



Chabot College Foundation
Minutes of the Annual Meeting of the Board
June 30, 2008
Chabot College Board Room • Hayward, California

Meeting called to order by Chair John Gutierrez at 6:05 pm.

In Attendance

Voting Members: Emily Duncan, George Famous, Farhad Javaheripour, Chad Mark Glen, John Gutierrez, Richard Hong, Brian Johnson, Kari McAllister, Tamara Papazian, Neville Richardson, Bob Wood.

Advisory: Sheldon Gilbert, Melinda Matsuda

Honorary: Dr. Marshall Mitzman

Ex-Officio: Dr. Celia Barberena

Staff: Heidi Finberg

A quorum was established.

Agenda accepted by consensus.

Chabot College President's Comments

Dr. Barberena applauded the Blooming Affaire committee and especially Chair Tammy Papazian for a wonderful event for the Foundation, Chabot College and the community. She "went out on a limb" with setting a goal of \$2.2 million dollars for a new library. Hong and Mitzman have volunteered to spearhead the fundraising efforts.

She gave an update on campus construction and asked the Foundation to participate in the Fall 2009 grand opening celebration for the two new buildings (Community and Student Services Center and Instructional Building).

Discussion ensued regarding media coverage of Foundation and campus. Dr. Barberena reviewed the new marketing positions at Chabot and the District and the goal of better coverage.

Minutes

Moved by Brian Johnson, seconded by George Famous it accept the Minutes of the December 3, 2007, March 17, 2008 and May 19, 2008 Board Meetings.

Motion approved.

A Blooming Affaire Review

Event Chair Papazian gave a glowing review of the June 6 & 7 Blooming Affaire. There was a great turnout of dignitaries and the honoring of our Gladiator, Alameda County Supervisor Gail Steele on Saturday made for a more festive Friday evening reception. The only complain she received was that there wasn't room to dance to the Dixieland band. Television personality and movie critic Jan Wahl has been secured as the speaker for next year, which has been scheduled for June 5 & 6 with a theme of "Go Hollywood." Papazian thanked everyone for their support and stated that she is proud to represent Chabot College and the Foundation.

Evening at the Starlight Club 2009

Chair Gutierrez introduced our Fall Fundraiser Event Chair, Kari McAllister. Kari reported that a committee has already been formed and met. She invited other board members to join the committee. The event will be held on

Evening at the Starlight Club 2009 (continued from page 1)

Sat., Nov. 1, 2009, at the Hayward City Hall Rotunda if we are able to overcome time restrictions. A Mardi Gras or casino theme is being considered. A focus of the event will be the ability for donors to give directly to specific Chabot Programs. We will be providing take-away envelopes at the end of the evening with a daylight savings reminder and a request for donations. The price of tickets may be reduced from the past \$125 per person due to the economy and the desire to “pack the house.” More details will be given on the event at the September Board Meeting.

2008-09 Draft Financial Report

Treasurer Johnson reviewed the 2008-09 draft of the Statement of Activities and Balance Sheet. A final report will be given at the September Board Meeting, after the year has been reconciled and closed. A discussion ensued on the late tax filing due to the inability to get correct salary/benefit information from the District Human Resources department. Dr. Barberena reported that a new HR Manager had been hired and that we should have not problem in obtained correct information promptly. Finberg will request the information on August 1, 2008. Filing is due November 2008.

2008-09 Officers & Board Election

It was moved by George Famous and seconded by Tamara Papazian to accept the slate of Officers and Directors for 2008-09, with the addition of Alameda County Supervisor Alice Lai-Bitker as an Honorary Board Member. *Motion approved.*

Assistant Director Remarks

Finberg presented Papazian with a Chabot College shirt in recognition for her dedication and hard work on Blooming Affaire.

Finberg presented Chair Gutierrez with a Chabot College windbreaker for serving two years as Chair and thanked him for his commitment. Gutierrez thanked the Board for the support and expressed his true joy as serving as Chair and being able to give back to the community.

Planning Retreat

Chair Gutierrez stated that there was not a strong enough response for attendance at a weekend Retreat on July 25 – 27. The Executive Committee would meet and discuss a new date for a one-day session in town and develop an agenda of expectations and outcomes.

Adjournment

There being no further business, Chair Gutierrez adjourned the meeting at 7:29 pm.

Respectfully Submitted by:

Tamara Papazian, Secretary

Heidi Finberg, Assistant Director