STUDENT SENATE OF CHABOT COLLEGE

Meeting Agenda
Monday, April 15th, 2019
Time: 3:00 PM
Building 200 (The Boardroom)

I. Organizational Items

1.1 Call to Order

1.2 Roll Call

<table>
<thead>
<tr>
<th>Executive Council</th>
<th>Representative Council</th>
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<tbody>
<tr>
<td>President</td>
<td>Lorenzo Caballero</td>
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<td>Vice President</td>
<td>Lesly Avendano</td>
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<tr>
<td>Finance Director</td>
<td>Stacy Harris</td>
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<td>Inter Club Council Chair</td>
<td>Taufa Setefano</td>
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<td>Legislative Director</td>
<td>Pandora Lam</td>
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<td>Events Coordinator</td>
<td>Arasi Hamilton</td>
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<td>Communications Director</td>
<td>Keegan Yap</td>
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<td>Secretary</td>
<td>Rafi Skandari</td>
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<td>Representative-at-Large</td>
<td>Jen Chen</td>
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<tr>
<td>Student Trustee</td>
<td>Juliet Garcia</td>
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1.3 Recognition of Quorum

II. Adoption of the Agenda

III. Approval of Minutes

April 1st, 2019
IV. Public Comments

* Anyone wishing to speak, please write your name on the sign in sheet. Thank you.

_The Student Senate of Chabot College requests that the public speaks at this time. Any person wishing to address the Senate on any matter of concern not stated on the agenda is allowed two minutes for comments. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda, except under special circumstances as deemed by the presiding officer. The Senate may briefly respond to statements made or questions posed, however for further information, please contact the SSCC President for the item of discussion to be placed on a future agenda._

5.1 **Free Menstrual Products in All Restrooms.**

“This is our period to take a stand.

All around the world campaigners, protesters and practitioners are raising their voices in support of people with periods.

Project Period is here to provide a space for existing allies to organise and create a global coalition to fight against period poverty.

We’re building a movement set on providing period products to all those who need them, no matter where they are from or how deep their pockets are.

In coming together, we’re maximising momentum on efforts to bring progressive period policy onto the global agenda.”

*thisisourperiod.org*

V. Oral Reports

- Shared Governance, Committee and Senate Committee Reports.
- Faculty Advisor, Student Life Director, Student Assistant Reports.
VI. **Public Hearing**

**Discussion**

6.1 Proposed Administration of Justice Program
- Professors Fischer, Gallucci and Mackey

**New Business**

6.17 Equal Employment Opportunity Presentation
- Professor Gallucci

6.2 Commencement Speaker Nominations
- Vice- President of Student Services Kritscher

6.3 CLPCCD: Accreditation Midterm Report

6.4 Mendocino Men's Conference

6.5 Stoles for APIEA End of Year Celebration

6.6 Secure Charging Station for Portable Electronic Devices, This will be a permanent resource in the library.

6.7 Peace Starts with Me, Reconciliation and Healing our Communities

6.8 Finance Committee Budget

6.9 Spring Town Hall

6.10 Permanent Record of SSCC Legislative Documents
6.11  Fall/Spring Events Committee Budget & remaining events

VII.  Discussions

7.1  Projects
    -  Garden
    -  Unity Retreat
    -  Resolution

7.2  Update on Commencement Speaker process

VIII.  Public Comments

The Student Senate of Chabot College requests that the public speaks at this time. Any person wishing to address the Senate on any matter of concern not stated on the agenda is allowed two minutes for comments. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda, except under special circumstances as deemed by the presiding officer. The Senate may briefly respond to statements made or questions posed, however for further information, please contact the SSCC President for the item of discussion to be placed on a future agenda.

IX.  Good of the Order

X.  Adjournment

The SSCC meets every 1st, 3rd and 5th Monday of the month in the Boardroom. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Office of Student Life, Room 2355, 25555 Hesperian Boulevard, Hayward, CA 94545, between 9:00 AM and 5:00 PM at least 48 hours before the meeting.
Agenda Item

Public Hearing

Item: 6.1

Subject: Proposed Administration of Justice Program

BACKGROUND:

Professors Fischer and Gallucci reached out to the Student Senate with concerns regarding the proposed relocation of the Alameda County Sheriff’s Academy from Las Positas College to Chabot College and specifically to the Chabot Social Sciences Division. The intention is to discuss the potential impact of such a program between all students, staff, and faculty.

