

Chabot College  
Student Learning Outcomes and Assessment Committee

February 15, 2011  
12 pm -1 pm, Room 3521

Attendees:

Applied Tech & Business:

Catherine Pinkas  
 Steven Small

Counseling:

Felicia Tripp

Health, PE, & Athletics:

Gloria Meads  
 Svetlana (vacant)

Language Arts:

Deonne Kunkel  
 Kent Uchiyama

Math & Science

Bruce Mayer  
 Harjot Sawhney  
 Robert Yest

School of the Arts:

Adrian Huang  
 Carole Splendore  
 Trish Shannon

Social Science:

Susan Tong  
  
 (vacant)

Special Services:

Ramon Parada

Administration:

George Railey

Institutional Research and Grant:

Carolyn Arnold

Guests:

Jennifer Lange (Staff Development)  
Nick Alexander (Physics)  
Mireille Giovanola (Anthropology)  
Christina Mendoza (Sociology)

Chair: Carole Splendore

Note Taker: Harjot Sawhney

The meeting began at 12 pm.

Meeting Minutes will be approved through email since that saves our meeting time.

The meeting was concluded at 1 pm.

1. Carole distributed copies to committee members. They included
  - A Friendly Notice Regarding Flex Day Mar 3<sup>rd</sup>, read at Division Meetings by SLOAC members Feb. 3<sup>rd</sup>. It informs faculty about the afternoon session of the March Flex day agenda.
  - March/April Flex day tentative schedule by Jennifer Lange
  - Flex Day Mar 3<sup>rd</sup> Afternoon Discussion Facilitation Guide
  - Today's meeting agenda

2. Carole went over March 3<sup>rd</sup> Flex Day. The theme will be Cognitive Learning. It is a faculty/staff development day. It is an inspiration day – real faculty development.
  - James Zull of “The Art of Changing the Brain” will speak on cognition and learning.
  - Then there will be morning discussion session by mixed divisions, in rooms in bldg. 500, organized by the Staff Dev. committee. This discussion will be based on speaker’s talk. Also, if faculty had used variable flex days to observe other faculty’s class, that can be a part of morning discussion, also their own teaching practices.
  - Morning discussion will be followed by Lunch on your own.
  - Afternoon discussion will be hosted by SLOAC committee. It will focus on Closing the loop component of SLO.
  
3. The goal of today’s meeting was to work on Mar 3<sup>rd</sup> Flex Day Afternoon Discussion Facilitation Guide and on the Forms where faculty will record their results.
  - The committee members talked about Discussion Prompts. Carole gave an example on how to set a goal, eg, “our department thinks that 80 % of students should get at least B/ 3 on Painting.” The committee approved of the prompts, with some reorganization and minor word changes.
  - Next question is how to report data closing the loop.
    - eLumen is good but only Carole and Carolyn knows how to use it. Carole does not have enough hours to spend unlimited time on configuring it or training the faculty to use it.
    - Program Review captures the heart of assessment but is not the same thing, it is the distillation of the assessment process, with other program goals. This closing the loop activity has some of the same prompts as the PR forms, but it is more detailed.
    - The only other option is use an online form we create, like the other online forms we created for CLOs, schedules, PLOs, etc. Carole worked with Abdullah to come up with the Form to record the reflections. It is easy to use, faculty are familiar with these too. Newer version overrides the older version. But the form is transparent, anybody can look at it on the internet.
    - The committee approved of the online form, with some minor changes to wording.

4. Carole also wanted to talk about Reports but did not have enough time to talk about it. The reports will be given to the deans this week, for the deans to give to the discipline leads. An explanation will come with them.

### **Next Meeting**

5. Next meeting will be on Mar. 1<sup>st</sup> in room 3521.