STUDENT SENATE OF CHABOT COLLEGE

Meeting Agenda
Monday, November 19th, 2018
Time: 3:00 PM
Building 200 (The Boardroom)

I. Organizational Items

1.1 Call to Order

1.2 Roll Call

<table>
<thead>
<tr>
<th>Executive Council</th>
<th>Representative Council</th>
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<tbody>
<tr>
<td>President</td>
<td>Lorenzo Caballero</td>
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<tr>
<td>Vice President</td>
<td>Lesly Avendano</td>
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<tr>
<td>Finance Director</td>
<td>Paul Mussack</td>
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<tr>
<td>Inter Club Council Chair</td>
<td>Taufa Setefano</td>
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<td>Legislative Director</td>
<td>Kirsten Fraser</td>
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<td>Events Coordinator</td>
<td>Arasi Hamilton</td>
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<td>Communications Director</td>
<td>Keegan Yap</td>
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<td>Secretary</td>
<td>Rafi Skandari</td>
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<td>Representative-at-Large</td>
<td>Vacant</td>
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<tr>
<td>Student Trustee</td>
<td>Juliet Garcia</td>
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</tbody>
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1.3 Recognition of Quorum

II. Adoption of the Agenda
III. Approval of Minutes from Previous SSCC Meetings

- August 20th, 2018
- September 17th, 2018
- October 1st, 2018
- November 5th, 2018

IV. Public Comments

The Student Senate of Chabot College requests that the public speak at this time. Any person wishing to address the Senate on any matter of concern not stated on the agenda is requested to put their name on the Public Comments Sign-in Sheet before the start of the meeting. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda, except under special circumstances as deemed by the presiding officer. The Senate may briefly respond to statements made or questions posed, however for further information, please contact the SSCC President for the item of discussion to be placed on a future agenda.

V. New Business

5.1 Additional Space for Health Center
   Juztino Panella

5.2 Proactive Degrees and Certificate Awarding also called Auto-Awarding
   - Noell Adams
   - Dr. Matthew Kritscher

5.3 Living Building
   Sean Mcfarland

5.4 Chief Technology Office Tech Update
   Bruce Griffin
5.5 Appointment of Representative At Large
   Jen Chen

5.6 District Wide Committee's

5.7 Tabling Project Food Budget

5.8 Transportation and Traffic Needs Study Resolution

Funding Requests

5.9 Transfer Day

5.10 Dia de los Muertos

5.11 16th Annual International Dinner and a Movie

5.12 Transfer Celebration

VI. Discussions

6.1 Resolutions
   - Director Fraser

6.2 Projects
   - Community Garden
   - LPC Unity Project Retreat
   - Tabling Project
   - AC Transit

6.3 Guided Pathways Student Inclusion

6.4 Access to Student Services

There are many services on campus that folks just don't know about. It only makes sense for us to strategize around making these services more accessible for students to use and benefit from which may include reaching out to those whose jobs it is to make these services more accessible to students.
VII. Public Comments

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VIII. Oral Reports

8.1
- Shared Governance, Committee and Senate Committee Reports.
- Faculty Advisor, Student Life Director, Student Assistant Reports.

IX. Good of the Order

X. Adjournment

The SSCC meets every 1st, 3rd and 5th Monday of the month in the Boardroom. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Student Life, Room 2355, 25555 Hesperian Boulevard, Hayward, CA 94545, between 9:00 AM and 5:00 PM at least 48 hours before the meeting.
Agenda Item

Item: 5.1

From: Juztino Panella

Subject: Additional Space for Health Center

BACKGROUND:
Juztino Panella is working on creating additional space on campus for an extension of the Student Health Center.

RECOMMENDED ACTION:
Requesting feedback and answering questions from the SSCC. No action necessary.

SSCC USE ONLY

Moved By: ___________ Seconded By: ___________

Disposition: PASS FAIL POSTPONED Other: _________
Agenda Item

Item: 5.2  15 Minutos

From: Dr. Matthew Kritscher and Noell Adams

Subject: Proactive Awarding of Degrees and Certificates

BACKGROUND:
The Student Services Division has put together a work group regarding the proactive awarding of degrees and certificates. This group will report back on important definitions and policies, implications for students, and some important protocols of proactive degree awarding.

RECOMMENDED ACTION:
Requesting feedback and answering questions from the SSCC. No action necessary.

SSCC USE ONLY
Moved By: ___________  Seconded By: _____________
Disposition: PASS  FAIL  POSTPONED  Other: _________
Agenda Item

Item: 5.3

From: Sean McFarland

Subject: Letter In Support of Living Building

BACKGROUND:

The Chabot College Student Senate is happy to offer its support for the creation of a Sustainability Center on our campus. We believe that Chabot College is uniquely equipped to be a leader in the issues and opportunities that surround Sustainability. We believe that Chabot students—who are more likely to bear the brunt of the consequences of environmental damage, including climate change—deserve a Center that can support them to move into academic opportunities and careers that address these environmental issues.