The Student Senate has always followed a policy of providing an open forum for discussion of important issues on campus. To that end we are inviting other interested speakers to ensure a fair and complete hearing from all viewpoints.

Recommended Action:

Discussion.
Concerns to be shared with Students, Staff, Deans & Divisions regarding proposed ADMJ program

We are concerned for several reasons with the relocation of the Alameda County Sheriff’s Academy from Las Positas College to Chabot College and specifically to the Chabot Social Sciences Division.

First and foremost, we feel there has been a lack of transparency with regard to this relocation as it relates to the entire campus. We need a higher level of transparency moving forward regarding the decision-making process to bring this academy to Chabot, and all of the potential implications of this change. We understand that this move has been in discussion for over 14 months, yet faculty in the Social Sciences were only made aware of this plan in the Fall 2018 semester. Only two meetings have been held for faculty to attend, at which no formal decisions were made or agreed upon. Furthermore, most members of the overall campus community are completely unaware of these plans and have not had an opportunity to offer their feedback. We strongly believe the campus needs to discuss this in an open venue that includes students, staff, and faculty beyond the Social Sciences Division. We believe that these discussions should inform decision-making on this topic. We know that the Chabot community has made a strong and well-publicized statement on the role of law enforcement on our campus in recent years, and we would like to continue in this tradition.

Secondly, Curriculum Standards explicitly state that all credit and noncredit curriculum must be approved by the college curriculum committee.¹ Joining the Social Sciences Division (and not a career technical division) could have offered the opportunity for a Chabot College sheriff’s training program to incorporate additional curriculum for the certificate/degree on issues surrounding social science-based inquiries of policing (to supplement the standardized, state-regulated sheriff’s training). We have been told by both ADMJ faculty and representatives of the Sheriff’s Academy that this is not possible.

We also understand there is groundbreaking work, happening in the field of ADMJ and want to be assured that this distinct and new curriculum centered on issues of social justice and racial violence is included and that faculty in the program are appropriately trained in these areas. We believe that if this is not the case, and this is a sheriff’s academy program with the exact same curriculum as existed in the LPC sheriff’s program
(a “cop shop” using the terminology of Administration of Justice faculty), it should not be housed in the Social Sciences. It should be instead housed in the division that public safety career technology programs (i.e. the fire academy) is housed.

We see this as a lost opportunity. Law enforcement officers need to receive high caliber education in order to better serve the communities they patrol. Administration of Justice and Criminal Justice departments in colleges and universities around the Bay Area and the nation offer critical, empirical, and theory-driven analysis of the methods and practice of policing. These departments bring issues like economics, ethnic studies, psychology, and public administration to bear on the theories and practice of policing. Bringing Alameda County Sheriff’s Academy into the Social Sciences Division could be an opportunity to create a partnership that brings critical research and scholarship in criminal justice to bear upon the standardized sheriff’s academy curriculum. Instead, we have received the clear message that this is not the case. For these reasons, we oppose the Alameda County Sheriff’s Academy being housed in the Social Sciences.

Sincerely,

Juan Pablo Mercado, History
Jessica Gallucci, Political Science
Kay Fischer, Ethnic Studies
Agenda Item

Item: 6.2

From: President Caballero

Subject: CLPCCD: Accreditation Midterm Report

BACKGROUND:

COLLEGE PLAN 1
The College committed to completing the work on the shared governance committee structure and document in the 2015-2016 Academic Year. The College committed to widely communicate and share the completed structure and document. In July 2015 the Office of the President organized the recommendations into a proposal for revision of Chabot’s shared governance structures and procedures. The president presented the revised proposal, based upon the recommendations of the college community in 2014-2015, to PRBC and all three Senates for a first reading in early fall 2015. Following consultation and the gathering of any further recommendations, the revised document was resubmitted for a second reading in fall semester 2015. Following feedback in response to the second reading, the president recommended approval of the document to College Council at their last fall semester meeting in December. Following College Council approval, the final document was shared with the Board and the new processes initiated in early 2016.

COLLEGE PLAN 2
STUDENT LEARNING OUTCOMES
The College commits to increase to 100 percent the number of programs with ongoing assessment of learning outcomes by June 2017. Complete PLO assessment and reflection, and use achievement of these outcomes as an additional basis for awarding degrees and certificates by June 2016.

