

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

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Faculty, Course, & Delivery Format Information	
Faculty Name: Adrian Huang Current Faculty Status for Online Teaching/Proposal Approval at Chabot College (Fast Track or New): FAST TRACK - I have received approval from the COOL in the past to teach a Chabot College course in online or hybrid delivery.	Course: Arch 80, Architecture Internship Units: 2 Delivery Method: Fully (100%) online (If Hybrid: % online) First Semester To Be Offered: Spring 2016 Date of Initial Proposal Submission: 10/8/2015

Need/Justification/Benefits to Students
How will the online/hybrid delivery of this course meet student needs? It will be able to offer flexible schedules for students who are on the field and learn as they pursue this class while students are working part time in the A/E/C industry. Students will be able to learn field requirements such as building code requirements, City regulations, material specifications and compliance with ADA requirements. Especially the firm structures and project procedures.
Are there learning opportunities made possible in an online or hybrid online course that might not be available in a traditional course? By offering this class online, students are not only meet the course learning outcomes but also experience the hands-on projects. Students will be able to work in the company environment as full time or part time instead of coming to campus with a scheduled time. Students will be able to learn in their own paces and free time.

Preliminary Research and Input from Colleagues and Administrators
I have consulted with my Division Dean and subdivision colleagues to secure preliminary

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

support for offering this course in online/hybrid format., I have reviewed online teaching resources & tools at <http://www.chabotcollege.edu/cws/onlineteaching/> (includes resources for Blackboard)., I have reviewed "What Distance Education Instructors Need to Know About Library Services" at <http://www.chabotcollege.edu/library/ServicesforDE.asp>.

Develop Proposal and Consult with Colleagues

Consult with faculty who are experienced teaching in online/hybrid delivery, and if required, review your completed proposal with subdivision colleagues to secure preliminary support for offering this course in online/hybrid format.

Comments, feedback & recommendations provided by colleagues:

The recommendation from Eric was very positive and it seems that this class should be online for the benefit of students. A positive recommendation was since this is the last architecture class for students who are one class away from obtaining Certificate and students are very skillful in classroom but with lack of in field project training, by offering this class online with flexible schedule, it seems a good idea for students to apply their skills and knowledge to the field projects.

Name(s) of faculty with whom you consulted: Eric Schultz

Course Content Delivery - Contact Hour or "In-Class" Activities

Contact hours are those segments of instructional time where the student is actively engaged in learning activities and would reflect the same type of instruction implemented in a traditional face-to-face classroom. For example, a 3-unit course typically meets on campus for 54 contact hours of instruction, assessment, discussion and group activities. Explain how the instructional contact hours will be implemented for each week of instruction. Please list and describe each activity as well as the contact hours for each activity (you may not use all fields). More explanation regarding contact hours can be found at <http://www.chabotcollege.edu/cool/contacthours/> and examples of proposals submitted by faculty can be viewed at <http://www.chabotcollege.edu/cool/proposals/default.asp>.

Delivery Mode	Activity and Description	Contact Hours
online	Lectures with slides and PowerPoints	1 hour per week
online	Discussion of specific lecture subject: Most of lecture subjects are very specific such as American Disability Act	1 hour per week

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

	requirements, Egress requirements...etc. Each subject will have different scenarios when they apply..	
online	Project critique: Projects that students are working on will be critiqued by instructor. Critique items will include Code analysis, requirements, design concepts, design developments, and construction documents. [Clarification provided by Adrian in Comments: This is an online project critique and it will be going thru individual "discussion board"]	2 hours per week
online	Discussion Board Project review and Student discussion board posts and comments: Student interactions are needed for design ideas and concepts. In this session, students will be able to review other students projects and discuss, just like they were on campus to listening or watching one another.	1 hour per week
online		
in-person		
in-person		
TOTAL CONTACT HOURS:		87.5

Course Content Delivery - Preparatory or “Outside of Class” (Homework) Activities

(Note: These are NOT part of Contact Hours)

Students will work on projects that have been assigned. Student will also be able to bring field projects that have been discussed and reviewed by instructor. Students assigned project such as: restaurants, galleries, retails, commercial, residentials...etc. These projects include site analysis, noise control, sustainable application, design concept statement...etc.

Nature and Frequency of Student-Instructor Interactions

Describe the nature & frequency of how you will interact with the entire class and individual students, especially in terms of providing feedback on assignments, interventions when students are at risk of dropping or failing.

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

Discussion Board interactions and Project Critiques: Discussion board will be the main student-instructor interactions. Each week will be a topic and project related subject that will be discussed such as specification of materials, construction methods....etc. Students will be able to interact with instructor for deeply discussion by discussion board. Also there will be assigned project discussion as well (see breakdown hours). The individual student who are fail behind will be able to get special attention for helps, since each discussion and login will be counted and documented in blackboard grading center. Students will be able to view their up to date grades. I will send out emails individually as reminder and offer more help thru emails.

