

Chabot College
Student Learning Outcomes and Assessment Committee

Minutes
December 1, 2009
12-12:55, Room 3521

Attendees:

<input type="checkbox"/> Carolyn Arnold	<input checked="" type="checkbox"/> Fe Baran	<input type="checkbox"/> Adrian Huang	<input checked="" type="checkbox"/> Deonne Kunkel
<input type="checkbox"/> Jennifer Lange	<input checked="" type="checkbox"/> Bruce Mayer	<input checked="" type="checkbox"/> Gloria Meads	<input type="checkbox"/> Jan Novak
<input type="checkbox"/> Rebecca Otto	<input checked="" type="checkbox"/> Norberto Ruiz	<input type="checkbox"/> Harjot Sawhney	<input type="checkbox"/> Patricia Shannon
<input checked="" type="checkbox"/> Michelle Sherry	<input checked="" type="checkbox"/> Steven Small	<input checked="" type="checkbox"/> Linda Swanson	

Chair: Carole Splendore

Note Taker: Adrian Huang

- The meeting began at 12:05.
- The agenda was reviewed.
- The group reviewed and approved the Nov. 17, 2009 minutes, with two minor changes.
- The group was asked to write down, and speak about, their ideas of what they would like for the SLOAC's agenda next Spring:
 1. Deonne:
 - Continue Program-level definition (hopefully complete it)
 - Solicit Dean's feedback – ask Deans how they define Program
 - Train each division to use eLumen
 2. Bruce:
 - Focus on closing the cycle- How, specifically, will each individual instructor change his/her instructional methods to improve the learning and success of his/her students, ie. emphasize the need for reflection and change
 3. Unsigned:
 - Workshops on Teaching
 - Inservice stories on how SLOs have helped me!
 4. Unsigned:
 - Enable teachers to reflect on what and how
 5. Unsigned:
 - Flex day early in semester – developing a schedule for assessment- integrating whole process – rather than fragmented

6. Unsigned:
 - Closing the Loop, especially for FIG groups, for instance ESL/ Wahamaki, who have written and assessed their SLOs last semester.
7. Jennifer Lange (who did not attend but did e-mail her suggestions prior to the meeting):
 - Committee members training their divisions
 - What training do they want/ need for their divisions and themselves?
 - Ideas/ methods for broadcasting committee decisions
8. Gloria:
 - Better communication / motivation with the college as a whole.

- Next meeting's agenda:

Carole asked, can we meet during finals week, or the first week of the Spring semester, to finish the Proficiency envisioning exercise? A few people said yes to the first day of class. 3521 will not be available, so we'll meet in a small conference room in the IOB, TBD

- The meeting was adjourned at 12:55.