

Chabot College
Student Learning Outcomes and Assessment Committee

January 18, 2011
12 pm -1 pm, Room 3521

Attendees:

Applied Tech & Business:

Judy O'Toole
 Steven Small

Counseling:

Felicia Tripp

Health, PE, & Athletics:

Gloria Meads
 (vacant)

Language Arts:

Deonne Kunkel
 Kent Uchiyama

Math & Science

Bruce Mayer
 Harjot Sawhney
 Robert Yest

School of the Arts:

Adrian Huang
 Carole Splendore
 Trish Shannon

Social Science:

Susan Tong
 (vacant)

Special Services:

Ramon Parada

Administration:

George Railey

Institutional Research and Grant:

Carolyn Arnold

Guest(s):

Jennifer Lange

Chair: Carole Splendore

Note Taker: Harjot Sawhney

The meeting began at 12:00 PM.

Meeting Minutes will be approved through email since that saves our meeting time.

The meeting was concluded at 12:55 PM.

1. Carole distributed copies of meeting agenda, WASC ALA Project, and goals to the committee members.
2. The “quasi-official” deadline for faculty to enter assessment scores into eLumen is the second week of the following semester. Steve is hosting three data entry sessions next week. Carole will send email reminder to faculty to enter data into eLumen..
3. Carole will provide reports for the committee at the next SLO meeting that show our disciplines’ assessment scores. These will be previewed for March Flex activities.

4. Which courses are due for assessment this semester can be found in the online course-assessment schedules.
5. Jennifer will email everybody for upcoming eLumen and assessment trainings and the room information.
6. Jennifer talked about Mar 3rd Flex day.
 - There will be guest speaker in the morning, James Zull, the author of the Cognition Book club book “The Art of Changing the Brain.” The guest will talk for an hour or 1.5 hours. The Staff Development committee has asked faculty to do classroom observations. After the talk, there will be Breakout sessions. Inter-disciplinary discussion groups will be formed. The people will discuss how their observation in classroom visits correlated with speaker’s talk.
 - “Lunch” will be on our own.
 - After lunch, from 1:15 to 2:45PM, there should be discussion in disciplines on “Closing the Loop”. Carole explained that 40 % of the courses are fully assessed and that is good progress. There is little documentation on Closing the Loop, we need to decide the proper vehicle for documentation on this day.
 - Harjot asked if the disciplines can get time to work on assessment project as a discipline in Flex day. One of the Flex days, where disciplines worked on CLO’s and PLO’s on second half of Flex Day was very productive. Jennifer commented that it will not be possible for Mar 3rd Flex day. The April Flex day might afford this opportunity, it depends on the commission’s findings regarding our WASC revisit. Most likely Program Review work would be done.
 - Jennifer asked SLO committee to help her in afternoon discussion on Closing the Loop.
 - Felicia suggested if the guest can make his talk very clear, and relate to our pedagogical indications for closing the loop. The discussion can be about how people would take the information from speaker and tie it into their courses. Carole drew from our brown bag discussions on applying the Science of Learning for examples, for example practicing knowledge retrieval. Perhaps points from the Book club discussions could guide our prompts for faculty.
 - Carole mentioned that we have not decided the perfect platform for closing the loop on eLumen. There are two platforms – one is confidential but not user friendly, other is good in that it records faculty discussion anonymously, but is not “for your eyes only” like the other screen, and which may face faculty resistance. We need decide the correct platform for eLumen, and also the correct platform for recording discussion on March Flex. Could it be the Program Review SLO inventory?
 - We could provide rooms with a computer for the discipline discussions, and the data could be recorded online. Discipline leads should lead this session. The Math and Science dean meets with leads once a week. The dean should be made aware of afternoon discussion

and the forms. The dean can prepare discipline leads before Mar 3rd Flex Day. Also, announcements could be made in the Division meetings.

- Jennifer will resend to the committee a brief overview of speaker's book. It talks about multiple ways of presenting the information through different senses, creating safe learning environment in the class, etc.
 - Carole suggested that Kathy Kelley may be included in Staff Development meeting for additional support.
7. Jennifer went over briefly the CTL webpage for the book club. What fits best in the area you are teaching? It discusses, How can you get student process the information he/she learnt? Test their ideas.
 8. Carole talked about program review form, she will bring it to the next meeting for us to review as well.
 9. Carole went over Goals for SLO committee. Goals #1, 3 to 6, and 8 are completed. Goals #9 and 10 are on-going. Goal #11 has started. We'll have a focus group later in the semester to discuss what worked well in our discipline meetings.

Next Meeting

1. The next meeting will be on February 1st in room 3521.
2. We will look at Program Review document.
3. We will review the book synopsis in advance.
4. We will review our own disciplines' assessment scores for insight into closing the loop.