February 18, 2010

Giving everyone a chance to grow

(this document is both a newsletter and summary minutes)

1. Debrief Flex Day
   - Most participants loved Diane’s presentation.
   - It was good to focus on departments, but some missed out on information.
   - SLO- intro to adjuncts was full. Adjuncts felt the day was geared towards full-timers.
   - Math/Science did not contact Staff Development re: their workshop, thus they conflicted with Jennifer Lange’s proposal. This is a problem that needs to be resolved. George said he would contact them.
   - It would have been helpful if the SEMS/NIMS training registered participants in the lobby; registration caused the workshop to begin late.
   - Confusion around night instructors and online instructors participating in Flex Day. It seems that night classes should be canceled. We may want to talk to Charlotte or Tom about this.

2. Collecting and Assessing evaluation forms-to be talked about on Feb 25th.

3. March 19th Flex Day
   - Classified will plan and participate with their area.
   - George explained what needs to happen in re: to Program Review for Flex Day: There is a cycle and process for Program Review. Each program must plan for assessing 2 SLOS, and plan for program review. SLOAC is in the process of defining what a “Program” is for the college.
   - The goals for flex day are: 1) clearly communicate the Program Review process to faculty 2) Identify 2 SLOS 3) Decide who & when in each division will go up for Program Review 4) Program Review is connected to planning and resource allocation.
Core members: Lisa Carlsen, Arlene DeLeon, Dawn Girardelli, Ben Hollander, Carmen Johnston (Co-Chair), Angie Magallon, Gloria Meads, Rosie Mogle, TJ Puckett, George Railey, Nicole Scoles, Stephen Woodhams, Barbara Worthington (Co-Chair), and Rachel LePell

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- We may have OSHA training for the April Flex Day.

- Flex Day Agenda:
  - George: Intro (Accreditation report, timeline, recommendations)
  - Program Review: Reports from Program Review committee chairs, Academic Senate and SLOAC. They will discuss the format for Program Review and timeline
  - Divisions- Work on Program Review for the entire day
  - Classified will be with their areas, NURSING may be exempt (they have their own clinical review?)

Staff Development to do items: Send E-mail RE: Flex Day Agenda, Reserve PAC, contact Naomi re: breakfast (Celia) and lunch options