



# ACADEMIC RENEWAL PETITION

## STUDENT INFORMATION

STUDENT NAME (LAST, FIRST, MIDDLE)		STUDENT ID NUMBER	
STREET ADDRESS		PHONE NUMBER	
CITY, STATE, ZIP CODE		E-MAIL ADDRESS	

## ACADEMIC RENEWAL REGULATIONS

Academic Renewal, in accordance with the California Education Code Sections 55764 and 55765, is a process that permits the alleviation of substandard (grades of "D" or "F") academic coursework not reflective of the student's current scholastic ability. The grades alleviated by this process will be disregarded in the computation of the student's grade point average. Only courses taken at the Chabot-Las Positas Community College District will apply. Work completed at other institutions may be considered for graduation eligibility only. A maximum of **24 units** may be renewed. **Academic Renewal can only occur once and cannot be reversed.** Academic Renewal at Chabot College and Las Positas College does not guarantee that other colleges will accept this action. Acceptance of academic renewal is at the discretion of the receiving institution.

For students to be eligible for academic renewal, they **must be currently enrolled at Chabot and/or Las Positas College**, and a period of at least two (2) years must have elapsed since completion of the coursework to be disregarded.

1. Substandard work (grades of "D" or "F") may be removed under the following conditions:
  - a. Student must be currently enrolled at Chabot College when submitting petition.
  - b. A period of at least two years has elapsed since the work to be removed was completed.
  - c. The work to be removed does not include courses previously used to establish eligibility for transfer, graduation or certificates of achievement.
  - d. The student has completed, since the work to be removed was completed:
    - 12 units taken consecutively at Chabot College and/or Las Positas College with a GPA of 2.5 or better.
    - or
    - 20 units taken consecutively at Chabot College and/or Las Positas College with at least a 2.0 GPA.
2. Petitions for Academic Renewal should be submitted to the Office of Admissions & Records in Building 700.
3. If approved, the coursework under (1) above, will be annotated on the student's permanent academic record in such a manner that all work remains legible, ensuring a complete academic history.

**As you complete this petition, we strongly encourage you to meet with a counselor for a review of the process, and for consideration of the impact on your progress toward your educational goal.**

Student Signature \_\_\_\_\_ Date \_\_\_ / \_\_\_ / \_\_\_

## OFFICE USE ONLY

<input type="checkbox"/> APPROVED	_____ Signature, Director of Admissions & Records	Date ___ / ___ / ___
<input type="checkbox"/> DISAPPROVED		
Reason _____		
Posted by _____	Date ___ / ___ / ___	Student Notified ___ / ___ / ___