



Submit or mail form to:
 Office of Admissions and Records
 25555 Hesperian Boulevard
 Hayward, California 94545
 Fax: (510) 723-7510

INCOMING TRANSCRIPT / AP TEST EVALUATION

Students who have completed coursework at an accredited college outside the Chabot-Las Positas Community College District and/or AP test(s) may have these records evaluated. To have your transcript(s) / AP test score(s) evaluated, the following criteria must be met:

1. You must be currently enrolled in courses at Chabot or have an active admissions application on file. **Yes | No**
2. You must have a Chabot major declared and declared Chabot as your home campus. **Yes | No**
3. Your official transcript(s) / AP test score(s) must be on file with the Admissions and Records Office. **Yes | No**
4. This form must be submitted to the Admissions and Records Office. **Yes | No**

STUDENT INFORMATION

Last Name, First Name:	Student ID:
Mailing Address:	
City, State, Zip Code:	Phone Number:
Did you submit a FAFSA or CA Dream Act Application for the current/upcoming academic year? Yes No	
Do you receive educational benefits from the Department of Veterans Affairs? Yes No	

LIST OF OFFICIAL TRANSCRIPT(S) / AP TEST SCORE(S)	OFFICIAL DOCUMENT ON FILE?
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	Yes No
	Yes No
	Yes No
	Yes No
	Yes No
	Yes No
	Yes No
	Yes No

I understand that processing time for this evaluation is 12-16 weeks, and notification of completion will be sent to my college Zonemail account.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Notes:	<input type="checkbox"/> Applied attribute <input type="checkbox"/> Applied coursework / test score(s) in Banner <input type="checkbox"/> DegreeWorks populated <input type="checkbox"/> Student notified <input type="checkbox"/> Form uploaded to BDMS <input type="checkbox"/> Notified Financial Aid / Veterans (if applicable)	Evaluated By:
		Date Completed: