



UC APPLICATION CHECKLIST & TIMELINE (for Fall 2019 Transfers)

CAREER & TRANSFER CENTER

www.chabotcollege.edu/counseling/transfer

Building 700, Second Floor, Room 761/758 (510) 726-6720

Use the timeline below as a guide throughout your last year at Chabot College before transfer to a campus at the University of California for **FALL 2019**:

MAY/JUNE 2018 If you haven't yet, work on your **UC Transfer Admission Planner (UC TAP)**. Enter all colleges attended and all courses taken, regardless if it was transferable or not, including Ws, Ds, Fs, Is, Academic Renewals, including in-progress and planned courses. You can pull up your TAP and talk it over with your counselor, university representative, or at a TAG workshop. The TAP may be imported into your UC Application so it's great to get started on it now and have it reviewed for completion and accuracy. Complete the TAP at uctap.universityofcalifornia.edu.

JUNE – JULY 2018 Address your UC Personal Insight Questions this summer instead of waiting until the application submission period. Resources are available at: admission.universityofcalifornia.edu/how-to-apply/personal-questions

AUGUST 2018 The **Fall 2019** UC Transfer Admissions Application is available. Take advantage of your summer by working on it. Import your TAP into the application and work on remaining portions of the application. Work on the **UC Application** at: www.universityofcalifornia.edu/apply

UC TAG students: You can import the academic records portion of the UC TAG into the UC application so you don't have to reenter all of your coursework.

SEPTEMBER 2018 If you haven't already had your TAP reviewed for TAG, schedule an appointment with your counselor to review your TAG application. You may also drop-in at a **UC TAG Application Labs** for assistance. Remember, you may only TAG to one UC campus. Submit between **9/1-9/30**.

Attend a UC Personal Insight Questions workshop taught by Chabot English faculty to prepare and write your personal statement. View our webpage for the schedule.

- OCTOBER 2018** The FAFSA and CalDream Act application is available! You can apply for **19-20** financial aid as early as **October 2018**. Submitting your financial aid applications early is great so you give yourself time to gather and submit any required documents. That way, if it all works out, you can hear about admissions decisions AND financial aid award offers in **March/April 2019** and make an informed decision about your transfer destination school (often due by May 1st or June 1st). **FAFSA (www.fafsa.ed.gov)** or **California Dream Act Application (caldreamact.org)**.
- NOVEMBER 2018** Drop-in at **Transfer Application Labs** for assistance with the application. View our webpage for the schedule. Submit your **UC Application** between **11/1-11/30**.
- JANUARY 2019** Update your UC application with **Fall 2018** grades and confirmed **Spring 2019** class schedule.
Note: Avoid being denied admission by making sure you adjust your email filter or security preferences. Check your SPAM folder for emails from the universities!
- MARCH 2ND** Submit **FAFSA/California Dream Act** application by **March 2nd** for maximum aid consideration.
- APRIL-MAY 2019** UC campuses will announce transfer admission decisions during this period. Keep your grades and gpa up as admissions offers are contingent on you finishing well.
- JUNE 2019** Submit your **Student Intent to Register (SIR)** to the UC campus of choice by **6/1**. Make requests to send the following documents to the UC campus of choice, as appropriate:
- Official transcripts from all colleges attended (Visit your other college's webpages and type in "transcript" or "transcript request" to find instructions.)
 - IGETC GE Certification (Request through the Admissions & Records window)
 - Official high school transcript(s) (Contact your high school)
 - AP, IB, TOEFL scores (For AP scores, go to www.collegeboard.com to have it sent to the UC campus of choice)
- JULY 1ST** Official transcripts from all colleges attended are due to the UC campus you decided to attend.
- JULY 15TH** Deadline for UC to receive the following documents:
- IGETC GE Certification
 - Official high school transcript(s)
 - AP, IB, TOEFL scores

2019/20

Tips and tools for
transfer applicants

Undergraduate Admissions
Application Guide

Berkeley
Davis
Irvine
UCLA
Merced

Riverside
San Diego
Santa Barbara
Santa Cruz

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Before You Begin

Research your options

There may be different degree programs at several UC campuses that can help you achieve your career goals; knowing what they are will give you more options when you apply. Check which majors are open for the current term at <http://admission.universityofcalifornia.edu/how-to-apply/check-majors>

Campus Majors

UCB <http://guide.berkeley.edu/undergraduate/degree-programs/>

UCD <http://admissions.ucdavis.edu/majors>

UCI www.admissions.uci.edu/about/majors_and_minors.html

UCLA www.admissions.ucla.edu/majors

UCM www.ucmerced.edu/academics-undergraduate-majors-minors

UCR www.ucr.edu/academics/undergradmajors.html

UCSD <https://students.ucsd.edu/academics/advising/majors-minors/undergraduate-majors.html>

UCSB www.admissions.ucsb.edu/allmajors.asp

UCSC <http://admissions.ucsc.edu/majors>

Apply broadly

Applying to more than one UC can significantly increase your chances of being admitted to a campus that will enable you to fulfill your educational goals. We recommend applying to campuses that vary in their admit rates (visit <http://admission.universityofcalifornia.edu/campuses> for the most recent California admit rates).

Pick an email address and stick with it

Campuses may email applicants to request or clarify information; they often need a quick response. Provide an email address that you will check regularly. Update your spam filters to ensure that you receive all UC communications.

Apply at www.universityofcalifornia.edu/apply

Be a strong applicant. Review our tips for presenting yourself on the UC application at <https://ucal.us/dSuKnx>.

Follow directions. Answers to common questions appear on every page and under the "help" tab. If you can't find an answer, contact the UC Application Center at ucinfo@applyUCsupport.net, or call (800) 207-1710 (toll free in the U.S.) or (310) 513-2715 (outside the U.S.).

Save your work. If you take a break from your application, sign out or click "Next" on any page to make sure your work is saved.

Review your summary. Look for any instance where the summary page says "not started" or "in progress." If you didn't intend to leave a question blank, click "Edit" to go back and answer it.

Don't forget to click "Submit your application for UC admission." Your application won't be sent to UC until you do. After submission, you will be taken to the receipt page, which shows your application ID. It's a good idea to print this page.

Write your responses to the personal insight questions in advance

This is your chance to tell us who you are and what's important to you.

Instructions:

- You must answer one required question plus 3 out of 7 additional questions.
- Each response is limited to a maximum of 350 words.
- Which questions you choose to answer is entirely up to you. All questions are given equal consideration in the application review process.

Questions:

Required question: Please describe how you have prepared for your intended major, including your readiness to succeed in your upper-division courses once you enroll at the university.

Choose to answer any three of the following seven questions:

1. Describe an example of your leadership experience in which you have positively influenced others, helped resolve disputes, or contributed to group efforts over time.
2. Every person has a creative side, and it can be expressed in many ways: problem solving, original and innovative thinking, and artistically, to name a few. Describe how you express your creative side.
3. What would you say is your greatest talent or skill? How have you developed and demonstrated that talent over time?
4. Describe how you have taken advantage of a significant educational opportunity or worked to overcome an educational barrier you have faced.
5. Describe the most significant challenge you have faced and the steps you have taken to overcome this challenge. How has this challenge affected your academic achievement?
6. What have you done to make your school or your community a better place?
7. Beyond what has already been shared in your application, what do you believe makes you stand out as a strong candidate for admissions to the University of California?

Visit ucal.us/personalquestions for more information and to download our student worksheets.

Pursue all potential scholarships

UC campuses and alumni associations award a variety of scholarships based on a student's academic merit, financial need or both. Visit <http://admission.universityofcalifornia.edu/paying-for-uc> to research deadlines and additional requirements.

There are also "restricted" scholarships available to students with specific backgrounds, academic interests or career goals. You can apply for these scholarships in the admission application by matching your own background characteristics and interests to the lists provided. Most students are notified of scholarship awards between March and August.

Application fees

Paying your application fees. UC's application fee is \$70 per campus (\$80 if you're an international student). You may pay online by credit card or submit payment by check or money order. Application fees are non-refundable.

Fee waiver. UC will waive application fees for up to

four campuses for qualified students. If you're a U.S. citizen, permanent resident, or meet basic criteria for AB 540, you can find out if you qualify for a fee waiver immediately in the application. Fee waivers can't be applied to more than four campuses, regardless of their source (e.g. UC, CCC EOPS).

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Checklist

Gather your information

Having everything you'll need in hand before you start your application means you won't be searching for important information at the last minute. Make sure the information you provide is accurate because you may be asked to verify it at a later time.

Transcripts

You'll need to enter courses and grades from **all** colleges/universities you have attended. Make sure you refer to your transcripts/academic records (don't enter information from your memory). Misreporting your academic record can jeopardize your admission.

If you complete university courses outside of the U.S., you must enter the marks/grades and credits/unit values exactly as they appear on your official academic record.

Test scores

Report any Advanced Placement, International Baccalaureate, A-Level, TOEFL or IELTS exam scores. If you're a sophomore transfer applicant, include your ACT with Writing, and/or SAT (with Writing or with Essay) and SAT Subject test (optional) scores.

Annual income (optional)

If your parents claim you as a dependent on their tax return, ask them for their annual pre-tax income for 2017. Refer to tax records or pay stubs.

For international students: If you receive financial support from parents or legal guardians, ask them for their estimated total household income in U.S. dollars.

Social Security number or Individual Taxpayer Identification Number (if you have one)

We use your Social Security number or ITIN to verify your identity and match your application to your transcripts, test score reports and, if you apply for financial aid, your Free Application for Federal Student Aid (FAFSA) or the California Dream Act application. It will be kept confidential.

Citizenship status

You must provide your country of citizenship (or "No Selection" — this is recommended for undocumented applicants). If you select a country other than the United States, you'll need to provide your legal immigration status and the type of visa (e.g., F-1, H4, etc.) you hold or plan to hold.

Credit card

You'll need the account number, expiration date, cardholder's name and billing address. (If you'd prefer to pay by check or money order, you can send your payment by mail. Do not send cash.)

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After You Submit

Print your receipt

You'll want to keep a record of your application ID number and a summary of your application for reference.

Watch for your application submission confirmation

As soon as you submit your application, you'll receive an email confirming it has been successfully filed. If you do not receive this email, check your spam filter or contact the UC Application Center at ucinfo@applyUCsupport.net, (800) 207-1710 (toll free in the U.S.) or (310) 513-2715 (outside the U.S.).

Update your application

About five weeks after the application filing period ends, you must log in to your application at www.universityofcalifornia.edu/afterapply to complete your Transfer Academic Update by providing your grades for the last completed term and update your in-progress and planned coursework.

Order test score reports

If you're a sophomore applicant, be sure to have the relevant testing agency send your official ACT and/or SAT results to UC. If you have a report sent to one UC campus, it will be shared with all campuses to which you apply.

Order final transcripts

If you are admitted for the fall term, you must arrange to have final, official transcripts sent to the campus admissions office no later than July 1.

Note: Before admittance, you do not need to send preliminary transcripts unless requested by a campus.

Applying for Financial Aid

Here's a fact that may surprise you about UC:

Financial aid fully covers systemwide tuition and fees for more than half of California undergrads. That's because UC has one of the strongest financial aid programs in the country that can help you pay for tuition, housing, food, books, and even transportation. You should apply for financial aid, even if you don't think you'll qualify. It's the only way to guarantee you'll be considered for every type of aid possible, regardless of your income level.

Apply for aid between October 1, 2018 and March 2, 2019. Here's how:

Submit a FAFSA or California Dream Act Application.

The Free Application for Federal Student Aid is available at www.fafsa.gov. For undocumented students, the California Dream Act Application is

available at www.csac.ca.gov. You automatically will be considered for the Blue and Gold Opportunity Plan if you submit the FAFSA or California Dream Act Application, and the Cal Grant GPA Verification Form.

Submit your GPA for a Cal Grant. If you're progressing toward your first bachelor's degree, make sure your school-certified GPA is submitted to the California Student Aid Commission. California community colleges automatically submit their students' GPAs. If this isn't the case with your school, use the GPA Verification Form, which is available at www.csac.ca.gov (click on "Cal Grant GPA Forms" under "Students & Parents").

Find out more about UC's financial aid programs: <http://admission.universityofcalifornia.edu/paying-for-uc>.

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Making Changes to Your Application

Notify us if any of your information changes

Log in to www.universityofcalifornia.edu/afterapply to update your application:

- If you want to apply to an additional UC campus (providing the campus is still accepting applications)
- If you change your phone number, email or mailing address
- If you add or drop a course or fail to earn a C or better in a course (update your information on the Transfer Academic Update form in the application)
- If you enroll at a different college after applying (update your information on the Transfer Academic Update form in the application)

Important dates and deadlines

Aug. 1:	Application opens for fall 2019 at www.universityofcalifornia.edu/apply
Oct. 1:	Filing period opens for GPA Verification Form (required for Cal Grant consideration), Free Application for Federal Student Aid (www.fafsa.gov) and California Dream Act Application
Nov. 1-30:	Filing period for fall 2019 Applications must be submitted by 11:59 p.m. PST, Nov. 30
March 2:	Deadline for applicants to submit FAFSA, California Dream Act Application and GPA Verification Form
April 1-30:	Notification of fall 2019 admission decisions
June 1:	Deadline for fall 2019 admitted transfer students to submit the Statement of Intent to Register to their chosen campus.
July 1:	Final official transcripts must be postmarked or electronically submitted to campus admissions offices for students admitted for fall 2019
July 1-31:	Filing period for winter quarter/spring semester 2020 See http://admission.universityofcalifornia.edu/how-to-apply/check-majors for current openings



UC TAG (Transfer Admission Guarantee)

CAREER & TRANSFER CENTER

www.chabotcollege.edu/counseling/transfer

Building 700, Second Floor, Room 761 (510) 726-6720

By preparing for and meeting specific requirements, community college transfer students have an opportunity to secure a guaranteed seat at one of the six UC campuses (UC Davis, Irvine, Merced, Riverside, Santa Barbara, Santa Cruz) through the [UC Transfer Admission Guarantee \(TAG\)](http://admission.universityofcalifornia.edu/transfer/guarantee). To learn about the specifics of the UC TAG and plan for your TAG, review this information sheet and partner with the UC representative or your counselor!

By participating in TAG, you will receive early review of your academic records, early admission notification, and specific guidance about major preparation and general education coursework.

Keep in Mind

The TAG application is due approximately one year before your intended transfer term, but course planning to meet requirements and obtain that guarantee begins as early as your first year at Chabot! You can only seek and be approved for a TAG at **one** UC campus. To keep your options open, apply to additional UC campuses during the regular application cycle (Nov. 1-30).

The [TAG matrix](http://admission.universityofcalifornia.edu/transfer/guarantee) provides a list of participating UC campuses and campus-specific requirements to qualify. Attend a **UC TAG INFORMATION SESSION** to learn about eligibility requirements and how to apply. UC TAG Information Session dates are available on the Transfer Events Calendar at: tinyurl.com/transfercalendar

How to pursue a TAG

1. Use the [UC Transfer Admission Planner \(TAP\)](https://uctap.universityofcalifornia.edu/students) and create your account. Complete each section **thoroughly**. Be sure to enter **EVERY** course ever completed at any college you have attending, even non-transferable courses, F grades, repeated courses, courses that have been academically renewed, PE, etc.. Have unofficial transcripts from all colleges attended with you when you work on the TAP; do not work from memory. Be sure to fill out in-progress and future planned courses to the end of your time at the community college.
2. Periodically review your TAP with your community college counselor or UC representative to discuss and monitor progress for transfer and TAG to the UC.

