> <div style="flex-grow: 1;"> _____ <small style="text-align: center;">Signature, Director of Admissions & Records</small> </div> <div style="text-align: right;"> Date ___ / ___ / ___ </div> </div>
Reason _____	
Posted by _____ Date ___ / ___ / ___	Student Notified ___ / ___ / ___