

Chabot College Curriculum Committee Minutes November 1, 2016

Chair: Dara Greene

Voting Member Present: Mireille Giovanola, Lynn Klein, Erin Kelly, Christine Santiago, Connie Telles, and Arturo Lopez Yanez, Pedro Reynoso and David Truelove, SSCC Rep.

Absent: Aaron Deetz, and Library Representative

EX Officio Members Present: Char Perlas, Stacy Thompson, Shannon Stanley, and Amy Mattern

Student Services: Rozen Bondoc, Jean Lee and Peter Lee **Academic Services:** Michelle Chan, Megan Parker, and Angela Villasana,

Guests: Kirstin Lima and Dale Wagoner. Wayne Phillips, Tommy Lee, and Tom deWitt

Minutes by: Catherine Gentiluomo

Agenda Item	Discussion	Action Items
1. Call to order	2:21 by Dara Greene, Chair	
2. Minutes 10/19/2016	Minutes were reviewed and approved as corrected.	<i>Motion to approve as reviewed and edited 6/0/2 M. Chan to post to website</i>
3. Presentations	Question from new FT and PT faculty about how to determine what is required in a course outline and review or updating of current approved courses. Program and Course Approval Handbook is available on the curriculum website. http://www.chabotcollege.edu/curriculum/docs/PCAH_6thEdition_LegalReview_Final.pdf	PCAH should be reviewed by all members of the committee and faculty prior to new content submission.
Dara Greene Liberal Arts	The Liberal Arts Degree has been reviewed and updated with new available courses in CurricUNET. This is an Interdisciplinary degree, updates were reviewed with S. Stanley, and J. Drouin and use of the similar degree at LPC. CSUGE / IGETC pattern of coursework has been deleted. AA pattern of coursework was updated and simplified. New coursework is at the end of the outline.	
Wayne Phillips Advanced Manufacturing	New Courses IND 62, 63, 64 and 65 were reviewed. This is for a Manufacturing degree/certificate pathway courses introducing students to manufacturing operations, safety requirements, 2D and 3 D technology and statistical process control. These courses were created to fill the void at the high school level with the deletion of 'shop' classes. Several bay area business models were reviewed and incorporated in the coursework; Toyota, Landon, Tesla etc.	IND 65 will be returned to author to reword the initial coursework description.

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	Committee discussed the Advisory pre-requisite coursework. The term Strongly Recommended should be utilized.	
	Certificate of Achievement and AS degree in Advanced Manufacturing Technology was reviewed and discussed. This is a certificate/degree with no specialization but a broad overview of manufacturing today. The grading was discuss using the option feature for letter or P/NP grade option. R. Bondoc confirmed you can earn a degree with P/NP in your major coursework.	
Tom DeWitt and Tommy Lee	GNST 33A/33B are level courses in Black Student Leadership. It is noted these courses are open to everyone on campus. The courses run simultaneously and include lecture and lab work. The lab covers mentoring in 33B to 33A students along with leadership skills on and off campus. The unit structure was discussed from 2.0 to 3.0 units. Addition of course 33C/33D were discussed for future mastery levels of this coursework.	S. Stanley will review elective transfer requirements for 2 to 3 units. Courses will be returned to author for updates and re-launched before voting.
S? Passion and Purpose	GNST 5A/5B was updated with additional contact hours increased from 2.0 to 2.5 units. The course will be launched in Fall 2017, the outline will be updated. GNST 6 has been updated but will remain at 2.0 will all lecture. This course should be 3.0 for transfer credits. Course outline to 5A is identical and needs to be updated and other theory expectations by the author.	GNST 6 will be returned to author for updating
4. Consent Voting	The committee reviewed the following courses. Typos will be corrected as discussed: * Arts & Humanities: MCON 57 * Business and Technology: ATEC 91, ESYS 61, ESYS 63A/B and deactivation of ICT Cloud Services and Information and Communication Technology Support. * Language Arts: LNSK 116, 118A/B, 119, 120, 121 * Social Sciences: New Program Women’s Studies	<i>The following will be returned to author for updates.</i> <i>DHYG 55A, LNSK 116,</i> <i>Motion To approve the *listed courses and programs with updates and modifications as discussed.</i> <i>MG/EK 8/0</i>
5. Grading Options	This was tabled for later discussion.	