Filing period for submitting the UC TAG:

- Fall 2019: September 1-30, 2018
- UC Merced Spring 2020: May 1-31, 2019

Filing period for submitting the UC Application:

- Fall 2019: November 1-30, 2019

3. Using the **TAG Review Readiness Checklist**, self-check if you are ready for your TAG review. Students can review with the UC representative whenever they make visits to the Transfer Center or your Chabot counselor.
4. Assistance with completing your UC TAP for the UC TAG application is available at **UC TAG APPLICATION LABS**. Regardless of circumstance, do your best and submit your UC TAG on time. (between September 1-30th for Fall transfer; May 1-31st for Spring transfer to UC Merced). *Example: If I'm transferring in Fall 2019, I should be submitting my TAG between September 1-30, 2018.*

Remember to still apply to the UC

5. Check the “My Messages” screen in your UC TAP for communication and status of your UC TAG application. If it is approved, fulfill all remaining coursework and GPA requirements in your TAG agreement. If not, meet with a counselor or the UC representative to discuss the concerns and revise your plan accordingly.
6. Pick-up or download the **UC Application Resource Packet** at from the Transfer Center or from our webpage at: www.chabotcollege.edu/counseling/transfer . Attend **UC Application Information Sessions, Application Labs, and UC Personal Insight Question workshops** for more assistance! Workshop dates, times, and locations are available on our Transfer Events Calendar at: tinyurl.com/transfercalendar Fill out the [application for admission to UC](http://www.universityofcalifornia.edu/apply) (www.universityofcalifornia.edu/apply) and submit it between Nov. 1–30.

Fall 2019 UC TAG Contacts

You can reach out to the UC representative below for assistance and questions with your UC TAG.

Davis - [View TAG Information Site](#)

- Sarah Fales - (530) 752-5564 - smfales@ucdavis.edu (primary contact)

Irvine - [View TAG Information Site](#)

- Bianca Leon - 949-824-9385 - bestrell@uci.edu (primary contact)
- Dale Leaman - 949-824-2445 - dleaman@uci.edu (alternate contact)

Merced - [View TAG Information Site](#)

- Office of Admissions - 209-228-7178 - transfer@ucmerced.edu (primary contact)
- Ruben Lubers - 209-228-4241 - rlubers@ucmerced.edu (alternate contact)

Riverside - [View TAG Information Site](#)

- Jessica Verazas - 951-827-7689 - jessica.verazas@ucr.edu (primary contact)
- Debbie Jaurigue - 951-827-3893 - deborah.jaurigue@ucr.edu (alternate contact)

Santa Barbara - [View TAG Information Site](#)

- Dawn Hovey - 805-893-3139 - dawn.hovey@sa.ucsb.edu (primary contact)
- Lisa Przekop - 805-893-3873 - lisa.przekop@sa.ucsb.edu (alternate contact)

Santa Cruz - [View TAG Information Site](#)

- Lisa Overstreet - (916) 832-7146 - tag@ucsc.edu (primary contact)
- Bliya Yang - (831) 459-4179 - blyang@ucsc.edu (alternate contact)

TAG Review Readiness Checklist

Use this checklist to ensure you are prepared for your TAG Review appointment

Name _____ WID# _____

Transfer School and Major *(Circle one - You may submit a UC TAG to one UC campus)*

UC Davis UC Irvine UC Merced UC Riverside UC Santa Barbara UC Santa Cruz

Name of transfer major _____ Term you plan to transfer _____

Review TAG criteria at: <http://admission.universityofcalifornia.edu/counselors/files/tag-matrix.pdf>

I have reviewed the criteria for my transfer school, major and TAG. **Yes No**

UC Transfer Admission Planner (UC TAP)

Fill out the UC TAP with coursework from all colleges attended. Include all coursework (transferable and non-transferable), including in-progress and planned courses to the end of your time at the community college.

UC TAP can be found at: <https://uctap.universityofcalifornia.edu>

I have entered all of my coursework on my UC TAP. **Yes No**

(Select "My Course Not Found" to enter non-transferable coursework or non-CCC coursework, including in-progress and planned courses to the end of your time at the community college.)

