

How to Create a Test of Randomly-Generated Questions from a TestGen Pool

Part 1: Create a test file (zipped file) from within TestGen

Part 2: Import the zipped file into the Blackboard Pool Manager

Part 3: Create a Test in a Content Area with a Random Block of Questions from the Pool

Part 1: Create a test file (zipped file) with TestGen: (steps according to http://wpslive.pearsoncmg.com/cmgi_instructor_testgen_1/136/34890/8931923.cw/index.html, 106-107).

1. On TestGen's Startup screen, click **Web Test**.
2. Specify Web Platform: check the box for **Blackboard 6.x—9.x (BB)** then click **OK**.
3. Locate the Chapter of questions. To select all of the questions, press and hold the **Shift** key, then click on the first and then the last question (to just select a few questions, use the Ctrl key instead).
4. Click **Add Selected Items**
5. Click in the area that contains the questions you just selected (the right side of the screen).
6. Right-click the mouse and select **Export**, then select the option for **Blackboard**.
7. When prompted, enter a name for the test bank (this is for your reference only), then click **OK**.
8. When prompted, enter a filename to save the zip file, then click **Save**. Note where you saved the file, as you will need to locate this folder to import the file to Blackboard.
9. You can either close TestGen or minimize the window.

Part 2: Import the zipped file into the Blackboard Pool Manager

1. Login to Blackboard, and click on the course link to enter the course you want to import the zipped file.
2. Click **Control Panel > Course Tools > Tests, Surveys, and Pools > Pool Manager**.
3. In the Pool Manager, click the blue button **Import Pool**.
4. Click on the **Browse for Local File** and locate the .zip file (it may be in the "tests" folder inside the TestGen folder.)
5. Click **Open**. The .zip file name and location display in the box next to the Browse button.
6. Click the **Submit** button. Click **OK** to view the list of Pools.

Part 3: Create a Test in a Content Area with a Random Block of Questions from the Pool

1. Go to the content area (i.e. Homework) where you want students to access the test.
2. From the Action Bar near the top, Click on **Create Assessment** then **Test**.
3. Under the "Add Test" section, click **Create** (to create a new test).
4. On the Test Information page, enter a name for the test. This is the name that students will see.
5. On the Test Canvas page, click **Reuse Question > Create Random Block**.
6. On the Create Random Block page, check the box for the pool you want to use (it may already be checked).
7. Under Question types, check "**All Pool Questions**" and then click **Submit**.
8. Verify that you see a section titled "Random Block" and change the Number of Questions to display as well as the Points per question, then click OK.
9. On the Create Test page, highlight the test you just created and click **Submit**.
10. On the **Test Options** page, indicate which options you want to use (i.e. Make Link Available, Set Timer, Display) and click **Submit**.
11. You should be returned to the Content Area where you want students to access the link. Verify that the test appears as you want it to by clicking on the link to the test and take the test.