The College commits to increasing course level assessments to 100 percent. The college commits to assessing institutional level assessments. The college commits to completing comprehensive learning outcomes assessment for all GE courses by June 2016.

The College commits to complete its comprehensive learning outcomes assessment for all GE courses by June 2016.

The College commits to achieving the ACCJC Student Learning Outcomes rubric from Proficiency to Sustainable Continuous Quality Improvement.
COLLEGE PLAN 3
The College commits to developing ways to address the shortfall in equipment and library materials funding for when the Bond funding runs out.

RECOMMENDED ACTION:
Discussion and collection of feedback for Dr Thompson, VP Academic Services.
Agenda Item

Item: 6.3

From: President Caballero

Subject: Commencement Speaker Nominations

BACKGROUND:

Vice- President of Student Service Krischter will be presenting an update on commencement speaker process and will be requesting our thoughts and opinions on ranking the nominees.

RECOMMENDED ACTION:

Discussion.
Agenda Item

Item: 6.4

From: Finance- Director Harris

Subject: Mendocino Men's Conference

BACKGROUND: For the past 6 years, General Counseling & Special Programs have worked together to bring 6 male-identified students on a 5-day mentoring retreat to the Mendocino Woodlands. In selecting participants, we give priority to those who are most Disproportionately Impacted and furthest from opportunity. From 2013-2018, 85% -100% of the participants have been identified as DI students.

Students who participate in the Multicultural Mentoring Retreat will engage with ~ 100 men from a diversity of backgrounds traveling from cities throughout the US. In addition to lectures and group conversations, they will be involved in breakout activities and experiential exercises to better understand their own sense of purpose in a multicultural world filled with risk and uncertainty.

Participants will be challenged in conversations that empower them to:

· redefine masculinity
· break cycles of violence and patriarchy
· strive for gender justice
· use the responsibility that comes with unjust privileges
· connect to their own humanity and that of others

Recommended Action:

Approve request of $3,265.00 for food, conference fee, 2 prep for meetings, and gas for the van to and from Mendocino.
Background: On Wednesday, May 22nd, 2019, the Asian Pacific Islander Education Association (APIEA) is having an End of Year Celebration to highlight the work and achievement of our students. We have a solid list of graduates who have contributed a lot to the Chabot College community and APIEA would like to recognize their efforts and give them a graduation stole to wear during commencement. APIEA has also secured Seini Houa, CSU East Bay Transfer APASS Coordinator and Community leader, to be our keynote speaker. The Chabot College music department will be providing music and we are working with Pacific Dining and outsider vendors to provide food and drinks. In addition to recognizing our graduates, this event also gives us an opportunity to recognize May as Asian Pacific American Heritage Month. It will be an amazing event to reflect on Asian Pacific Islander (API) history and culture while also recognizing and celebrating our future leaders.

Recommended Action: Approve request of $2,500.00 the Asian Pacific Islander Education Association (APIEA) for 50 graduation stoles. total.
**Agenda Item**

**Item: 6.6**

**From:** Finance- Director Harris

**Subject:** Secure Charging Station for Portable Electronic Devices, This will be a permanent resource in the library.

**BACKGROUND:** The library is requesting funding for one *Velocity Locker Power* secure mobile charging device. This charging station will provide a fast, convenient, and safe option for students who need to charge their mobile phones, tablets, and laptop computers. The charging station features 8 secure lockers and is compatible with devices charged via Micro USB, Apple Lightning, and Type C charging ports. It charges devices at fast rate -- 2% of battery life per minute.

The station is easy to use -- students would simply select an available locker, set their own 4 to 6 digit pin codes, plug their devices into charging cables, and close the locker doors. The fact that the library is centrally located and open Monday through Saturday makes it an ideal location for a charging station.

Research we've conducted via student surveys and "idea boards" posted in the library and at public tabling events indicates a considerable amount of student interest in mobile charging options in the library, and we think this is a great solution. Students who forget or lose their charging accessories, need to charge their devices while in class or otherwise away from an electrical outlet would benefit from this resource. Giving students the option to charge their devices in secured lockers would also decrease the chances of lost or stolen devices and accessories.

The Associated Students at Las Positas College purchased one of these stations for the library and by all accounts it's been a great asset.
The software has a lifetime warranty and tech support is also free for the life of the device. Attached you'll find promotional literature from the company and a Facebook post from the LPC library showcasing their charging station.

