LIBRARY ORIENTATION
OCCUPATION/CAREER STUDY

Library Web Site
http://www.chabotcollege.edu/Library

WHAT'S AN OCCUPATIONAL TITLE?
Use codes in ONET. Or browse by Job Family: http://online.onetcenter.org/find/family?
Are there any synonyms? Broader or Narrower titles?
Disc Jockey, Announcer Reporter, Correspondent, News Analyst

INTERNET RESOURCES
Nature of Work
Working Conditions
Training, Other qualifications
Employment
Job Outlook
Earnings
Related Occupations
Sources of Additional Information

California Occupational Guides http://www.labormarketinfo.edd.ca.gov/occguides/
CareerOneStop http://www.careeronestop.org/
Career Zone California http://www.cacareerzone.com
California EDD http://www.calmis.ca.gov/file/IOMatrix/Staffing-Patterns1.htm
California licensing http://www.ca.gov/Employment/Licenses.html
Salary.Com http://salary.com/
IPL’s Associations on the Net http://www.ipl.org/div/aon/

CHABOT COLLEGE LIBRARY’S RESOURCES

CAREER DATABASES

Careers Internet: http://www.chabotcollege.edu/Library/abby/career dbs.html

ONET: http://online.onetcenter.org/

LIBRARY CATALOG http://tinyurl.com/8mo5z
Identifies the physical holdings of the library and a unique call number for each item
Subject Search Terms: occupations, occupations – forecasting, vocational guidance
specific occupational titles/fields (social worker/social work/human services)
TYPES OF HOLDINGS

**Reference Materials** (resources that don’t leave the library)
- *Encyclopedia of Careers and Vocational Guidance*  REF HF 5381 E52
- *Occupational Outlook: East Bay*  REF HF 5382.5 U5 A43
- *Career Guide to America’s Top Industries*  REF HF 5382.5 U5 C315
- *Career Information Center*  REF HF 5382.5 U5 C32
- *Encyclopedia of associations*  REF HS 17 G334

**Circulating Materials** (resources you can take home)
- *Vocational Files* (same content as in Careers Internet)  green filing cabinets
- *Opportunities in allied health careers*  R697.A4 K315 2005
- *Life as a psychologist*  BF76 .O88 2006
- *Careers in focus. Film*  PN1995.9 .P75 C37 2006
- *America's top 101 computer and technical jobs*  LPC QA76.25 .F37 2004

**DATABASES OF MAGAZINE, JOURNAL AND NEWSPAPER ARTICLES**
- [http://www.chabotcollege.edu/Library/abby/dblist.html](http://www.chabotcollege.edu/Library/abby/dblist.html)
  - EbscoHost Academic Search Elite  [http://tinyurl.com/34jgeg](http://tinyurl.com/34jgeg)
    This multi-disciplinary database provides full text for more than 4,500 journals.
  - Lexis-Nexis Academic  [http://tinyurl.com/22dgo8](http://tinyurl.com/22dgo8)
    An interdisciplinary, full-text database of over 18,000 sources including newspapers, journals.
    Search individual online magazine titles, especially *Career World*, *Careers & Colleges*, and the *Occupational Outlook Quarterly*.

**RESUMES, COVER LETTERS, AND ADDITIONAL JOB SEARCHING SITES**
- Resumes, and Cover Letters Online Handout  [http://tinyurl.com/3v4njy](http://tinyurl.com/3v4njy)
  Get tips on creating effective resumes and cover letters from this online handout.
- Employment, Careers, and Study Abroad  [http://tinyurl.com/adps5](http://tinyurl.com/adps5)
  From the Library’s online reference shelf, a directory to excellent career oriented websites.
- Lexis-Nexis: Company Dossier Search:  [http://tinyurl.com/2jhko5](http://tinyurl.com/2jhko5)
  Learn about companies that you may want to work for.

**SEARCH THE WEB AT LARGE**
- Public WWW Sites Selected By Librarians  [http://tinyurl.com/392a9x](http://tinyurl.com/392a9x)
  Search quality web sites, selected to just for you by the librarians who know you best.

This handout is found at: [http://www.chabotcollege.edu/library/handouts/Jobs_handout.pdf](http://www.chabotcollege.edu/library/handouts/Jobs_handout.pdf)

Psyc-Counseling students, to get access to Eureka online, go to: [http://www.eureka.org](http://www.eureka.org)