Student Senate of Chabot College  
Monday, August 21, 2017  
Meeting Agenda  
Time: 3:00 PM  
Board Room (200)

I. Organizational Items

1.1 Call to Order

1.2 Roll Call

Executive Council
President Zaheer Ebtikar  
Vice President Sharon Deng  
Finance Director Alex Haney  
Inter-Club Council Chair Lorenzo Caballero  
Legislative Director Vacant  
Events Coordinator Celena Zeng  
Communications Director Sasha Durst  
Secretary Janet Campos Castillo  
Representative-at-Large Vacant  
Student Trustee Vacant

1.3 Quorum

II. Approval of Minutes from Monday, July 3, 2017 SSCC Regular Meeting

III. Adoption of Agenda

IV. Public Comments
The Student Senate of Chabot College requests that the public speak at this time. Each person is given three minutes to speak. The law does not permit any action to be taken, nor extended discussion of any items not on the agendas, except under special circumstances as deemed by the presiding officer. The Senate may briefly respond to statements made or questions posed. However, for further information, please contact the
SSCC President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)

V. New Business

5.1 Gladiator Day Budget  
Action Item  
Events Coordinator Zeng

5.2 Merchandise Budget  
Action Item  
Events Coordinator Zeng

5.3 Office Hours  
Discussion/Action Item  
Representative Pedrosa

5.4 Judicial Review Committee (JRC) Membership  
Action Item  
Vice President Deng

5.5 Finance Committee Membership  
Action Item  
Vice President Deng

5.6 Events Committee Membership  
Action Item  
Events Coordinator Zeng

5.7 Communication Committee Membership  
Action Item  
Vice President Deng

5.8 Elections Committee Membership  
Action Item  
Vice President Deng

VI. Oral Reports
SSCC Executive Council  
SSCC Representative Council  
SSCC Region IV Representative  
Faculty Advisor  
Student Life Director

VII. Good of the Order

VIII. Adjournment
 Agenda Proposal

Item:  5.1   20 Minutes

From:  Gladiator Day Budget

Subject:  Events Coordinator Zeng

BACKGROUND:
The Events Committee has finalized the budget for Gladiator Day on Tuesday, August 29th and Wednesday, August 30th.

FOOD:

  Wraps (8/29) $5.50/ppl x 300  $1,650.00
  Tacos (8/30) $5.50/ppl x 300  $1,650.00

* Includes lemonade, spa water, and cookies

Entertainment:

  Kraken Inflatable  $4,000.00

TOTAL:  $7,600.00

RECOMMENDED ACTION:

Approve a total of $7,600.00 for Gladiator Day.

SSCC USE ONLY

Moved By: ____________  Seconded By: ____________

Disposition:  PASS  FAIL  POSTPONED  Other: ____________
# Agenda Proposal

**Item:** 5.2  
20 Minutes

**From:** Events Coordinator Zeng

**Subject:** Merchandise Budget

## BACKGROUND:

The Events Committee has decided to purchase new merchandise for students to kick off their school year. These items will be resourceful in their study here at Chabot.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grocery Bag (for Food Bank)</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>Highlighter/Pen Duo</td>
<td>$750.00</td>
</tr>
<tr>
<td>Lanyards</td>
<td>$500.00</td>
</tr>
<tr>
<td>Sticky Notes</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>USB</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Charger</td>
<td>$1,750.00</td>
</tr>
</tbody>
</table>

**GRAND TOTAL:** $10,300.00

## RECOMMENDED ACTION:

Approve $10,300.00 for Merchandise

SSCC USE ONLY

Moved By: ___________  
Seconded By: ___________

Disposition: PASS  
FAIL  
POSTPONED  
Other: ___________
Agenda Proposal

Item: 5.3 25 Minutes

From: Representative Pedrosa

Subject: Office Hours

BACKGROUND:
As part of the duties of each Senator, everyone must establish their availability for office hours and commit to them for the rest of the semester and change them again for the following semester. This is part of reaching out and being available to answer any question that students may have.

RECOMMENDED ACTION:
Establish office hours for every single Senator for the Fall of 2017.