**Recommended Action**: Approve request of $4,840.00 for a secure charging station in the library for portable electronic devices.
**Agenda Item**

**Item: 6.7**

**From:** Finance- Director Harris

**Subject:** Peace Starts with Me, Reconciliation and Healing our Communities

**BACKGROUND:** Our program is a 3 hour event from 6pm to 9pm. It will include icebreakers, cultural performances, appetizers, a keynote speaker, discussion, and a call to action. Through this event we aim to: 1.) Communicate the significance of initiating positive change in the world starting with ourselves and what we can provide. 2.) Break barriers and build bridges between different cultures and groups on campus centered on a whole purpose. 3.) Promote forgiveness and the education of heart. To move forward, we must first find it in ourselves to forgive and welcome one another. 4.) Instill a desire within students and staff to view world peace as a healing process over time.

Keynote Speakers Biography: Dr. Sandra Lowen specializes in Families and Children's Therapy, Marriage Counseling, Sexology, Trauma and other therapies over the past 30 years together with her husband, John Lowen. Her education certificates include undergraduate degrees in Secondary Education, English and History from the University of the District of Columbia, an MS degree in Social work from Columbia University and a PhD in Literature and creative writing from Columbus University. She has authored several musical compositions and articles regarding issues with marriages and family as well as several novels of historical fiction.

**Recommended Action:** Approve request of $875.00 for guest speaker, travel expenses, and catering for about 75 guest.
From: Finance- Director Harris

Subject: Finance Committee Budget

BACKGROUND: The SSCC has some outstanding bills from last semester that needs to be paid. The money needs to be moved into the proper accounts in order to pay the bills. We have identified the accounts below as funds that we will not be using this semester. With the exception being Spring semester events, which is the main purpose of purchasing the giveaways.

Expenses

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Code</th>
<th>Amount</th>
<th>Description/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies</td>
<td>4320</td>
<td>$15,600.00</td>
<td>Giveaways purchased from Island Advertising</td>
</tr>
<tr>
<td>Printing</td>
<td>4302</td>
<td>$1,200.00</td>
<td>To cover $958 balance plus funds for rest of semester</td>
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</tbody>
</table>

Total $16,800.00
Transfer

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Code</th>
<th>Amount</th>
<th>Description/Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teaching - Hourly</td>
<td>1301</td>
<td>$7,500.00</td>
<td>Leadership Class instruction - no Spring GNST class</td>
</tr>
<tr>
<td>Planners</td>
<td>4022</td>
<td>$3,000.00</td>
<td>Did not purchase planners</td>
</tr>
<tr>
<td>Events - Fall</td>
<td>4041</td>
<td>$2,000.00</td>
<td>Fall Semester Events</td>
</tr>
<tr>
<td>Student Fees</td>
<td>7607</td>
<td>$1,000.00</td>
<td>Leadership Class Reimbursement -</td>
</tr>
<tr>
<td>Events - Spring</td>
<td>4042</td>
<td>$3,300.00</td>
<td>To cover remaining balance</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 16,800.00</strong></td>
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**Recommended Action:** Approve of the transfers from various accounts listed above to cover expenses for past and current semester purchases $16,800.00 total.
**Agenda Item**

**Item: 6.9**

**From:** Finance- Director Harris

**Subject:** Spring Town Hall

**BACKGROUND:** Addressing the concerns that students have in regards to the state of the bathrooms. The Town Hall will be used as an informational session regarding janitorial services, as well as a call to action for students to take initiative in helping to keep the bathrooms clean. We will also bring to attention the changes that have been made with AC transit.

**Food**

50 people x $7.50 = $375.00 sandwiches

50 people x $.75 = $37.50 Lemonade

50 people x $.50 = $25.00 Infused Water

$525.00

**Contingency**

50 people x $3.00 = $150.00

**Total**

(Food) + (Contingency)

$437.50 + $150.00 = $587.50

**Recommended Action:** Discussion and approval of $587.50 food budget.
Agenda Item

Item: 6.9

5 Minutes

From: Finance- Director Harris

Subject: Service Learning End of the Year Celebration

BACKGROUND:

Every fall and spring students at Chabot earn units volunteering in their communities. Students may provide service to the Hayward Homework Center, the South Hayward Parish, Reading Partners, CASA’s Foster Care agency, Meals on Wheels or medical facilities, to name a few. The students enrolled in Service Learning Courses - Serv 5-Serv 85 - complete at least 54 hours of service to earn 2 -units or 108 hours to earn 3-units. This end of the semester party is an opportunity for the volunteers and their site supervisors to gather and be recognized for the types of change they are making in under-served communities. By bringing everyone together in one room for a light lunch and small ceremony, site supervisors from Reading Partners and other local agencies particularly appreciate the opportunity to network with other students and with other agencies while our student volunteers also have a chance to see the way their collective impact is making Chabot a better place. A few students usually present their projects to the group and say a few words about their experience.