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6. Participatory Governance	<p>The committee reviewed the proposed participatory governance chart. (see attached)</p> <ul style="list-style-type: none"> • The COOL committee is now a stand alone committee. E. Kelly, COOL committee member noted the committee does not create curriculum only works with approved courses. Their main concern is the ‘delivery system’ of coursework through approved guidelines and approved online instructors. We will ask that the COOL committee to continue to meet with the Curriculum committee for updates through each semester. • Assessment, should this note remain under the faculty review committees? The faculty provides a support body with reviews, updates and approval through committee, senate and the FA. Additional information is required to determine if this is an appropriate listing for this area. • Presidents Council only consists of three faculty members. Is this enough input? 	<p>The comment survey is closed but committee members are asked to review this with their Senate representative and bring up these items.</p>
7. Updates	Update for Northern Regional Curriculum Meetings tabled until next meeting.	
8. Good of the Order	Meeting Adjourned 4:05 PM	
	Next meeting scheduled for Tuesday, November 15, 2016	Minutes reviewed, corrected and approved 11/15/2016 6/0

<p>CONSENT VOTING LISTING: Courses listed below have been reviewed by at least 5 Curriculum Committee voting members. There were no compelling comments to dictate a more thorough review. Suggested edits will be completed as part of the approval process. 11/16/2016. PROGRAMS ARE IN BOLD</p>			
COURSE	COURSE/PROGRAM STATUS IF OTHER THAN MODIFIED	# OF REVIEWERS	COMMENTS
Arts and Humanities			
ART 9A Art Interdisciplinary Colloquium I	New Course Proposal	6	1. Measurable Objectives #3 is unclear. "the student should be able to...event promotion and publication of artwork" 2. Prerequisite Skills: Should this be somehow populated? Under what conditions would a portfolio be deemed under par? Course Content. 1: correct typo: specific. Typical Assignments. 1: address students directly.
ART 9B Art Interdisciplinary Colloquium II	New Course Proposal	6	1. Measurable objectives #3 should be reworded. 2. Prerequisite Skills. 3: Consider rephrasing the sentence to match the others. Ex. "promote an art event and publish artwork". Measurable Objectives. 5: lead... Typical Assignments. 2: Address students directly.
Business and Technology			
Advanced Manufacturing Technology	New Program	6	1. Course description: Second sentence is a bit awkward. Consider getting rid of "especially": "This involves both new ways to manufacture existing products, and [especially] the manufacture of

			new products emerging from new advanced technologies."
Electronic Systems Technology		6	1. Unit count: Should the units for the courses required for the major-specific GE requirement count toward the total number of units?
ICT Cloud Infrastructure	Deactivate Program	5	
Office Technology	Deactivate Program	6	
Office Technology	Deactivate Program	6	
Kinesiology, Athletics and Physical Education			
DANC HAT3 Advanced Haitian Dance	New Course Proposal	6	1. Course description: please correct typo in 2nd line: Haitian.
DANC HAT4 Haitian Dance Performance	New Course Proposal	6	
Language Arts			
LNSK 117 Learning Skills - Reading		6	1. Prerequisite should be LNSK 116. Textbook: 2004 seems to be the latest edition. 2. I agree need more information on the books. 3. I agree with previous notes: 1) prereq should be LNSK 116, 2) textbook is dated. 4. The textbook is more than 10 years old, is a more recent edition available?
SERV 5A Service Learning for World Languages: Beginning	New Course Proposal	6	1. Need prereq skills added? 2. Pre-req skills are still not populated. 3. Prerequisite skills: needs to be populated. Textbooks: Is there any reference that is more recent?
SERV 5B Service Learning for World	New Course Proposal	6	1. The textbooks are 5 years old or more, are there more recent

Languages: Intermediate			editions? 2. Are there more recent texts?
SERV 5C Service Learning for World Languages: Advanced Intermediate	New Course Proposal	6	1. Textbooks are 5 years old or more, are there more recent editions or textbooks? 2. Are there more recent texts on volunteer work, etc.?
SERV 5D Service Learning for World Languages: Advanced	New Course Proposal	6	1. Outline is really similar to 5C... 2. Textbooks are 5 years old or more, are more recent editions or textbooks available? 3. Are there more recent texts?
Science and Mathematics			
CHEM 30A Introductory and Applied Chemistry I		5	1. Pre-reqs need to be populated.
ENGR 25 Computational Methods for Engineers and Scientists		5	1. Pre-reqs still not populated.
GEOS 1 Physical Geology with Laboratory	New Course Proposal	5	1. Excellent course.
MTH 1 Calculus I		5	
MTH 2 Calculus II		5	
MTH 20 Pre-Calculus Mathematics		5	1. Recommend changing dates on Typical Assignments.
MTH 104 Prealgebra		5	1. Text from 2007? Connie 2. Ditto on the question about a newer edition of the textbook. 3. Should the course lab content be expanded?
Environmental Science	New Program	6	
Mathematics		6	1. I agree with Mireille, the units should be 24-27.

			2. I come up with a total of 24-27 (not 24-26) units.
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