Nature and Frequency of Student-Student Interactions

Describe opportunities in your course for student-to-student interaction, such as discussions, group projects, peer review, and how you will build a collaborative, student-centered environment.

Discussion Board interactions and Project reviews: Students will be able to interact with other students during project review. (refer to breakdown hours) All students' comments and suggestions will be documented. Project reviews will go thru discussion board and students will be able to post online threaded discussion thru discussion boards during project developing. Students will require to post as least one comment to each other's project. Students will be able to learn from each other. This online class will benefit students a lot by unrestricted time and day for the week's project. [Clarification provided by Adrian in Comments: Yes, project reviews will go thru discussion board and yes students will be able to post online threaded discussion thru discussion boards during project developing. Students will require to post as least one comment to each other's project].

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

Assessment of Student Learning & Academic Integrity

List and describe the methods of assessments you will use to assess learning in this course.

1. Write Journal/report about Architecture firms -- 10% (feedback and comments will be provided at Assignment Area. Students will be able to view their grades on My Grade area.)
2. Project development and applications (online discussions) -- 20% (grades will be given by meeting deadlines and presentation materials. Students will be able to view their grades on My Grade area)
3. Present analysis of projects -- 30% (feedback and comments will be given by the discussion board and grades will be recorded in Grade Center. Students will be able to view their grades on My Grade area).
4. Verify architecture internship and project completion -- 40% (students will need to provide internship hours and verified/signed by firm's supervisor. Final completed project will be commented. Feedback will be given and grades will be provided and recorded and Grade center. Students will be able to view their grades on My Grade area.).

Describe the strategies you plan to use to promote academic integrity in your course.

With the nature of this major and subject, there will be no identical projects can be done. There will be no academic integrity concerns.

Technology and Accessibility

Indicate the technology tools (software, web-based tools, etc.) you plan to use in your course (Examples provided include: Learning Management System (Blackboard), Presentations (examples: PowerPoint, Camtasia, etc.), Audio/Video (Examples: YouTube, 3CMedia, etc.), Web Conferencing (Example: CCCConfer), and Publisher Content (examples: Pearson, Cengage, etc.)

I will use Blackboard and PowerPoint for presentations.

For the technology tools you have listed above, please describe your plan for utilization in your course.

Blackboard: as a main platform for students to login, gather, discuss and learn with lecture materials. Announcements, assignments, discussions are also used in BlackBoard.

Presentation: PowerPoint would be used for lectures and course materials.

Audio/Video: Youtube will be introduced

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

Accessibility/Accommodations for Students with Disabilities: All materials must be accessible to students with disabilities. During the development of your course, please make sure that videos are closed-captioning or a transcript is provided, audio is accompanied with a transcript, images include alternative/alt tags, detailed visuals include text descriptions, and tables are formatted to include row and column headers. For information and support for ensuring accessibility for your students (including captioning), please contact the Chabot Disabled Students Resource Center (DSRC).

I acknowledge and have read the above regarding accessibility/accommodations for students with disabilities.

Record of Approval, Comments, & Feedback

A record of approval, & comments, & feedback will be automatically recorded directly below

Timestamp	10/11/2015 7:20:12 AM
Name:	Carla Walter
Division/Department:	Social Sciences
Proposal reviewed:	Online/Hybrid Course Proposal: ARCH 80 by Adrian Huang
Approval Selection	I approve this proposal as presented.
Comments (optional):	

Timestamp	11/16/2015 5:39:19 PM
Reviewer Role	COOL Review Team Member
Proposal Reviewed	ARCH 80 by Adrian Huang
Recommendations	Please see specific comments and suggestions for revision listed throughout the proposal.

Timestamp	11/16/2015 11:47:54 PM
Reviewer Role	COOL Review Team Member
Proposal Reviewed	ARCH 80 by Adrian Huang

Online/Hybrid Course Proposal

Committee On Online Learning (COOL), Chabot College

Recommendations	I'd recommend cleaning up the proposal to incorporate all of Adrian's comments.
Suggestions	Build into the discussion of lectures, and projects, the chance for students to review the work of others, just as if they were on campus and watching or listening to one another.

Timestamp	02/11/2016 02:37:54 PM
Reviewer Role	COOL Chair
Proposal Reviewed	ARCH 80 by Adrian Huang
Recommendations	<p>Initially, the review team indicated that the proposal needed major revisions and/or clarifications, such as 1) Specify what online tool(s) will be used and for "Project critique," 2) Further details needed on need to describing assignments them in relation to the methods & tools to be used, such as a journal or blog, or discussion board 3) Whether project reviews will be conducted by way of the Discussion Board and whether students would be interacting while developing the Project reviews, or after they are completed. Suggestions included build into the discussion of lectures, and projects, the chance for students to review the work of others, just as if they were on campus and watching or listening to one another. 4) How Academic Integrity will be promoted (honest assessment, prevent plagiarism, etc). As Adrian provided additions & clarifications, the proposal is now recommended as proposed.</p>