

Chabot College
Committee for Student Learning Outcome Assessment (SLOAC)

Tuesday November 20, 2007

12 noon -1 pm
Room 3521

Meeting Notes

Present: Norma Ambriz, Carolyn Arnold, Gloria Mead, Barbara Ogman, Rebecca Otto, Michelle Sherry, Steve Small, Cindy Stubbleline, Dr. Ronald Taylor, Bernadette Zermeno.

Barbara Ogman opened the meeting with a call for ideas for the February 14, 2008 Flex Day. Based upon discussion, the SLOA committee will request that Staff Development allow the SLOA committee to present a total of four workshop sessions. The same workshops will be giving in the morning and during the afternoon.

Workshop Titles and Ideas:

1. Illuminate your SLO's with Elumen: An easy way for faculty to record SLOs
-Carolyn Arnold will present faculty with intro to SLOs, Assessment and Rubric into the program
2. ASSESSing Students: Did your students really learn?
-If Lauren Hasten cannot present the workshop on how to assess and measure SLO, Norma Ambriz will present. Different examples of assessments will be given.

For both workshops, faculty will be asked to take their SLOs and assessment ideas.

Bernadette will draft proposal to present to Staff Development.

It was decided that Bernadette will send out a reminder email to all Full time faculty addressing the follow items:

- Remind faculty that it is mandatory that they turn in one SLO by December 4. They can give the SLOs to Bernadette or leave in mailbox.
- They will also have the option to come to the forum on December 4 to turn in the SLO. The forum will help those faculty members who may still feel a little lost
- After the SLO is turned in, they will receive a thank you note and a reminder that they need to assess this SLO during the spring semester.
- The stated deadline is December 4, but an extension can be made until December 7 if faculty members want to discuss SLOs with others in their division

To ensure that the faculty will turn in the SLOs, two plans were discussed:

- Contact the Deans and have them remind faculty members
- For those faculty members who have some special programs and are making proposals to the Basic Skill account; they will be denied funds if they have not turned in their SLOs

Next meeting, December 11:

Barbara, Cindy, Carolyn and Steve will meet to do a test run on the Elumen program with their SLOs.