In essence, it is a party that celebrates the civic engagement and spirit of generosity that our students and local service-oriented agencies possess.

RECOMMENDED ACTION:
Approve request of $470.00 for food and minor supplies such as decorations.
Item: 6.10  10 Minutes

From: Senator Lam

Subject: Permanent Record of SSCC Legislative Documents

BACKGROUND:

As this semester approaches an end, and with the high transfer rate of executive senators, a permanent record of all SSCC legislative documents is currently in the work for a smooth transition, and would need the cooperation of all committee chairs for the record to be complete, as the committee code of each standing committee will need to be in the record.

Recommended Action:

Discussion.
Agenda Item

Item: 6.11

From: Senator Hamilton

Subject: Fall/Spring Events Committee Budget & Remaining Events

BACKGROUND:
Attached you will find a breakdown of expenses for Fall 2018 and Spring 2019. Events Committee will contribute money to cover portions of merch, SSCC event and commencement ceremony in the amount of $3000.

ACTION NEEDED FROM COMMITTEE MEMBERS:
Please be advised of past expenses for past events. Attached you will find upcoming events and budget for Spring 2019. Action needed from committee members to approve for remaining events.

Breakdown enclosed FALL 2018:

Gladiator Day Fall 2018 total:

Food $4033.32 + inflatable entertainment $3103.20 = -$7136.52

$8800.00 approved by SSCC
($7136.52 actual amount used on Gladiator Day)

De-Stress Week Fall 2018:

Food + printing fees $5103.40 approved by SSCC

*food $4397.40 + printing $306.00

($4008.62 actual amount for De-Stress Week. No printing was used by Printing Center)

Misc:

Printing from RepoGraphics

Lunches for SSCC meetings

Total Amount of funds used -$11,145.14

(remaining amount $3854.86 from Fall 2018)

Breakdown enclosed SPRING 2019 previous events:

FOOD: Gladiator Day 01/29-01/30/2019

Burger/veggie burger lunch (01/29) $6.50/ppl x 300* $1950.00

Sandwich & chips luncheon (01/30) $6.50/ppl x 200* $1725.00

Catering sales, delivery, set up (tax) $358.32

*Includes lemonade, and spa water for both days

ENTERTAINMENT: Gladiator Day 01/29-01/30/2019

KCRH will be DJ’ing for both days $0.00

Chabot College Audio System Set-Up $0.00

Total: $4033.32 + $400.00 = $4433.32

UPDATE:

CCSS Approved amount of $4433.32 for Gladiator Day (plus $400.00 incentive). A total of $3662.91 was used for Spring Gladiator Days.
**Town Hall 04/10/2019:**

- Food (Sandwiches, veggie platter and spa water) $437.25
- Tax $43.73
- Printing Center fee (sandwich board posters) $256.00

**Total: $736.98 (+$63.02 left over funds)**

**UPDATE:**

CCSS Approved amount of **$800.00** for Town Hall. A total $736.98 was used for Town Hall.

**Upcoming Spring Events (pending approval)**

**Spring Day 04/23/2019:**

- Entertainment (mechanical bull: generator, travel fee, setup fee) $2543.00
- Assorted chips, snacks, infused water, lemonade (150 guests) $562.50 + tax

**Total: $3105.50**

**Mental Health Week 4/30-5/2/2019:**

- Snacks, drinks for all 3 days $1200.00 + tax

**Total: $1320.00**

**De-Stress Week 05/14, 05/15, 05/16/2019:**

- 05/14/2019 Llama Day *includes FSC, transportation $700.00
- 05/15/2019 Night Event *breakfast for dinner in the quad $1567.50
- 05/16/2019 Dance It Out/Kona Ice shaved ice cups $562.50 + tax

*KCRH to provide music for De-Stress Week

**Total: $2830.00**

*items in blue font are pending

**Events Committee total:** $7255.50