

Chabot College
Student Learning Outcomes and Assessment Committee

February 2, 2010
12-1 pm, Room 3521

Attendees:

Carolyn Arnold Adrian Huang Jennifer Lange Bruce Mayer
 Gloria Meads Jan Novak Rebecca Otto George Railey
 Norberto Ruiz Harjot Sawhney Patricia Shannon Michelle Sherry
 Steven Small Carole Splendore

Chair: Carole Splendore

Note Taker: Bruce Mayer

The meeting began at 12:05 pm.

Carole: We will be reviewing and providing corrections to the minutes via e-mail now, to preserve valuable meeting time. Two weeks from the time of e-mail publication will be allotted for corrections.

1. Roundtable on responses to Faculty concerns (ie. e-mail Flurry)

S. Small = Can use NS or NA for students who are not available for assessment (by not attending class for example)

C. Arnold = It's not the eLumen scores that interests WASC; it's that we are earnest in improving student-learning through use of the SLOAC

B. Mayer = WASC requires that Faculty engage in the SLOAC, so Let's use it to our best advantage to become better (not perfect) teachers

G. Meads = It was unclear in the directions what to do when there is no data for a student. Instructors are fearful that the SLO data will be used to measure instructor performance.

B. Mayer comment: College Management ALREADY has GRADE & SUCESS data with which to judge instructional performance

C. Splendore = suggests that SLOAC committee members rotate in responding to faculty concerns that manifest themselves in these eMail exchanges

It was agreed that the responder would first send their response to Carole and any other SLOAC members they would like, for feedback. Steven volunteered for the next response.

2. Review and vetting of 1.21.10 sample size SLOAC subcommittee recommendations

The committee reviewed, discussed, modified and approved the sample-size assessment guidelines. Carole noted the modifications and will publish the improved guideline set.

Members volunteered to go to the Feb. 3 and Feb. 4 Division meetings to present the new policies, and the assessment schedule sample. They will also repeat the assessment request of 2 sections for FT and 1 section for PT in the Spring, and announce the Feb. 11 Flex day activity. The Deans have already approved of our going there, but have in some cases very little time to offer.

3. Review and discussion of Course-level assessment schedules, to be presented at February Division meetings (20 minutes)

The committee reviewed, discussed, modified and approved the course-level assessment schedule samples. Carole noted the modifications and will publish the improved set.

Carolyn determined that all courses need to complete one full assessment cycle by Fall 2012, which is vague, so we will set the date at May 2012 to be safely within the guidelines.

4. Next meeting's agenda

Flex day 2.11 review!

The meeting concluded at 12:55, with all agenda items covered