Chabot College Curriculum Committee  
Minutes August 29, 2017

**Co-Chairs:** Dara Greene

**Voting Member Present:** Aaron Deetz, Mireille Giovanola, Erin Kelly, Jim Matthews, Connie Telles, Celena Zeng

**Absent Voting Members:** Miguel Colon, Christine Santiago, Arturo Lopez Yanez

**EX Officio Members Present:** Marcia Corcoran, Sara Parker, Shannon Stanley, Stacy Thompson (no sign-in)

**Student Services:** Rozen Bondoc, Jean Lee  
**Academic Services:** Angela Castellanos, Michelle Chan, Megan Parker

**Guests:** Bob Buell, Julie Coan

**Minutes by:** Michelle Chan

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<td>1. Call to order</td>
<td>2:36PM by Dara Greene, Co-Chair.</td>
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<td>2. Minutes 05/16/2017</td>
<td>Minutes were reviewed and approved with minor corrections. E. Kelly moves to approve, C. Telles seconds. Vote 5/0/0.</td>
<td><em>M. Chan to post to website.</em></td>
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| 3. Train the Trainers | Responsibilities of Div Reps  
- Review COR and get back to the course originator with changes  
- Look for clear objectives in measurable terms  
- Course Content supports course objectives  
- Punctuation, grammar, formatting  
- Check for pre-reqs  
- Check bibliography  
- Communicate with division faculty to meet with rep before launching in curricunet??  
- Train colleagues on how to use CurriUNET  
- Make sure timelines are met for curriculum schedule  
- Stay up to date on changes coming out of Chancellor’s office  
- SLOs: SLO Reps will be looking at SLOs, but Curric Reps will notify SLO concerns but don’t prevent approvals | |
<p>| 4. CSU GE B4 changes | Changes to B4 due to CSU’s EO 1100 revisions. Applies to CSU only, not UC or IGETC | |</p>
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<td>- Intermediate Algebra is no longer required as prerequisite for all courses in CSU General Education Breadth, B4 Area – Math/Quantitative Reasoning</td>
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<td>- GE Area B4 can now include non-algebra intensive courses</td>
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5. Training offered by State Chancellor’s Office can come to present on a variety of topics (Curriculum Streamlining, Non-Credit, etc.)

Suggestions: Spring semester may be better

Adjourned 3:15PM

6. Next meeting scheduled for Tuesday, September 12th, 2017