SSCC USE ONLY

Moved By: _____________  Seconded By: _____________
Disposition: ___________  Other: _____________
Agenda Proposal

Item: 5.4
From: Vice President Deng
Subject: Judicial Review Committee (JRC) Membership

BACKGROUND:
The Judicial Review Committee meets to review and assess each Senator's semester stipends.
The Bylaws states that the JRC consist of the President, the Vice President, the Legislative Director, and the Representative-at-Large. They Bylaws states that an additional member may add, if necessary. It would be beneficial to add Events Coordinator Zeng to the committee as well.

Chair President Ebtikar
Member Vice President Deng
Member Events Coordinator Zeng

RECOMMENDED ACTION:
Approve President Ebtikar, Vice President Deng, and Events Coordinator Zeng to the Judicial Review Committee.

SSCC USE ONLY
Moved By: ___________  Seconded By: ___________
Disposition: PASS FAIL POSTPONED  Other: ___________
Agenda Proposal

Item: 5.5  10 Minutes

From: Vice President Deng

Subject: Finance Committee Membership

BACKGROUND:
The Bylaws states that the Finance Committee consists of the Finance Director and the ICC Chair. Additionally, Senators Ebtikar, Yu, and Pedrosa shall be added as members.

Chair  Finance Director Haney
Member  ICC Chair Caballero
Member  President Ebtikar
Member  Senator Yu
Member  Senator Pedrosa

RECOMMENDED ACTION:
Approve the Finance Director Haney, ICC Chair Caballero, President Ebtikar, Senator Yu, and Senator Pedrosa to the Finance Committee.

SSCC USE ONLY

Moved By: ______________  Seconded By: ______________

Disposition: PASS  FAIL  POSTPONED  Other: ______________
Agenda Proposal

Item: 5.6 10 Minutes

From: Events Coordinator Deng

Subject: Events Committee Membership

BACKGROUND:

The Bylaws states that the Events Committee consists of the Events Coordinator and the Communications Director. Additionally, Senators Avendano, Fraser, and Howard shall be added as members.

Chair Events Coordinator Zeng
Member Communication Director Durst
Member Senator Avendano
Member Senator Fraser
Member Senator Howard

RECOMMENDED ACTION:

Approve Events Coordinator Zeng, Communications Director Durst, Senator Avendano, Senator Fraser, and Senator Howard to the Events Committee

SSCC USE ONLY

Moved By: ____________ Seconded By: ____________

Disposition: PASS FAIL POSTPONED Other: ____________
Agenda Proposal

Item: 5.7

From: Vice President Deng

Subject: Communications Committee Membership

BACKGROUND:
The Bylaws states that the Communications Committee consists of the Communications Director and the Events Coordinator. Additionally, Senators Yu, Castro and Howard shall be added as members.

Chair Communications Director Durst
Member Events Coordinator Zeng
Member Senator Yu
Member Senator Howard
Member Senator Castro

RECOMMENDED ACTION:
Approve Communication Director Durst, Events Coordinator Zeng, Senator Yu, and Senator Howard to the Communications Committee.

SSCC USE ONLY

Moved By: _____________    Seconded By: ___________
Disposition:   PASS   FAIL   POSTPONED   Other: __________
Agenda Proposal

Item: 5.8 10 Minutes

From: Vice President Deng

Subject: Elections Committee Membership

BACKGROUND:

The Bylaws states that the Elections Committee consists of the Vice President, the Representative-at-Large, and the Legislative Director. Additionally, Senator Pedrosa, Senator Campos, Senator Garcia, and Senator Diaz shall be added.

Chair  Vice President Deng

Member  Senator Pedrosa

Member  Senator Campos

Member  Senator Garcia

Member  Senator Diaz

RECOMMENDED ACTION:

Approve Vice President Deng, Senator Garcia, Secretary Campos, Senator Pedrosa, and Senator Diaz into the Elections Committee.

SSCC USE ONLY

Moved By: ____________ Seconded By: ____________

Disposition: PASS  FAIL  POSTPONED Other: ____________