Chabot College Curriculum Committee  
Minutes October 3, 2017

Chair: Dara Greene

**Voting Member Present:** Miguel Colon, Aaron Deetz, Mireille Giovanola, Erin Kelly, Jim Matthews, Christine Santiago, Connie Telles, Arturo Lopez-Yanez, Celena Zeng

**EX Officio Members Present:** Marcia Corcoran, Sara Parker, Shannon Stanley, **Stacy Thompson (no sign-in)**

**Student Services:** Rozen Bondoc, Jean Lee, Maggie Grimes  
**Academic Services:** Angela Castellanos, Michelle Chan, Megan Parker

**Guests:** Sadie Ashraf, **Heather Clements (no sign-in), Julie Coan, Yetunde Osikomaiya, Zaheer Ebtikar**

Minutes by: Michelle Chan

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<th>Agenda Item</th>
<th>Discussion</th>
<th>Action Items</th>
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<td>1. Call to order</td>
<td>2:34PM by Dara Greene, Chair.</td>
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<td>2. Minutes 09/12/2017</td>
<td>Minutes were reviewed and approved with minor corrections. C.Zhang motions, E.Kelly Seconds. Vote 8/0/0.</td>
<td><strong>M. Chan to post to website.</strong></td>
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| 3. Presentations: Language Arts PSCN | **English:** Michael Langdon
- ENG 137: Course description, content, and methods of presentation and evaluating were modified to reflect a writing intensive class. Not degree applicable at this time. | |
| | **Learning Skills:** Heather Clements
- LNSK 116: Increased lecture time from 1 hour to 2. Increased 1 unit to 2. Course Outline needs to include more details due to increased unit. | |
| | - LNSK 119: Remove LNSK 116 as Pre-req and make Strongly Recommended instead. 
- LNSK 120 + 121-: Changing from lecture to lab requires a change from 2 units to 1. | |
| | **Sign Language:** Arturo Lopez-Yanez
- SL 67: Revisions in progress, working with Shannon for AA degree and articulation. Recommendation to add newer textbook. Also, Pre-req “Skill Analysis” needs to be added. Potential for this to be added as a Pre-req for SERV 5. | |
| | **Psychology-Counseling:** Sadie Ashraf, Yetunde Osikomaiya, Shannon Stanley
- PSCN 30: New course. | |
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|             | - PSCN 5 & 85: Updating all PSCN courses.  
               - PSCN 24 was PSCN 900: Need to deactivate old Personal Growth classes and pull 902 and 903.  
               - PSCN 23: Modified for UC and GE transfer.  
               **General Studies: Ellen Corbett**  
               GNST 51A+B: Changing for transferability. Need to collaborate work with author of cross-listed course POSC 51—CORS need to be identical. |           |
| 4. Voting:  
Applied Tech & Business | - BUS 87, 88, 89, 94: Reactivations, Effective Fall 2017  
- Certificate: Project Management  
C. Santiago motions to approve, E. Kelly seconds. Vote 8/0/0 |           |
| 5. Program Review | Committee brainstormed answers for Program Review submission. |           |
| 6. Good of the Order | - **Discussion about American Cultures category for Associates degree:** Shannon Stanley & Dara Greene  
  2 possible solutions:  
  1) Proposal to change category to include other areas of ethnic studies  
  2) Pass along rule—courses taken at other colleges could receive credit at Chabot  
  *More research and discussion needed*  
Adjourned 4:30PM | Next meeting scheduled for Tuesday, October 17th, 2017 |
CONSENT VOTING LISTING: Courses listed below have been reviewed by at least 5 Curriculum Committee voting members. There were no compelling comments to dictate a more thorough review. Suggested edits will be completed as part of the approval process. 10/03/2017. **PROGRAMS ARE IN BOLD**

<table>
<thead>
<tr>
<th>COURSE</th>
<th>COURSE/PROGRAM STATUS IF OTHER THAN MODIFIED</th>
<th># OF REVIEWERS</th>
<th>COMMENTS</th>
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<tbody>
<tr>
<td><strong>Business and Technology</strong></td>
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<tr>
<td>BUS 87 Project Management</td>
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<td>1. Grading is only P/NP. Why not change it to OP so that students who want to boost their GPA's could opt to take the class for a grade? 2. Effective Date should be Fall 2018 3. Please make the following corrections: Effective Fall 2018. Course Description: Second sentence should be a complete sentence, or modify its punctuation if it follows the first sentence. Typical Assignments: B-D. Students should be addressed directly. Texts: I think that there are newer editions available. Please include these. 4. Please update the effective date to Fall 2018.</td>
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<td>Certification Exam Preparation</td>
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<td>BUS 88 Introduction to Project</td>
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<td>1. Please make the following corrections: Effective date is Fall 2018. Texts: There might be a newer edition (2016) of Microsoft. 2. Effective Date should be Fall 2018. 3. * Effective Date should be Fall 2018 * Are the Strongly Recommended courses listed correctly? I think Computer Application Systems 8 should read CAS 8. * The Measurable Objectives list Microsoft Project 2007 as the technology used, but are students still using the 2007 version? Is there a newer version? Would it make sense to say &quot;Microsoft Project&quot; without a year attached to it?</td>
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<td>Management</td>
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<td>Course</td>
<td>Credits</td>
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| BUS 89 Project Planning, Scheduling and Control |         | 5 2507 | 1. Effective date is Fall 2018. Typical Assignments: A. Analyze project case study (insert an "a" before project) Texts: Please update 2 and 3. Newer editions are available.  
2. * Effective Date should be Fall 2018 * Business 88 should be listed as BUS 88 in the catalog description (last line). * Since this course expands upon what is covered in BUS 88, should BUS 88 be a required prerequisite instead of strongly recommended?  
3. Effective Date should be Fall 2018. |
| Project Management                          |         | 5    | 1. Please change the effective date to Fall 2018.  
2. Effective Date should be Fall 2018.  
3. Please correct typos in program title. |