

Grants Update

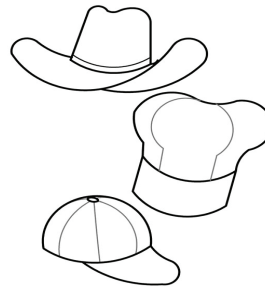
2008-09 Year-End Report



Dear Chabot Colleagues,

It has been a busy year for the Grant Development Office as I have been involved with a number of college-wide projects this year on top of grant writing duties. This includes supporting accreditation activities and institutional planning.

With additional support from the President's Office, Academic Services, Institutional Research, the College Budget Committee and the Institutional Planning and Budget Council, we were able to publish the 2009-12 Chabot College Strategic Plan, participate in the accreditation self-study, and streamline the program review, unit planning and budgeting processes. This additional support enabled Chabot to continue submitting a large number of grants, many of which have already been funded! As Chabot prepares for a challenging fiscal environment, the Grant Development Office is looking forward to continuing to support the efforts of Chabot faculty and staff in their desire to innovate and improve programs and services for Chabot students.



With high regards,
Yvonne Wu Craig

Continued Collaboration with the Chabot College Foundation

The Grant Development Office continues to strengthen and expand its relationship with the Chabot College Foundation in support of its funding efforts. As we have done in the past, the Grant Development Office and the Foundation collaborated on supporting the Chabot Summer Youth Sports Program that serves low-income youth ages 10-17 in our service area.

With the leadership of **Kathleen Kaser** and **Heidi Finberg** and their continued local and statewide advocacy for textbook affordability, Chabot was very well-positioned to submit a strong proposal to the U.S. Department of Education in support of the Textbook Rental Program. This was a fine example of the synergy of internal and external collaborative efforts.

The Chabot College Foundation also raised \$369,500 in 2008-09 through its fundraising events and additional giving. This includes opening 3 new scholarship programs and 2 endowments. For 2009-10, Foundation priorities include managing the Valley Foundation grant for the off-site center and fundraising for the Title III endowment fund and the Textbook Rental Program.

Fall 2009

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Chabot College Grant Development Office

Dr. Carolyn Arnold,
Coordinator,
Institutional Research &
Grants

Yvonne Wu Craig,
Grant Developer/Writer
ywu-craig@chabotcollege.edu

Room 218, Ext. 6810
[www.chabotcollege.edu/
grants/](http://www.chabotcollege.edu/grants/)



Final Status of 2007-08 Pending Grants Submitted by Chabot College

Final Status of Grants Submitted in 2007-08	Amount	Status
<i>Team-Up for Youth</i> (April 2008) Chabot Summer Youth Sports Program Renewal (Gerald Shimada, Heidi Finberg)	\$15,000	Funded.
<i>Kaiser Permanente</i> (May 2008) Chabot Summer Youth Sports Program Renewal (Gerald Shimada, Heidi Finberg)	\$45,000	Funded.
<i>Hewlett Foundation</i> (May 2008) Statewide Professional Development for Basic Skills Education <u>Lead Agency:</u> CLPCCD <u>Chabot:</u> Tom Dewit, Katie Hern, Tammeil Gilkerson, Sean McFarland, Ron Taylor, Joel Kinnamon <u>Partners:</u> Chabot and 15 other community colleges statewide	\$1.7 million	Funded.
<i>Foundation for California Community Colleges</i> (April 2008) Youth Empowerment Strategies for Success (YESS) (Vanessa Cormier, Gerald Shimada)	\$70,000	Not Funded.
<i>California Community Colleges Chancellor's Office</i> (May 2008) California High School Exit Exam Preparation Program Fund (Melinda Matsuda, community partners)	\$500,000	Funded.
<i>U.S. Department of Education</i> (May 2008) Title III Strengthening Institutions Program (<u>Core Writing Group:</u> Katie Hern, Ming Ho, Marcia Corcoran, & Ron Taylor with input from multiple faculty and staff)	\$400,000/year over 5 years	Funded.

GRANT DEVELOPMENT PRIORITIES FOR 2009-10

- 1) Continuing to notify the College of upcoming grant opportunities.
- 2) Develop, write and submit two TRIO Student Support Services grants in support of Chabot's ASPIRE program and ESL students (due approx. October 2009).
- 3) Develop, write and submit TRIO Talent Search and Educational Opportunity Center grants (Dec/Jan 2010)
- 4) Continue to support Chabot staff to apply for grants.
 - Provide the following grants office support to individuals and divisions:
 - Facilitate the grant application process (templates, editing, signatures).
 - As time permits, assist individuals with writing grants, and, on a limited basis, write proposals for staff based on strategic plan priorities (as necessary, writing will be prioritized by the Grants Subcommittee/IPBC).
 - Disseminate grant alerts across campus.
 - Help staff to formulate grant ideas and match with funding sources (both public and private).

