

2019-20 Academic Program Review Questions

1. Please review the following data: SLO/PLO, enrollment, success, ethnicity, gender, part-time vs. full-time, degree and certificate completion, majors, and online vs. face-to-face success rates. Comment on any changes in 17-18 vs. prior years that are significant. If you've seen significant changes—positive or negative, to what do you attribute them?
2. After reviewing your enrollment management data and completing your discipline plan, please comment on the following:
 - a. Explain how you have balanced your schedule in terms of day, evening and online students? How are you providing access for our non-traditional (part-time, evening) and very busy students?
 - b. If you plan to offer classes that have historically had low enrollments, what do you plan to do to improve those enrollments? Have you, or would you consider, taking additional students in stronger sections to offset those low-enrolled classes?
 - c. What do you plan to do to improve overall enrollment and productivity? This is critical to college funding.
 - d. How are you collaborating with other disciplines with whom you share students to ensure that your schedules are not conflicting, so that students with particular educational goals can take the courses they need to finish in a timely fashion?
 - e. Have you made any changes to your baseline/rollover discipline plan to ensure better student access and timely completion? What factors did you consider when making those changes?
3. Please review the white papers prepared by our President and Vice Presidents. At a state level, many changes to our funding model have been either enacted or are under discussion. Please comment on how these changes might impact your program priorities over the next few years. What might you do differently to respond to and/or minimize the impact of these changes?
4. If you have brand NEW initiatives to achieve those goals and that require new funding, please provide the following information for each new initiative.
 - a. What you'd like to do
 - b. How this advances the college strategic plan goal or the integrated student success framework
 - c. How you will evaluate if your new initiative is successful
 - d. Cost, broken down by personnel (faculty reassigned time, faculty "F hour", new administrator or classified professional position, equipment, supplies

These requests will be evaluated by the Student Access, Success & Equity Committee if related to their categorical funding streams (Equity, Basic Skills, SSSP, Strong Workforce, Perkins/CTE, Guided Pathways, etc.) or by PRAC if the request can't be funded by SASE.

5. In last year's Program Review, you established goals for the next three years. Summarize the progress you have made toward achieving those goals. What challenges have you faced? Identify any new goals you have established, or any goals you propose to eliminate, and explain.