

Equity Initiative Fund Requests 2017-2018 (Draft 11-2-17)

Project Name:

Contact Name:

Division/Discipline/Program/Office:

Contact info: (email, campus phone, and cell phone)

Check the student success indicator(s) your project will address

- ☐ **ACCESS:** Enroll more of a population group to match their representation in community.
- ☐ **COURSE COMPLETION:** Increase success rates in identified courses.
- ☐ **ESL AND BASIC SKILLS COMPLETION:**
 Increase success rates in ESL or Basic Skills courses, and
 Increase the completion of degree/transfer courses by ESL or Basic Skills students.
- ☐ **DEGREE AND CERTIFICATE COMPLETION:**
 Increase percent of degrees/certificates among degree/certificate-seeking students.
- ☐ **TRANSFER**
 Increase percent of transfers to 4-year colleges among transfer-directed students.

Check the type of project you are proposing

- | | |
|---|--|
| <input type="checkbox"/> Curriculum/Program improvement | <input type="checkbox"/> Outreach |
| <input type="checkbox"/> Direct student intervention | <input type="checkbox"/> Instructional Support |
| <input type="checkbox"/> Faculty development | <input type="checkbox"/> Research and Evaluation |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Coordination and Planning |

To determine whether your project can be funded by Equity funds:

- 1) Does your proposal address disproportionate impact for any of the following target student populations marked with an "X"? Please **highlight** the "X" that corresponds with your target populations. (Equity funds must address specific opportunity gaps identified below with an "X"). **Please provide numbers or percentages of student impacted in box.** <http://www.chabotcollege.edu/StudentServices/student-equity/docs/general/2017-2018>

GOALS	Goal A: Access	Goal B: Course Completion / Success Rates	Goal C: ESL/Basic Skills Success	Goal D1: Degree Completion	Goal D2: Cert Completion	Goal E: Transfer
Males						
Foster Youth						
Students with disabilities						
Low-income						
Veterans						
American Indian or Alaska Native						
Asian						
Black/African American						
Filipino						
Hispanic or LatinX						
Hawaiian/Pacific Islander						
White						

2) COLLABORATIVE PARTNERS

In what ways does your project include collaboration between academic and student services and/or with the community? (Equity proposals that partner to reach target populations are prioritized over proposals that do not)

To determine how your project fits into your discipline's or program's planning:

1) Is your project mentioned in your area's latest program review?

☐ Yes ☐ No

2) Does your immediate administrator support this project?

☐ No ☐ Yes

3) How have you shared this proposal with others in the relevant area, discipline, or division? When did this conversation take place and who was involved?

PROJECT GOALS, ACTIVITIES, BUDGET, OUTCOMES, AND EVALUATION

GOAL

What does your project hope to achieve overall?

DOCUMENTING NEED AND SOLUTION

Please provide data to support the need for your project and the solution you propose.

ACTIVITIES

Please list all the activities (A.1, A. 2, A.3, etc.) that you propose to do to reach your goal.

List activities by target date in chronological order.

Identify the responsible person/group for each activity, and who will be involved.

BUDGET

Provide a budget that shows how the funds will be spent to support the activities.

EXPECTED OUTCOMES and EVALUATION

How will you know whether or not you have achieved your goal?

What measurable outcomes are you hoping to achieve for the student success indicator and target population you chose?

How will you identify the students who are affected (are they part of a class, a program, or a service, or will you need to track them individually)?

GUIDANCE FOR PROPOSALS

Priority will be given to proposals that address continued DI Group needs in one of the five equity success indicators (A to E). (Listed below based on Institutional Research Data through Sum/Fall 2016).

A: ACCESS

- Foster Youth
- Veterans

B: COURSE COMPLETION/COURSE SUCCESS

- African Americans

C: ESL & BASIC SKILLS COURSE COMPLETION

- LatinX students completing English 1A within 2 years of ESL 110D
- Filipino students completing English 1A within 2 years of English 101B
- African American students completing English 1A w/in 2 years of English 101B
- Filipino students completing Math 55 within 2 years of Math 65
- Low income students completing Math 54 (now Math 53).

D: DEGREE & CERTIFICATE COMPLETION

- African American students
- American Indian/Alaskan Native students
- LatinX students
- Hawaiian or Pacific Islander students
- Students with Disabilities
- Foster Youth students
- Male students
- White students

E: TRANSFER

- African American students
- Filipino students
- LatinX students
- Hawaiian or Pacific Islander students
- Students with Disabilities
- Students age 40 to 49
- White students

PROPOSAL EVALUATION CRITERIA:

1. **Scaled-Up or Campus-Wide DI Group Impact** – Size of population addressed/appropriate scale of proposal to overall budget.
2. **Affects Multiple Equity Success Indicators** – One or more of the five (5) Success Indicators (Access, Course Completion, Basic Skills/ESL Completion, Certificate/Degree Completion, Transfer Completion) with minimum Student Groups addressed (Gender, Race/Ethnicity, Age, Disability Status, Economically Disadvantaged, Foster Youth, Veterans).
3. **Uses Evidence-Based Strategies** – Are activities supported by research and can affect change and “move the needle” for DI Group(s).
4. **Sufficient Methodology for Data Collection** – Clearly detailed and feasible plan for data collection.
5. **Measureable Goals by DI Group that can be Evaluated** – Specific goals for both outputs (service deliverables) and outcomes (impact on DI groups). Needs to also include timelines for achievement.
6. **Transformative Potential of Project** – Does the project demonstrate transformative potential for DI Groups. Transformative is defined as, “creating personal and/or community level change in agency towards racial & social justice consciousness and outcomes.”
7. **Funding Request Reasonable** – Is the amount proportional to scale of impact.
8. **Targets DI Group in Community** – target group is historically under-represented and under-served in community (Distinct from DI Group On-Campus).

 Signature of Project Lead

 Date

 Signature of Department/Division Manager

 Date