

Chabot College Curriculum Committee Minutes February 6, 2018

Chair: Dara Greene

Voting Member Present: Miguel Colon, Aaron Deetz, Erin Kelly, Juan Pablo Mercado, Pedro Reynoso, Shannon Stanley, Connie Telles, and Arturo Lopez Yanez

EX Officio Members Present: Stacy Thompson (no sign-in)

Student Services: Rozen Bondoc, Jean Lee

Academic Services: Angela Castellanos, Michelle Chan

Guests: Bob Buell, Kirstin Lima, Sarah Parker, Lynn Klein

Minutes by: Michelle Chan

Agenda Item	Discussion	Action Items
1. Call to order	2:35PM by Dara Greene, Chair	
2. Minutes 12/05/2017	Minutes postponed to 2/20/18.	<i>Motion to approve as reviewed and edited 6/0/2 M. Chan to post to website</i>
3. Topic Ideas for Meetings	Topic Ideas for upcoming meetings: Curriculum handbook, changing AA/AS degree description, setting policies for AD-T, Curriculum Division Rep training, how should we be looking at SLOs?	
4. Voting on Fall clean up	<p>APEL: 9701, 9702, 9703, 9704, 9705, 9706, 9707, 9708, 9709, 9710; Approved. M. Colon motions, E. Kelly seconds; 6/0/0</p> <p>APFL: 9701, 9702, 9703, 9704, 9705, 9706; Approved. M. Colon motions, E. Kelly seconds; 6/0/0</p> <p>APRO: 9701, 9702, 9703, 9704, 9705, 9706, 9707, 9708, 9709; Approved. P. Reynoso motions, E. Kelly seconds; 6/0/0</p> <p>APTE: 9702, 9705, 9707, 9714, 9715, 9716, 9718, 9720; Approved. M. Colon motions, A. Deetz seconds; 6/0/0</p> <p>PLBG: 9701, 9702, 9703, 9704, 9705, 9706, 9707, 9708; Approved. E. Kelly motions, M. Colon seconds; 6/0/1</p>	

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Agenda Item	Discussion	Action Items
	<p>PLPF: 9725, 9730, 9735, 9740, 9745, 9750; Approved. E. Kelly motions, M. Colon seconds; 7/0/0</p> <p>ARTH 3, DIGM 17, ID 51, ID 73, THTR 22 Interior Design (AS) Interior Design (Residential) (COA) Web Design and Development Approved. E. Kelly motions, A. Deetz seconds; 8/0/0</p> <p>HIS 21; Approved. A. Deetz motions, E. Kelly seconds; 8/0/0</p> <p>APRO 9710; Approved. M. Colon motions, P. Reynoso seconds; 8/0/0</p>	
<p>5. Catalog Changes-Feedback requested</p>	<p>Questions and discussion came up at Catalog Committee regarding how we format programs on CurricUNET. There are concerns that programs do not look uniform in the catalog and could be confusing to students.</p> <p>Discussion: A Deetz— How will designer know what goes in to core and what is in list A and B</p> <p>S. Stanley— There is room for improvement. As a counselor working with students, the layouts can be confusing. The layouts might be discipline specific so faculty could have good input as to what layout works best.</p> <p>E. Kelly— Get rid of certain wording and just have simplified outline of what courses need to be taken.</p> <p>Topic has been tabled for further discussion.</p>	
<p>6. Good of the Order</p>	<p>Meeting Adjourned 3:46PM</p>	
	<p>Next meeting scheduled for Tuesday, February 20, 2018</p>	

CONSENT VOTING LISTING: Courses listed below have been reviewed by at least 5 Curriculum Committee voting members. There were no compelling comments to dictate a more thorough review. Suggested edits will be completed as part of the approval process. 02/06/2018. **PROGRAMS ARE IN BOLD**

COURSE	COURSE/PROGRAM STATUS IF OTHER THAN MODIFIED	# OF REVIEWERS	COMMENTS
Apprenticeship			
APEL 9701 Bracket I		6 2667	
APEL 9702 Bracket II		6 2668	
APEL 9703 Bracket III		6 2669	1. Course Content should be divided into Lecture and Lab JPM
APEL 9704 Bracket IV		6 2670	1. Course Content should be divided into lecture and lab. JPM
APEL 9705 Bracket V		6 2671	1. Course Content should be divided into lecture and lab. JPM
APEL 9706 Bracket VI		6 2672	1. Course Content should be divided into lecture and lab. JPM
APEL 9707 Bracket VII		6 2673	1. Do lecture and lab content need to be separated? -EEK 2. Course Content should be divided into lecture and lab. JPM
APEL 9708 Bracket VIII		6 2674	1. Course Content should be divided into lecture and lab. JPM