In addition, the Chabot College Student Senate envisions collaborating with the Sustainability Center to address these issues. The Chabot College Student Senate understands that collaboration and teamwork are keys to responding to the environmental and cultural issues that we face, and we are excited to do our part.

RECOMMENDED ACTION:

Vote on support of the Living Building.

SSCC USE ONLY

Moved by: ____________ Seconded by: ____________

Disposition: PASS FAIL POSTPONED Other: ____________
Agenda Item

Item: 5.4

From: Bruce Griffin

Subject: CLPCCD Tech-Related Updates

BACKGROUND:

Bruce Griffin will be updating us on some CLPCCD Tech related updates.

RECOMMENDED ACTION:

Requesting feedback and answering questions from the SSCC. No action necessary.

SSCC USE ONLY

Moved By: ___________                       Seconded By: ___________

Disposition: PASS  FAIL  POSTPONED          Other: _________
Agenda Item

Item: 5.5 

From: President Caballero

Subject: Appointment of New Representative-At-Large

BACKGROUND:

SSCC will be appointing Jen Chen to the Representative-At-Large position to take over for Theresa Pedrosa as she transitions out to take care of her health for her upcoming surgery.

RECOMMENDED ACTION:

Appoint Jen Chen to the Representative at Large Position.

SSCC USE ONLY

Moved By: ___________ Seconded By: ____________

Disposition: PASS FAIL POSTPONED Other: ___________
Agenda Item

Item: 5.6  10 Minutos

From: President Caballero

Subject: District Wide Committees

BACKGROUND:

"Student Senate has one appointee for each of the four committees":

Educational Support Services (ESS): 3rd Fridays from 9:30 - 11:30 am

Facilities: 4th Fridays from 12:30 - 1:30 pm

Planning & Budget Committee (PBC): 1st Fridays from 12:30 - 2:00 pm

Added Meeting: Funding Formula Committee: 1st Fridays from 3:00 - 4:00 pm

Technology Coordinating Committee (TCC): 2nd Fridays from 9:00 - 10:30 am

For more information about the committees, visit: http://www.clpccd.org/ipbm/

*All committees meet at the District office, 7600 Dublin Boulevard, Dublin in the Boardroom"

RECOMMENDED ACTION:

None.

SSCC USE ONLY

Moved By: ___________  Seconded By: ___________

Disposition: PASS  FAIL  POSTPONED  Other: _________
Agenda Item

Item:  5.7

From:  President Caballero

Subject:  Approval of Food Budget for Tabling Project

BACKGROUND:

Providing free food will attract students to our table. It is also in service to our students who need, or simply want a free meal.

*(Actual Budget Deferred to further date).

RECOMMENDED ACTION:

Approval of Food Budget for Tabling Project

SSCC USE ONLY

Moved By:  ___________
Seconded By:  ___________

Disposition:  PASS  FAIL  POSTPONED  Other:  _________
**Agenda Item**

**Item:** 5.8

20 Minutos

**From:** Legislative Director Fraser and President Fraser

**Subject:** Transportation and Traffic Needs Study Resolution

**BACKGROUND:**

We have drafted a transportation and traffic needs study resolution to be voted on by the Student Senate.

**RECOMMENDED ACTION:**

Vote to approve and adopt the resolution.

SSCC USE ONLY

Moved by: _______________  Seconded by: _______________

Disposition: PASS  FAIL  POSTPONED  Other: _____________
Agenda Item

Item: 5.9

From: Finance Director Mussack

Subject: Funding Request for Transfer Day (Event on October 10, 2018)

BACKGROUND:

The following is a detailed summary of the intended project as provided by the applicant, Frances Fon, on behalf of Transfer Center:

“Through Transfer Day, over 45 representatives from colleges and universities throughout California, as well as a number of institutions outside of California such as Hawaii, Oregon, and Arizona, come to Chabot College Student Center during the Fall Semester and provide information about transfer programs, admissions requirements, housing, financial aid, and more. Hundreds of Chabot College students get an opportunity to meet with the college representatives and obtain information about each university, their programs, and campus life. For 80% of the schools listed, Transfer Day is the only day they will be at the Chabot College campus and this event is meant to make transfer more accessible to those who otherwise cannot get onto the campus to explore transfer as an option. While Transfer Day begins with the university information fair, we hope, over the years, to make this a “day” by adding afternoon workshops and/or opportunities for one-on-one transfer advising with a university admissions representative in the Transfer Center.

“Making an initial connection with university representatives is essential to one’s successful transfer to a college or university. University representatives are experts about their institution, often understanding the nuances to their campus’s admissions practices and navigating through the myriad of offices, departments, and resources on their campus. Students who remain in continuous contact with the representative over their two, three, or four years at Chabot are more likely to have the most up-to-date information on transfer admission requirements, which can change from year to year. Transfer Day serves as a venue for students
to make that initial connection with a university representative.