UC Transferrable Units

(Verify by viewing your Academic Coursework Summary in the TAP)

I have completed 30 sem./45 qtr. UC transferrable units before the Fall 2016 semester. **Yes No**

I will complete 60 sem./90 qtr. UC transferrable units by the end of the Spring 2017 semester. **Yes No**

Lower Division Preparation

Have you specifically consulted ASSIST.ORG for the lower division preparation expected for your major and campus? **Yes No**

Which of the following General Education (GE) Patterns have you followed?

Circle one: **IGETC or UC Minimum Eligibility Requirements**

(Information about Lower-Division Major Preparation, IGETC, and, UC Minimum Eligibility is available on ASSIST.ORG)

Transcripts & Test Scores

I have unofficial/official transcripts from all colleges attended with me or on file at Chabot College. I have entered all coursework from all colleges into UC TAP. **Yes No**

I have copies of all Advanced Placement/International Baccalaureate/TOEFL test scores with me or on file at Chabot College. I have entered the information into UC TAP. **Yes No N/A**

Student Signature

Date

You are ready for your TAG Review appointment!

Insert fall uc workshps and rep visits

FALL 2018 UC WORKSHOPS

(very helpful for students seeking to transfer and be AT THE UC in Fall 2019)

UC TAG INFO SESSION

Learn about the UC Transfer Admission Guarantee, eligibility requirements for Fall 2019, and how to apply through the UC Transfer Admission Planner (UC TAP) tool at uctap.universityofcalifornia.edu. Workshop dates are also available on the

Transfer Events Calendar at: tinyurl.com/transfercalendar

Tues. 9/4/18	12-1pm	Room 758
Mon. 9/10/18	2-3pm	Room 758
Tues. 9/18/18	12-1pm	Room 758

UC TAG APPLICATION LABS

Fall 2019 TAG applications are due 9/30! Drop-In for assistance with your TAG application! Workshop dates are also available on the Transfer Events Calendar at: tinyurl.com/transfercalendar

Thurs., 9/6, 9/13, 9/20, 9/27	5-7:30pm	Room 761 (Career & Transfer Center Computer Lab)
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UC APPLICATION INFO SESSION

Obtain information and prepare for your Fall 2019 UC Transfer Admission Application. For assistance on your actual application, please drop-in at an APPLICATION LAB (see below). Remember, application(s) must be submitted between 11/1-11/30. Please bring copies of your grades from all colleges attended to this session. Workshop dates are subject to change and additions. For the most up-to-date, please view our Transfer Events Calendar at: tinyurl.com/transfercalendar

Tues. 10/16/18	12-1pm	Room 758
Mon. 10/29/18	2-3pm	Room 758

TRANSFER ADMISSION APPLICATION LABS

Drop-in assistance with Transfer Admission Applications. Fall 2019 CSU and UC applications due 11/30. Private institutions have their own deadlines so research on school website. Workshop dates are subject to change and additions. For the most up-to-date, please view our Transfer Events Calendar at: tinyurl.com/transfercalendar

Thurs. 10/4, 10/18, 10/25	5-7:30pm	Room 761 (Transfer Center Computer Lab)
Thurs 11/1, 11/8, 11/15, 11/29	4-7:30pm	Room 761 (Transfer Center Computer Lab)
Mon. 11/26/18	1-3pm	Room 761 (Transfer Center Computer Lab)
Wed. 11/28 & Thurs. 11/29	11am-12pm	Room 761 (Transfer Center Computer Lab)

UC PERSONAL INSIGHT QUESTIONS WORKSHOPS

Obtain information about and tips for responding to the UC Personal Insight Questions. Attendees may obtain a list of English Faculty who are willing to review drafts. Workshop dates are subject to change and additions. For the most up-to-date, please view our Transfer Events Calendar at: tinyurl.com/transfercalendar

Tues. 9/25	12-1pm, Transfer Center, Room 758
Tues. 10/9,	12-1pm, WRAC, Building 100
Wed. 10/24	5:30-6:30pm, WRAC, Building 100
Tues. 10/30	12-1pm, Transfer Center, Room 758
Wed. 11/14	5:30-6:30pm, WRAC, Building 100
Tues. 11/20	12-1pm, WRAC, Building 100