APEL 9709 Bracket IX		6 2675	1. Course Content should be divided into lecture and lab. JPM
APEL 9710 Bracket X		6 2676	1. Are there more recent textbooks for #3 Course Content should be divided into lecture and lab. JPM
APFL 9701 Orientation Fire/Life Safety		6 2677	1. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM 2. Course and catalog description is very brief.
APFL 9702 Elec/Matls/Blueprints/Cabling		6 2678	1. Suggest using full words in the course title. -EEK 2. Course Content should be divided into lecture and lab. JPM
APFL 9703 Elec Theory/Test Equip/Power		6 2679	1. Suggest using full words in the course title. -EEK 2. Course Content should be divided into Lecture and Lab Is there a more recent edition of the textbook? JPM
APFL 9704 Systems/Devices/Low Voltage		5 2680	1. Course title is strange...-EEK 2. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM
APFL 9705 Networks, Fiber Optics, Video		5 2681	1. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM

APFL 9706 Adv Systems Maint and Supv		5 2682	<ol style="list-style-type: none"> 1. Suggest using full words in the course title. -EEK 2. Course Content should be divided into lecture and lab. JPM
APRO 9701 Intro Roofing/Waterproof Indus		5 2683	<ol style="list-style-type: none"> 1. Is "Indus" a shortened word in the course title? Suggest title be "Introduction to ..." - EEK 2. Are there more recent textbooks(2005)? Course Content should be divided into lecture and lab. JPM
APRO 9702 Roof/Waterproof Material/Equip		6 2684	<ol style="list-style-type: none"> 1. I don't understand the title of this class. Suggest using full words and no combos.-EEK
APRO 9703 Build-Up Roofing Assemblies		5 2685	<ol style="list-style-type: none"> 1. Textbook is from 2006...does that matter for apprenticeships?-EEK 2. Are there more recent textbooks (2006)? Course Content should be divided into lecture and lab. JPM
APRO 9704 Cold-Applied Roofing Systems		5 2686	<ol style="list-style-type: none"> 1. Textbook is from 2010...-EEK
APRO 9705 Roofing Shingles		5 2687	<ol style="list-style-type: none"> 1. Textbook is from 2008...-EEK 2. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM
APRO 9706 Rigid Roofing		5 2688	<ol style="list-style-type: none"> 1. Are there more recent textbooks (2007)? Course Content should be divided into lecture and lab. JPM

APRO 9707 Maintenance/Repair/Re-Roofing		5 2689	1. Are there more recent textbooks (2008)? Course Content should be divided into lecture and lab. JPM
APRO 9708 Single-Ply Roof/Waterproof Sys		5 2690	1. Are there more recent textbooks (2009)? Course Content should be divided into lecture and lab. JPM
APRO 9709 Plans and Specifications		5 2691	1. Are there more recent textbooks (2009)? Course Content should be divided into lecture and lab. JPM
APRO 9710 Standard First Aid		4 2692	1. Course Content should be divided into lecture and lab. JPM
APTE 9702 Intro to Telecommunications		5 2693	1. Can you list citation of typical handout ? Course Content should be divided into lecture and lab. JPM
APTE 9705 Installation Skills-Level I		5 2694	1. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM
APTE 9707 Fiber Installation & Maint		5 2695	1. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM
APTE 9714 Intro to Computer Networking		5 2696	1. Course Content should be divided into lecture and lab. JPM
APTE 9715 Computer Literacy		5 2697	1. If there is a lab component then why isn't lab listed under methods of presentation? -EEK 2. Course Content should be divided into lecture and lab. JPM

