



**Chabot College Foundation  
Board Meeting Minutes  
December 3, 2007  
Chabot College Board Room • Hayward, California**

**Meeting called to order by Chair John Gutierrez at 6:02 pm.**

**In Attendance**

**Voting Members:** Ed Bullok, Mona Diamantine, George Famous, Chad Mark Glen, John Gutierrez, Richard Hong, Farhad Javaheripour, Brian Johnson, Kari McAllister, Tamara Papazian, Suzanne Pershing, Kathleen Wilson, Bob Wood

**Advisory:** Sheldon Gilbert, Melinda Matsuda

**Honorary:** Dr. Marshall Mitzman

**Ex-Officio:** Dr. Robert Carlson

**Staff:** Heidi Finberg

**Tammy Papazian reported that a quorum was present.**

**Agenda accepted by consensus.**

Minutes of the Oct. 8, 2007 Board Meeting reviewed.

**Motion (Johnson)/Second (Diamantine) to accept minutes of the Oct. 8, 2007 Board Meeting.**

**Motion passed.**

**Chabot-San Leandro Center Presentation**

Dr. Rosemary Delia, Chabot-San Leandro Center Director, presented statistics on the first semester of our satellite campus in partnership with the San Leandro Adult Center. This center was made possible by the \$800,000 Valley Foundation Grant secured by the Foundation. She also shared marketing plans for increasing enrollment for the Spring 2008 semester.

**Chabot Goes USO at the Starlight Club**

Event Co-Chair, George Famous, thanked everyone for their support of the November fundraiser honoring retiring President Dr. Carlson. He noted that attendance was 185 and our net proceeds were \$19,600. He also shared that the participation by campus employees was the highest in Foundation event history, with half of the silent auction items provided by Chabot and District faculty and staff. He felt that the entire event, from the music and decorations in the foyer to the appetizers and meal, program, and especially entertainment were outstanding. He applauded Interim CEO Finberg and the Committee on their hard work.

**Executive Director Report**

Interim CEO Finberg gave a brief review on the Foundation's 2007-08 goals to date.

The success of our Starlight Club event was covered by Mr. Famous. In addition over \$2,000 was raised toward the \$10,000 goal to fund a new annual District award, the Dr. Robert Carlson Classified Staff Person of the Year Award.

We are awaiting the \$40,000 irrevocable estate gift, pending final approval by the attorneys. A \$5,000 check from a former student and faculty member has been received to form an endowment.

Pepsi has signed the pouring rights contract and we are awaiting the \$10,000 annual payment. We assisted in the Coke to Pepsi transition in the bookstore and cafeteria.

We successfully secured and administered \$65,000 in grants for the 2007 Summer Youth Sports Program and participated in campus tours.

We received the second of three \$100,000 curriculum checks from the Valley Foundation and assisted in the successful opening of the San Leandro Center.

We wrote an AT&T Grant for \$25,000 in partnership with our Associated Students and faculty to fund a series of education pod-cast events.

We continue to work with the Grant Writer to identify opportunities.

The NCCCF Awards were publicized in The Daily Review and the Starlight Club event was promoted in The Daily Review and on Chamber websites and newsletters. We continue publicity efforts of the Foundation and our successes throughout our service area.

We assisted in the scheduling of new Chancellor, Dr. Joel Kinnamon, for speaking engagements with the business community and look forward to assisting the new Chabot President in meeting our elected and business leaders.

Extensive promoting for our fall funding was done on campus, resulting in our largest response of requests to date. It also initiated conversation with faculty and staff regarding the role of the Foundation and possible funding of their unbudgeted needs.

### **2008 Calendar Review**

Chair Gutierrez reviewed the scheduled meetings of the Board. It was decided by consensus to not hold the January 12 Half Year Retreat but to have an evening brainstorming session instead. We will hold off on a retreat for the summer so the new President can attend and participate.

### **Adjournment**

There being no further business, Chair Gutierrez adjourned the meeting at 7:43 pm.

***Respectfully Submitted by:***  
*Tamara Papazian, Secretary*  
*Heidi Finberg, Interim CEO*