

Chabot College  
COMMITTEE for  
STUDENT LEARNING OUTCOMES ASSESSMENT (SLOAC)

Tuesday, September 18, 2007  
12 noon- 1 pm  
Room 3521

**Meeting Notes**

Present: Norma Ambriz, Carolyn Arnold, Gloria Meads, Barbara Ogman, Michelle Sherry, Cindy Stubblebine, Bernadette Zermeno, Wayne Phillips, Rebecca Otto, Ming Ho, Sally Jahnke

**1. Next Step: Incentive for Disciplines**

Norma Ambriz discussed that there is about \$30,000 for incentives to give either to the department or division. Norma asked for committee opinion on how to get an equal incentive for each discipline. There needs to be an agreement on dollar amount, but will be difficult because some divisions like Engineering or Math, have either one member or many.

**2. Assessment:**

The issue was raised that assessments will take longer and more labor to write up the assessment and then have others analyze it, so will it be an individual assessment or division assessment? The group will consider this question.

A discussion ensued that one of the goals is to help the faculty members create a rubric to easily be added to the E-lumen program. Everyone agreed that the SLO needs to be connected to the rubric. Also, by the end fall, the committee would like each discipline to:

- One SLO for one course
- Created an assignment or activity that will address the SLO to show how the student will demonstrate this SLO.
- How we will collect the data to show and evaluating the SLO

Norma will draft up an incentive proposal for all the committee members to look over and give suggestions.

**4. Student Success Conference in October**

There are two open spots to attend the conference because Diana and Ron will not be going.

**5. E-luman Chart**

Carolyn explained the E-luman chart. She asked committee members to give feedback because it will be committee's job to teach about the E-luman program. The idea of creating a glossary would help all faculty members.

## **6. October 2 Meeting/Forum**

We decided that Barbara will be teaching how to write a SLO and Ming and Carolyn will help develop the outline. Ogman will email the committee an outline to get the opinion of others before October 2.

The issue of how to get faculty members there and to later have them on a different level was brought up. It was decided that those who attend would receive a gift card???? Also, the faculty members that do attend would be considered the division leaders at future forums. Committee also decided that the members should branch out to other division meetings and subdivision meetings.