APTE 9716 Installation Skills-Level 3		5 2698	<p>1. Do lab and lecture content need to be listed separately? Course content formatting is bullets instead of an outline...-EEK</p> <p>2. Course Content should be divided into Lecture and Lab and needs some reformatting. Is there a more recent edition of the textbook? JPM</p>
APTE 9718 Installation Skills-Level 2		5 2699	<p>1. Course content formatting is weird (bold headers). Do lab and lecture content need to be listed separately? -EEK</p> <p>2. Are there more recent textbooks? Course Content should be divided into lecture and lab. JPM</p>
APTE 9720 Health and Safety	New Course Proposal	6 2665	<p>1. Do lab and lecture content need to be listed separately? -EEK</p> <p>2. Can you provide citation for typical handout? Course Content should be divided into lecture and lab. JPM</p>
PLBG 9701 Introduction To Plumbing I		5 2710	<p>1. Do lecture and lab need to be separated in Course Content? -EEK</p>
PLBG 9702 Introduction To Plumbing II		5 2711	<p>1. Course Content should be divided into lecture and lab. JPM</p>
PLBG 9703 Intermediate Plumbing I		5 2712	<p>1. Course Content should be divided into lecture and lab. JPM</p>
PLBG 9704 Intermediate Plumbing II		5 2713	<p>1. Course Content should be divided into lecture and lab. JPM</p>

PLBG 9705 Advanced Plumbing I		5 2714	1. Are there more recent textbooks (2006)? Course Content should be divided into lecture and lab. JPM
PLBG 9706 Advanced Plumbing II		5 2715	1. Are there more recent textbooks (2006)? Course Content should be divided into lecture and lab. JPM
PLBG 9707 Plumbing Construction Specialties		5 2716	1. Are there more recent textbooks (2006) ? Course Content should be divided into lecture and lab. JPM
PLBG 9708 Plumbing Code		5 2717	1. Are there more recent textbooks (2009) ? Course Content should be divided into lecture and lab. JPM
PLPF 9725 Advanced Pipefitting I		5 2718	1. Course Content should be divided into lecture and lab. JPM
PLPF 9730 Advanced Pipefitting II		5 2719	1. Do lecture and lab need to be separated in Course Content? -EEK 2. Course Content should be divided into lecture and lab. JPM
PLPF 9735 Pipefitting Construction Specialties I		5 2720	1. Do lecture and lab need to be separated in Course Content? -EEK 2. Course Content should be divided into lecture and lab. JPM
PLPF 9740 Pipefitting Construction Specialties II		5 2721	1. Do lecture and lab need to be separated in Course Content? -EEK 2. Course Content should be divided into lecture and lab. JPM
PLPF 9745 Pipefitting Construction Specialties III		5 2722	1. Course Content should be divided into lecture and lab. JPM

PLPF 9750 Pipefitting Construction Specialties IV		5 2723	<ol style="list-style-type: none"> 1. Do lecture and lab components need to be separated in Course Content? -EEK 2. Course Content should be divided into lecture and lab. JPM
Arts and Humanities			
ARTH 3 Film History and Appreciation	New Course Proposal	7 2554	<ol style="list-style-type: none"> 1. Effective Date should be Spring 2019? Methods of evaluating students should include exams?
DIGM 17 JavaScript for Designers		6 2724	<ol style="list-style-type: none"> 1. Should course content be separated into lab and lecture components? Course content items 4 and 7 need to be capitalized -EEK 2. Course Content should be divided into lecture and lab. Textbook #1 is there a more recent edition? JPM
ID 51 Digital Drafting Principle I	New Course Proposal	6 2510	<ol style="list-style-type: none"> 1. Missing Prerequisite skills. Shouldn't the title be "Digital Drafting Principles I " (principle should be plural) -EEK 2. Prerequisites should be populated JPM 3. Reword measurable objectives #1. Populate prerequisites
ID 73 Digital Drafting Principle II	New Course Proposal	8 2511	<ol style="list-style-type: none"> 1. Formatting on Course Content needs tweaking (remove bullet point, use consistent formatting for Lecture and Studio headings) 2. Shouldn't the title be "Digital Drafting Principles II " (principle should be plural) -EEK

THTR 22 Introduction to Design for the Theater: Emphasis in Costume and Makeup		7 2498	1. Is Fall 2018 correct? 2. Is Gen Ed/Trans-Bac complete? SLOs should be linked to ILOs. Are there more recent textbooks? JPM
Interior Design (AS)		7	
Interior Design (Residential) (COA)		7	1. Why is "Certificate" in the title before the name of the program? (EEK)
Kitchen and Bath Design (COA)		5	
Web Design and Development	New Program	7	1. Please write the career opportunities section as a complete sentence. (EEK)
Social Sciences			
HIS 21 The African American Experience in U.S. History From Reconstruction		6 2441	1. Effective Date Spring 2019? HIS 21 is cross listed with ES 21 which was approved in fall of 2017, CORs are identical except for the SLOs. Should these match? Please provide an ILO link for the SLOs. Textbooks #1, #4, and #5 are the latest edition. JPM