Chabot College Grant Development Activities 2008-09 Summary

Grant Submitted	Amount	Status
<i>Kaiser Permanente (February 2009)</i> Chabot Summer Youth Sports Program Renewal (Gerald Shimada, Heidi Finberg)	\$20,000	Funded.
<i>U.S. Department of Education (May 2009)</i> Child Care Access Means Parents in School (CCAMPIS) (Judy Jones, Vicky Tsakoyias-Mendes)	Approx. \$43,159/year over 4 years	Funded.
<i>U.S. Department of Education—FIPSE (June 2009)</i> Congressionally-directed grant for Nursing Retention Program (Nancy Cowan, Dale Wagoner)	\$114,000 over 2 years	Funded.
<i>U.S. Department of Education—FIPSE (August 2009)</i> Textbook Rental Program (Kathleen Kaser, Heidi Finberg)	\$300,000 over 2 years	Awaiting Notification. (est. Sept. 2009)
<i>Alameda County Workforce Investment Board (July 2009)</i> Career Transition Services contract (Matthew Kritscher) <u>Partner:</u> Alameda County Workforce Investment Board (ACWIB)	\$288,464 over 2 years	Funded.
<i>U.S. Department of Education—FIPSE (August 2009)</i> Innovative Strategies for Dislocated Workers and Adult Learners (Matthew Kritscher) <u>Partner:</u> Alameda County Workforce Investment Board (ACWIB)	\$742,264 over 3 years	Awaiting Notification. (est. Sept. 2009)
Partnership Grant Submitted*	Amount*	Status
<i>U.S. Department of Health and Human Services (Nov 2008)</i> Substance Abuse & Mental Health Services Administration Suicide Prevention <u>Lead Agency:</u> Foothill College <u>Chabot:</u> ValJean Dale, Matt Kritscher <u>Partners:</u> Chabot and eight other community colleges	\$300,000 over 3 years	Awaiting Notification. (est. Sept. 2009)
<i>Department of Energy (May 2009)</i> Transportation Electrification—Hybrid car servicing <u>Lead Agency:</u> City College of San Francisco <u>Chabot:</u> Stephen Small, Tom Clark	\$500,000	Funded.
<p><i>*Chabot received/will receive part of the award amount</i></p>		

Grants Update

Year-End Report



When written in Chinese the word "crisis" is composed of two characters - one represents danger and the other represents opportunity.

*~John F. Kennedy,
address, 12 April 1959*

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Dr. Carolyn Arnold,
Coordinator,
Institutional Research & Grants

Yvonne Wu Craig,
Grant Developer/Writer
yw-craig@chabotcollege.edu

Room 218, Ext. 6810
www.chabotcollege.edu/grants/

OTHER GRANT DEVELOPMENT OFFICE ACTIVITIES

- Convened periodic meetings of the Grants Subcommittee of the Institutional Planning and Budget Council (IPBC)
- Served as co-chair of the IPBC
- Served as a member of the Accreditation Standard I Team
- Provided ongoing funding research, proposal preparation, editing, and writing support
- Collaborated with partner organizations to develop and submit grant proposals
- Coordinated the grant development, writing and submission process
- Maintained a website for the Grant Development Office
- Updated and maintained College Programs Funding Matrix
- Maintained a running log of specific division and individual faculty/staff funding needs (shared at IPBC and Grant Subcommittee meetings)
- Met with individual faculty about their projects and potential funding sources that may support project activities

PROFESSIONAL DEVELOPMENT COMPLETED

- Hispanic Association of Colleges and Universities Annual Conference in Denver, CO (October 2008).
- Asian Pacific Americans in Higher Education Conference in San Francisco, CA (April 2009)
- Region IX Annual Conference for the Council for Resource Development in Las Vegas, NV (May 2009).
- Council for Opportunity in Education TRIO Student Support Services 2008 Proposal Writing Workshop in Washington, D.C. (June 2009)

Chabot Grants Process

The grants process at Chabot is a coordination process more than an approval process. It serves to provide clear and consistent communication between the grant developer/writer, faculty and staff, and their respective dean/manager about projects in development. This ensures that program, facility and workload implications are considered and supported.

1. Grant ideas and potential proposals are submitted to the Grant Development Office via the unit plan, email inquiries, and meetings.
2. If a funding source is found, a team is formed (if none exists already) to develop and write the proposal.
3. Potential proposal ideas, updates of progress, grant writer workload priorities, and additional support needed are discussed at the monthly Grants Subcommittee meetings and at IPBC meetings.