“The annual Transfer Day provides one tangible opportunity and access for students, who otherwise, would not have the means to fly or drive to these universities, to explore transfer options and speak with university representatives, many of whom are the very individuals who review transfer applications for admission.

“This event exposes Chabot College students to institutions that they might not have considered for university transfer.”

The request was submitted on October 2, 2018 and was approved by vote at the Finance Committee meeting of October 8. The Student Senate of Chabot College heard the request at the meeting of October 15, but postponed action until the receipt of up-to-date invoices and a budget with greater detail.

**RECOMMENDED ACTION:**

Approve of the request for $1,500.00 total, for food only.

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SSCC USE ONLY

Moved by: _______________  
Seconded by: _______________

Disposition: PASS  FAIL  POSTPONED  
Other: _______________
Agenda Item

Item: 5.10

From: Finance Director Mussack

Subject: Funding Request for Dia de los Muertos (Event on November 1, 2018)

BACKGROUND:

The following is a detailed summary of the intended project as provided by the applicant, Abigail Patton, on behalf of HSI, Puente, and CLEA:

“Dia de los Muertos will be celebrated on Thursday, November 1, 2018. Hispanic Serving Institute (HSI) collaborates with Chicano Latino Education Association (CLEA), Puente, Barangay Chabot, LUNA, and CARNAL to leverage resources amongst the groups/organizations/departments and build camaraderie. There will be different tables each with an activity that students will be welcomed to participate. Activities will be relevant to El Dia de los Muertos and will include activities such as candle decorating, frame decorating, sugar skull decorating, face painting, paper flower making, among more that students will be able to partake in at no cost to them.”

The request was submitted on October 4, 2018 and was approved by vote at the Finance Committee meeting of October 22.

RECOMMENDED ACTION:

Approve of the request for $580.00 total.

Moved by: _______________  Seconded by: _______________

Disposition: PASS  FAIL  POSTPONED  Other: _____________
Agenda Item

Item: 5.11

From: Finance Director Mussack

Subject: Funding Request for 16th Annual International Dinner and a Movie (Event on November 15, 2018)

BACKGROUND:
The following is a detailed summary of the intended project as provided by the applicant, Sean Day, on behalf of International Student Program:

“This event aims to create cross-cultural exchange in order to promote mutual respect and the acceptance of the different cultures on campus. We choose a movie from a particular country and provide food from that country. A guest speaker is invited to introduce his/her culture. This event is held during the globally recognized International Education Week, a joint initiative of the U.S. Department of State and U.S. Department of Education, as part of their efforts to promote programs that prepare Americans for a global environment and to celebrate the contributions that International students share with their host countries.”

The request was submitted on October 8, 2018 and was approved by vote at the Finance Committee meeting of October 22.

RECOMMENDED ACTION:
Approve of the request for $681.40 total.

SSCC USE ONLY

Moved by: ________________ Seconded by: ________________

Disposition: PASS  FAIL  POSTPONED  Other: ________________
Agenda Item

Item: 5.12

From: Finance Director Mussack

Subject: Funding Request for Transfer Celebration (Event in May 2019)

BACKGROUND:

The following is a detailed summary of the intended project as provided by the applicant, Frances Fon, on behalf of Transfer Center:

“This proposal seeks funding to host the annual Transfer Achievement Ceremony. This annual event gives recognition to those students who have achieved the goal of transferring on to the university. Since associate degrees aren’t a default transfer admissions requirement to many colleges and universities, there will be a number of students who will transfer but not have earned a Chabot College certificate or degree. As such, they don’t participate in Commencement. The Transfer Achievement Ceremony is the way to recognize and honor the achievement of university transfer for Chabot students. All transferring students and members of their family are invited. Chabot Faculty and staff from all the divisions, along with representatives from four-year universities and colleges are invited to attend as well. The process of transfer is an entire college responsibility and this is a college-wide activity. Special “Transfer Achievement” certificates are created and presented to each attending student at a semi-formal dinner, and are also presented with a congratulatory gift.

“Over 700 students from Chabot College transfer to a four-year college of university every year. All students who have been admitted to the university in the upcoming term are invited to bring two guests and attend!

“Funds provided will pay for:

“Dinner for 200 attendees

“Decorations and Supplies
“Congratulatory gift for each transfer student

“This event has historically been funded by the SSCC and relies on the SSCC to make a reality. This event has experienced an increase in attendance so we have increased our request specifically to help pay for food. We gladly take any amount the SSCC is able to fund. Thank you to the committee for your consideration.”

The request was submitted on October 2, 2018 and was approved by vote at the Finance Committee meeting of October 22.

RECOMMENDED ACTION:
Approve of the request for $5,000.00 total.

SSCC USE ONLY

Moved by: ______________       Seconded by: ______________
Disposition: PASS   FAIL   POSTPONED     Other: ______________