Online/Hybrid Course Delivery Proposal

Committee On Online Learning (COOL), Chabot College

PLEASE READ. This document was created by submitting the Online/Hybrid Course Proposal form. Responses submitted are in blue font. Any changes made here are saved automatically. When done making changes, simply close the browser tab and/or browser. A COOL Review Team will post feedback by way of the "Comments" tool in the upper-right hand corner. You can return to this document at any time using the proposal link sent to your email inbox (Learn more: Google Docs Getting Started Guide).

Faculty, Course, & Delivery Format Information	
Faculty Name: Dmitriy Kalyagin Current Faculty Status for Online Teaching/Proposal Approval at Chabot College (Fast Track or New): Fast Track Date of Initial Proposal Submission: 8/31/2017	Course: TUTR 2ABCD, Beginning (Intermediate, Inter-Adv, Advanced) Content Training BUS Units: 0.5 Contact Hours: 9 Delivery Method: Hybrid (partially taught online and partially taught in-person) (If Hybrid: 75% online) First Semester To Be Offered: Spring 2018

Need/Justification/Benefits to Students
What learning opportunities might be made possible by offering THIS particular course in online or hybrid delivery format? Our tutors are very busy with other classes, tutoring, being learning assistant. and being involved in various extracurricular activities on campus. Having the content tutoring class online will allow for flexibility. It will also encourage tutors to share more freely. It will hopefully provide for more great students to be able to tutor.

Develop Proposal and Consult with Colleagues
Comments, feedback & recommendations provided by colleagues (NOTE: Do not leave this section blank. If the faculty you consulted did not provide any feedback or recommendations, please note that below): To teach the class with one required on campus meeting at the beginning of the semester. (**REQUIRED**) Name(s) of faculty with whom you consulted: Jas Bhangal

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Course Content Delivery - Contact Hour or "In-Class" Activities

Contact hours are those segments of instructional time where the student is actively engaged in learning activities and would reflect the same type of instruction implemented in a traditional face-to-face classroom. For example, a 3-unit course typically meets on campus for 54 contact hours of instruction, assessment, discussion and group activities. Explain how the instructional contact hours will be implemented for each week of instruction. Please list and describe each activity as well as the contact hours for each activity (you may not use all fields). More explanation regarding contact hours can be found at http://www.chabotcollege.edu/cool/contacthours/ and examples of proposals submitted by faculty can be viewed at http://www.chabotcollege.edu/cool/proposals/default.asp.

Delivery Mode	Activity and Description	Contact Hours
online	Participate in discussion boards online	4 hours per semester
online	Respond to tutoring scenarios online	3 hours per semester
online	N/A	n/a
online		
online		
online lab		
in-person	Meet and greet in person; learn best strategies of accounting tutoring	1 hour per semester
in-person	Create the schedule of online tutoring for accounting classes	1 hour per semester
In-person lab		
TOTAL CONTACT HOURS: **(Total Contact Hours According to the Course Outline: 9)**		9

Course Content Delivery - Preparatory or "Outside of Class" (Homework) Activities

(Note: These are NOT part of Contact Hours)

Keep a journal of your high and low points as a tutor/learning assistant.

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Nature and Frequency of Student-Instructor Interactions

Describe the nature & frequency of how you will interact with the entire class and individual students, especially in terms of providing feedback on assignments, interventions when students are at risk of dropping or failing.

They will be able to contact the instructor via email, phone, text, and during my office hours.

Students will participate in weekly discussion boards. The instructor will read the posts, answer to the students, and provide feedback weekly.

Students will have a Q&A discussion where they could post any content-related questions, as well as problems with specific tutoring situations.

Nature and Frequency of Student-Student Interactions

Describe opportunities in your course for student-to-student interaction, such as discussions, group projects, peer review, and how you will build a collaborative, student-centered environment.

Students will have to reply to at least 1 other student in each discussion board.

Students will be encouraged to provide their opinions for various tutoring scenarios.

Students will be encouraged to provide their opinions for other students' posts on experienced tutoring problems or successes.

Assessment of Student Learning & Academic Integrity

List and describe the methods of assessments you will use to assess learning in this course.

This is a pass/no pass course. I will give points for weekly online check ins, as well as weekly participation in the assigned discussion forums.

Describe the strategies you plan to use to promote academic integrity in your course.

This is a tutoring class, which attracts some of the best students. I do not anticipate to encounter any problems with their academic integrity.

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Technology and Accessibility

Indicate the technology tools (software, web-based tools, etc.) you plan to use in your course (Examples provided include: Learning Management System (Blackboard), Presentations (examples: PowerPoint, Camtasia, etc.), Audio/Video (Examples: YouTube, 3CMedia, etc.), Web Conferencing (Example: CCCConfer), and Publisher Content (examples: Pearson, Cengage, etc.)

Presentations (examples: PowerPoint, Camtasia, etc.) + I will use Discussion Boards in Canvas.

For the technology tools you have listed above, please describe your plan for utilization in your course.

I will prepare best strategies in tutoring power point presentation.

Accessibility/Accommodations for Students with Disabilities: All materials must be accessible to students with disabilities. During the development of your course, please make sure that videos are closed-captioning or a transcript is provided, audio is accompanied with a transcript, images include alternative/alt tags, detailed visuals include text descriptions, and tables are formatted to include row and column headers. For information and support for ensuring accessibility for your students (including captioning), please contact the Chabot Disabled Students Resource Center (DSRC).

I acknowledge and have read the above regarding accessibility/accommodations for students with disabilities.

Record of Approval, Comments, & Feedback
A record of approval, & comments, & feedback will be automatically recorded directly below

Timestamp	9/15/2017 4:13:12 PM
Name	Kristin Lima
Division	Applied Technology & Business
Proposal reviewed	TUTR 2ABCD by Dmitriy Kalyagin
Approval Selection	I approve this proposal as presented.
Comments (optional)	