



**Chabot College Foundation  
November 17, 2008 Minutes  
Chabot College Board Room • Hayward, California**

**Meeting called to order by Chair Brian Johnson at 6:00 pm.**

**In Attendance**

**Voting Members:** Brian Johnson, Chad Mark Glen, Emily Duncan, Suzanne Pershing, Kari McAllister, Phyllis Moroney, Michael Sweeney, Jim Weider

**Advisory/Honorary:** Richard Hong, Melinda Matsuda, Bob Wood, Dr. Marshall Mitzman,

**Ex-Officio:** Dr. Celia Barberena      **Staff:** Heidi Finberg

**Agenda accepted by consensus.**

**Chabot Goes Monte Carlo at the Starlight Club**

Event Chair, Kari McAllister, reported on the success of the event and congratulated the committee. All aspects of the event went well despite the rain and attendance was 165 with campus employee attendance at the highest in Foundation event history. Net proceeds totaled \$16,000 with \$4,000 coming from the silent auction and \$1685 donated towards the highlighted campus programs.

**Motioned by McAllister, Seconded by Glen: Allocate \$1,000 to highlighted programs that participated in the event with staff and \$500 to highlighted programs with display only. Motion passed.**

**Textbook Rental Program**

Bookstore Kathleen Kaser is working on a business plan. The Associated Students will be working on identifying a book for the pilot program due to launch in the Spring 2009 semester. Finberg will contact the students and ask for an update at the February Board Meeting.

**New Fundraising Idea**

Based on the success of the Monte Carlo theme of the Starlight Club, Chair Johnson brought up the idea of coordinating a third fundraiser for 2009. He proposed a Casino night that would be pure fundraising and focus on the casino games and would not have a formal program or other entertainment. Discussion ensued as to the theme of gambling and the ability for staff and volunteers to do a third event. It was decided to bring the idea back to the February Board Meeting as Old Business.

**Minutes**

Minutes of October 20, 2008 Board Meeting were accepted as presented.

**Financial Report**

Treasurer Duncan presented the revised report format and the financial report for the 2008-09 First Quarter. Discussion on the tax penalty ensued.

***Motioned by Glen, Seconded by McAllister to accept the financial report as presented. Motion passed.***

**Textbook Rental Program**

We are awaiting the timeline and budget from the Associated Students of Chabot College and the Bookstore Manager. Our committees will begin work once we have direction from the students.

**Assistant Director's Comments**

Finberg reported that she has launched Facebook pages for the Foundation and the Alumni Association with favorable results. She will be focusing on keeping the Foundation visible through the tight economy.

**Board Comments**

Jim Weider suggested that we approach comedian and radio personality Brian Copeland for a future fundraiser. He is a San Leandro native and his son attends Chabot.

Kari McAllister reported on her progress with the U.S. Army Band in coordinating a Fourth of July concert outside of the Performing Arts Center. She will be meeting with campus security and City Hall to work on logistics. She would like the Foundation to participate and will report at the February Meeting.

Dr. Marshall Mitzman tendered his resignation from the Foundation Board due to his election as a Chabot Las Positas Community College District Trustee. He thanked the Board for their hard work and promised to support Chabot in his new role. He invited everyone to attend his swearing-in ceremony at the December 9<sup>th</sup> Trustee Meeting at the District Office in Pleasanton.

**Motion by Moroney, Second by Duncan to accept Dr. Marshall Mitzman's Board resignation. Motion passed.**

Finberg noted that Dr. Mitzman's name would remain on the Foundation letterhead as Founding Chair.

**Adjournment**

There being no further business, Chair Johnson adjourned the meeting at 7:06 pm.

***Respectfully Submitted by:***

*Suzanne Pershing, Secretary*

*Heidi Finberg, Assistant Director*